

## **BOARD OF TRUSTEES REGULAR MEETING**

**ICC Administration Building**

**January 17, 2013-5:30 p.m.**

### **MINUTES**

#### **Members Present**

Jay Jones

Lisa Drumeller

Kym Kays

Phillip Fienen

Hoite Caston

William Kelly

#### **Others Present**

Daniel Barwick, President

Sara Harris, Vice-President for Academic Affairs

Misty Githens, Vice-President for Marketing and Resource Development

Beverly Harris, Executive Assistant

Greg Eytcheson, Vice-President for Information and Operations

Jan Fischer, Vice-President for Financial and Employee Services

Debbie Phelps, Director of Institutional Research

Tammie Geldenhuys, Vice-President for Student Affairs

Keli Tuschman, Director of Human Resources

Zach Maritt, Recruiting Coordinator

Ben Seel, Professor of Political Science

John Eubanks, Professor of Business/Accounting

Isaias McCaffery, Professor of History/Geography

ICC Student Ambassadors

#### **Guests**

Greg Lower, Reporter

April Nutt, Community Member

Trisha Palmer, Community Member

David Wallis, Community Member

John Heckman, Community Member

#### **I. ROUTINE**

- A. Call to Order - Jay Jones called the regular monthly Board meeting for January to order at 5:41 p.m.
- B. Approval of Agenda - Phillip Fienen moved to approve the amended agenda. Lisa Drumeller seconded the motion and the motion carried 6-0.
- C. Pledge of Allegiance - ICC Student Ambassadors led the group in recitation of the Pledge of Allegiance.
- D. Character First - Fifteen minutes were devoted to the Character First initiative; the Trustees watched the video and discussed "orderliness", the Character First trait for January.
- E. Welcome Guests - Jay Jones welcomed the guests. There was no public comment on items pertaining to the agenda.
- F. Mission Statement - Lisa Drumeller read the College Mission Statement
- G. Vision Statement - Lisa Drumeller read the College Vision Statement
- a. Approval of Minutes - Phillip Fienen moved to approve the amended minutes of the regular meeting held on December 13, 2012. Kym Kays seconded the motion. The motion carried 6-0.

#### **II. INSTITUTIONAL OPERATIONS**

- A. Market Rate Homes for Moderate Income Families - April Nutt asked the Board of Trustees to reconsider participation in the Market Rate Homes for Moderate Income Families proposal previously presented. The Trustees discussed their obligation to the community versus their obligation to the College. Kym Kays moved to accept the proposal and join with the other taxing entities in the project. Hoite Caston seconded the motion. David Wallis' requested clarification; April Nutt responded that ICC would see an eight-year tax abatement if the Board approved participation in the initiative. Lisa Drumeller abstained, as she currently has a home for sale. The motion failed 2-3-1.

- B. Student Union Project-Dr. Barwick provided background information associated with the Student Union Project presentation; one of the goals identified during the Strategic Plan process was the return of the Student Union to the students. Dr. Barwick informed the group that renovations to the Student Union will be relatively inexpensive, as renovations are primarily comprised of demolition to convert areas for student use; those plans will be presented at a later date. John Heckman shared a video of the architect's conceptual drawing of a new Administration Building located on the south side of campus between the Cessna Learning Center and the Fine Arts Building. The site drawing displayed the new entrance to the College from Brookside Drive, a floor plan with flexibility for the future, and a view of building exterior areas. The total estimate for the 12,255 square foot building is \$2,482,828. Dan Barwick provided insight on timelines associated with fund-raising through available avenues. Three issues were covered: 1) Cost/funding plan. It takes money to ask for money; a donor has already contributed funds for solicitation for this construction project and the College grant writer will serve a primary role; 2) Reporting. The Board will be fully informed during the information gathering stage through a report in six months, followed by monthly reports thereafter; and 3) Decision points. The Trustees will have the opportunity to say "No" if not on track with raising funds and whether to continue, modify the project, or discontinue efforts. Dan will create and share a detailed status report for Trustee review and evaluation every six months. Jay Jones moved to approve the conceptual plans and the funding plan. Hoite Caston seconded the motion. The motion carried 6-0.
- C. Lisa Drumeller moved to approve payment to KJCCC in the amount of \$5,872 for men's baseball and \$2,880 for women's softball officials during 2013. Jay Jones seconded the motion. The motion carried 6-0.
- D. Kansas All-American Scholars Luncheon Thursday, February 14, 2013 - Trustees will follow-up with Beverly Harris if they plan to attend.
- E. Allow Payables- Lisa Drumeller moved to allow payables. Kym Kays recused herself. Phillip Fienen seconded the motion. The motion carried 5-0.
- F. The Personnel Report included: employment of Damon Solomon in the position of Head Men's Soccer Coach at an annualized salary of \$31,000 plus College support toward employment participation in ICC's group health insurance plan; employment of Edmond Taylor in the position of Assistant Men's Basketball Coach at an annualized salary of \$26,000 plus College support toward employee participation in ICC's group health insurance plan; transfer of Forest Roberts from a part-time custodian to full-time custodian position at an hourly wage of \$11,000 plus College support toward employee participation in ICC's group health insurance plan; resignation of Scott Anderson from the position of Assistant Football coach; resignation of Jon Nagel from the position of Assistant Baseball coach; and termination of Marty Vargas from the position of part-time maintenance.
- G. President's Report- Dr. Barwick informed the group that over \$100,000 in cash was raised in support of various College projects over the last three weeks. Money raised included: an anonymous donation to the capital campaign in the amount of \$50,000; \$35,000 donated by Allan Wicker of California to support the projects described during the Student Union Project presentation, and \$10,000 from the O'Malley family. Dr. Barwick shared that Jason Rutledge, Dave Shepard, and Dr. Scott Null volunteered to represent the College on the Stadium Committee. An overview of the Governor's budget was given with insight on its effect on the College. Discussion followed regarding revenue sources.
- H. First Reading of Proposed Edit to FIN-405 Naming Policy- Jay Jones read the first reading of proposed edits to FIN-405. The second reading will take place during the February 21, 2013 monthly meeting.
- I. Date change for March 21<sup>st</sup> meeting (Campus closed for Spring Break)- The March Board meeting will be held one week earlier on March 14, 2013.

### III. CONSENT AGENDA

Hoite Caston moved to approve the Consent Agenda, which included: receipt of the financial and personnel reports; and revisions to the Faculty/Staff Handbook. Kym Kays seconded the motion and the motion carried 6-0.

### IV. EXECUTIVE SESSION

Jay Jones moved the Board enter into Executive Session, to include Dan Barwick, Sara Harris, and Keli Tuschman for one hour, following a four-minute break, to discuss non-elected personnel and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 8:45 p.m. in the Board Room. Hoite Caston moved the Board enter into Executive Session for an additional fifteen minutes to discuss non-elected personnel and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 9:00 p.m. Chairman Jones also informed the group that no action would be taken following Executive Session. Phillip Fienen seconded the motion. The motion carried 6-0. The Board entered Executive Session at 7:45 p.m. Dan Barwick, Sara Harris, and Keli Tuschman left Executive Session at 8:45 p.m. The Board returned to Open Session at 9:00 p.m. Hoite Caston moved the Board enter into Executive Session for an additional five minutes to discuss non-elected personnel and in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 9:05 p.m. in the Board Room. Lisa Drumeller seconded the motion. The motion carried 6-0. The Board entered Executive Session at 9:00 p.m. The Board returned to Open Session at 9:05 p.m.

V. ADJOURN

Kym Kays moved to adjourn. The motion was seconded by Phillip Fienen and carried 6-0. The meeting adjourned at 9:06 p.m.

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Beverly Harris  
Board Clerk

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