

BOARD OF TRUSTEES REGULAR MEETING
ICC Administration Building
November 15, 2012-5:30 p.m.

MINUTES

Members Present

Jay Jones
Lisa Drumeller
Kym Kays
Phillip Fienen
Hoite Caston

Others Present

Daniel Barwick, President
Sara Harris, Vice-President for Academic Affairs
Travis Githens, Associate Vice-President for Career and Technical Education
Misty Githens, Vice-President for Marketing and Resource Development
Beverly Harris, Executive Assistant
Greg Eytcheson, Vice-President for Information and Operations
Jan Fischer, Vice-President for Financial and Employee Services
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics
Debbie Phelps, Director of Institutional Research
Ben Seel, Professor of Political Science
Isaias McCaffery, Professor of History/Geography
Marsha Hayes, Professor of English
Brian Southworth, Associate Professor of Developmental Math
Heather Mydosh, Associate Professor of English
Lori Martin, Associate Professor of English

Guests

Greg Lower, Reporter
Sam Forrer, Community Member

I. ROUTINE

- A. Call to Order - Jay Jones called the regular monthly Board meeting for November to order at 5:30 p.m.
- B. Approval of Agenda-Jay Jones moved for approval of the agenda with two revisions; move "C. Dishwasher Purchase" and "E. KJCCC Payment of \$12,816-Men's and Women's Basketball Officials for 2012-2013 Season" from "Institutional Operations" to the "Consent Agenda". Phillip Fienen seconded the motion for approval of the agenda after making the two revisions. The motion carried 5-0.
- C. Pledge of Allegiance-Ben Seel led the group in recitation of the Pledge of Allegiance.
- D. Character First- Fifteen minutes were devoted to the Character First initiative; the Trustees watched the video and discussed "gratefulness", the Character First trait for November.
- E. Welcome Guests-Jay Jones welcomed the guests; there was no public comment on items pertaining to the agenda.
- F. Mission Statement- Kym Kays read the College Mission Statement.
- G. Vision Statement-Kym Kays read the College Vision Statement.
- H. Approval of Minutes-Lisa Drumeller moved to approve the minutes of the regular meeting held on October 18, 2012. The motion was seconded by Hoite Caston and carried 5-0.
- I. Reschedule December Board of Trustees Meeting-The December Board meeting will be held Thursday, December 13, 2012.
- J. Select one member to serve on 2012-2013 Sick Leave Screening Board-The Trustees selected Phillip Fienen to serve on the 2012-2013 Sick Leave Screening Board.

II. INSTITUTIONAL OPERATIONS

- A. Faculty Integration of iPads in Teaching of Coursework-Marsha Hayes, Heather Mydosh, Ben Seel, and Brian Southworth provided examples of the integrated coursework.
- B. Program Review Recommendations (including Fall 2010)- Sara Harris provided a history and update of the Program Review cycle.

Sara Harris also informed the group that twelve schools presented respective Performance Agreement Reports at the recent Kansas Board of Regents meeting; however, none of the Reports were accepted, as a new measurement system that encourages, without penalizing, is being created.

- C. Pirate Cove Fitness Center Renovations-Phillip Fienen moved to approve SEK Construction for the renovation of Pirate Cove Day Care into a fitness center in the amount of \$19,675. Hoite Caston seconded the motion and the motion carried 5-0.
- D. Allow Payables- Kym Kays was named in the payables and recused herself from discussion and action. Lisa Drumeller moved to allow payables. Jay Jones seconded the motion and the motion carried 4-0.
- E. Additions to Personnel-The personnel report included: employment of Marilyn Nelson in the position of part-time Professional Tutor to the Student Support Services Trio Program; resignation of Rebeka Crawford from the position of Student Services Specialist and; the involuntary termination of Malik Jones from the part-time Assistant Volleyball Coach position. Jan Fischer informed the group that the Administrative Assistant position for the Upward Bound Trio Program could be vacant for an extended period of time and noted uncertainty regarding when or if the current Assistant would return. Jan also noted posting of the Assistant Volleyball Coach position for 30 days.
- F. President's Update - Dan Barwick congratulated Archana Lal, Professor for Biology, regarding her recent publication. The Trustees were informed of the campus-wide holiday food drive which culminates December 14, 2012 at 10:00 a.m. in the Fieldhouse during the monthly Character First celebration. Dan Barwick thanked faculty and staff who assisted with the Career Fair; over 1,200 students enrolled in grades 3-12 in Unified School District #446 attended the event. Dr. Barwick shared his involvement with Jim Miller and Jim Tuggle and the Emergency Response team; he noted the value of Independence Community College participation in the initiative through providing shelter and First Aid. The Trustees were informed of the recent Kansas Bioscience Authority Stakeholder meeting; investment capital is available for companies who create jobs in bioscience.

III. CONSENT AGENDA - Phillip Fienen moved to approve the Consent Agenda, which included: receipt of the financial and personnel reports; purchase of a dishwasher for the cafeteria from Hockenbergs in the amount of \$7,888; and payment to KJCCC in the amount of \$12,816 for men's and women's basketball officials during the 2012-2013 season. Lisa Drumeller seconded the motion. The motion carried 5-0.

EXECUTIVE SESSION

Jay Jones moved the Board enter into Executive Session, to include Dan Barwick and Jan Fischer for fifteen minutes, following a five-minute break, to discuss non-elected personnel and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 7:01 p.m. in the Board Room. Chairman Jones also informed the group that no action would be taken following Executive Session. Lisa Drumeller seconded the motion. The motion carried 5-0. The Board entered Executive Session at 6:46 p.m. The Board returned to Open Session at 7:01 p.m. Phillip Fienen moved the Board enter into Executive Session, to include Dan Barwick and Jan Fischer for an additional ten minutes to discuss non-elected personnel and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 7:13 p.m. in the Board Room. Lisa Drumeller seconded the motion. The motion carried 5-0. The Board entered Executive Session at 7:03 p.m. The Board returned to Open Session at 7:13 p.m.

ADJOURN

Phillip Fienen moved to adjourn. The motion was seconded by Lisa Drumeller and carried 5-0. The meeting adjourned at 7:15 p.m.

Beverly Harris
Board Clerk

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