

**BOARD OF TRUSTEES REGULAR MEETING**  
**ICC Administration Building**  
**February 21, 2013**

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**MINUTES**

**Members Present**

Jay Jones  
Phillip Fielen  
Hoite Caston  
William Kelly

Lisa Drumeller joined the meeting at 6:07 p.m.

**Others Present**

Daniel Barwick, President  
Sara Harris, Vice-President for Academic Affairs  
Beverly Harris, Executive Assistant  
Greg Eytcheson, Vice-President for Information and Operations  
Jan Fischer, Vice-President for Financial and Employee Services  
Debbie Phelps, Director of Institutional Research  
Tammie Geldenhuys, Vice-President for Student Affairs  
Ben Seel, Professor of Political Science  
Isaias McCaffery, Professor of History/Geography  
Wendy Isle, Financial Aid Coordinator  
Steve Carson, Head Football Coach

**Guests**

Greg Lower, Reporter  
Meta Titel, Jarred, Gilmore and Phillips, P.A.  
David Wallis, Community Member  
Brent Biegel, Community Member  
Norman Chambers, Community Member  
Sam Forrer, Community Member  
Happy Hustlers 4-H Club

**I. ROUTINE**

- A. Call to Order- Jay Jones called the February 21, 2013 monthly meeting, which was postponed due to inclement weather, to order at 5:30 p.m.
- B. Approval of Agenda - Phillip Fielen moved to approve the amended agenda. Hoite Caston seconded the motion and the motion carried 4-0.
- C. Pledge of Allegiance - Happy Hustlers 4-H Club members led the group in recitation of the Pledge of Allegiance.
- D. Character First - To speed the process with holding two meetings, the Trustees focused on only one monthly trait; they watched the video and discussed "sincerity", the Character Frist trait for March.
- E. Welcome Guests - Jay Jones welcomed the guests. There was no public comment on items pertaining to the agenda.
- F. Mission Statement - Jay Jones read the College Mission Statement.
- G. Vision Statement - Jay Jones read the College Vision Statement.
- H. Approval of January 17, 2013 Minutes- Phillip Fielen moved to approve the minutes of the regular meeting held on January 17, 2013. Bill Kelly seconded the motion. The motion carried 4-0.

**II. INSTITUTIONAL OPERATIONS**

- A. 2012 Audit -Meta Titel, Jarred, Gilmore & Phillips, PA, provided an overview of the 2012 Audit. Lisa Drumeller moved to approve the 2012 Audit. Phillip Fielen seconded the motion and the motion carried 5-0.
- B. Kansas All American Scholars Luncheon Thursday, February 14, 2013-Dan Barwick and Hoite Caston provided highlights of the PTK Honors Luncheon and the Kansas Association of Community Colleges/Council of Presidents meetings which followed.

- C. Allow Payables - Phillip Fienen moved to allow February payables. Jay Jones seconded the motion and the motion carried 5-0.
- D. Additions to Personnel Report - The February Personnel Report included: employment of Leslie Crane in the position of Assistant Women's Basketball Coach at an annualized salary of \$26,000 plus College support toward employee participation in ICC's group health insurance plan; employment of Shawn Joy in the part-time position of Assistant Baseball Coach at \$13,500 plus College support toward employee participation in ICC's group health insurance plan; employment of Adam Kirby in the position of Assistant Football Coach at an annualized salary of \$33,996 plus College support toward employee participation in ICC's group health insurance plan; resignation of Carol Small from the position of Library Assistant; and termination of Ashley Galdden from the position of Assistant Women's Basketball Coach. There were no additions to the February Personnel Report.
- E. President's Report - As two meetings were being conducted that evening, Dr. Barwick noted that he would make only one report during the March 14, 2013 meeting.
- F. Proposed Edit to FIN - 405 Naming Policy - Jay Jones read the second reading of proposed edits to FIN-405. Hoite Caston moved to approve the edit to FIN - 405. Bill Kelly seconded the motion and the motion carried 5-0.
- G. Proposed Deletion of TRU-909 - Jay Jones read the first proposal for deletion of TRU-909. Discussion followed regarding the ICC Foundation's charter and 501 (c)(3) status; the proposal for deletion was withdrawn.
- H. Bid for Pond Dam Replacement - Bill Kelly moved to approve the bid in the amount of \$15,463 which was received from SEK Construction for the replacement of the pond dam. Lisa Drumeller seconded the motion and the motion carried 5-0.
- I. Calendar Revisions- Lisa Drumeller moved to approve revisions to the 2013-2014 Calendar. Phillip Fienen seconded the motion and the motion carried 5-0.

III. CONSENT AGENDA - Jay Jones moved to approve the consent agenda which included receipt of the February financial and personnel reports. Lisa Drumeller seconded the motion and the motion carried 5-0.

#### IV. EXECUTIVE SESSION

There was no Executive Session for the February meeting.

#### V. ADJOURN

Phillip Fienen moved to adjourn. The motion was seconded by Hoite Caston and carried 5-0. The February meeting adjourned at 7:15 p.m.