

BOARD OF TRUSTEES REGULAR MEETING

ICC Administration Building

November 21, 2013-5:30 P.M.

MINUTES

Members Present

Norman Chambers

Phillip Fienen

Hoite Caston

Jay Jones

David Wallis joined the meeting at 5:36 p.m.

Val DeFever joined the meeting at 5:46 p.m.

Others Present

Daniel Barwick, President

Sara Harris, Vice-President for Academic Affairs

Greg Eytcheson, Vice-President for Information and Operations

Keli Tuschman, Human Resources Coordinator

Jan Fischer, Vice-President for Financial and Employee Services

Tammie Geldenhuys, Vice-President for Student Affairs and Athletics

Misty Githens, Vice-President for Marketing and Recruitment

Debbie Phelps, Director of Institutional Research

Beverly Harris, Executive Assistant/Board Clerk

John Eubanks, Professor of Business/Accounting

Guests

Greg Lower, Reporter

Courtney Glasgow, PTK Representative

Hunter Cohee, PTK Representative

Jawon Hwang, PTK Representative

I. ROUTINE

- A. Call to Order-Norman Chambers called the regular monthly meeting for November to order at 5:34 p.m.
- B. Approval of Agenda-Phillip Fienen moved to approve the agenda with re-instatement, under INSTITUTIONAL OPERATIONS, of action item "F. Second Reading of Revisions to Board Policy PSL-713". Jay Jones seconded the motion and the motion carried 5-0.
- C. Pledge of Allegiance-PTK Representatives led the group in recitation of the Pledge of Allegiance.
- D. Welcome Guests-Norman Chambers welcomed the guests and announced the options for public comment on items pertaining to the agenda.
- E. Mission Statement-Hoite Caston read the Mission statement.
- F. Vision Statement-Hoite Caston read the Vision statement.
- G. Approval of Minutes-Hoite Caston moved to approve the minutes of the October 17, 2013 meeting. Phillip Fienen seconded the motion and the motion carried 5-0.

II. INSTITUTIONAL OPERATIONS

- A. PTK Honors in Action Project-PTK Representatives presented an overview of the Honors in Action Project.
- B. AQIP/Overview of Criteria-Debbie Phelps provided an overview of the AQIP Criteria of Accreditation.
- C. Allow Payables-Norman Chambers and David Wallis were listed in the payables and recused themselves. Phillip Fienen moved to allow payables. Jay Jones seconded the motion and the motion carried 4-0.
- D. Additions to Personnel-The Personnel Report included: employment of Denise Sage in the position of Custodian at an hourly rate of \$11.00 plus College support for employee participation in ICC's group health insurance plan; and early retirement requests received from Jon Sidoli, Susan Thomas, and Sylvia Diffey.
- E. President's Update-Dr. Barwick and Norman Chambers reported on their attendance at the rural water district meeting and the subsequent discussion of ICC's increased sewer usage rates. Dr. Barwick noted that the additional expenses were not budgeted for and will seek legal counsel regarding options for addressing the unexpected expense; a proposal will be drafted for Board consideration at the regularly scheduled Board of Trustees meeting in December.

- F. Second Reading of Revisions to Board Policy PSL-713-Norman Chambers read the second reading of revisions to the Board Policy PSL-713 Early Retirement. "On an annual basis, the Independence Community College Board of Trustees will vote whether to provide an early retirement benefit to all employees. This benefit may be provided through contract or a plan approved by the Board for implementation the following budget year." Discussion followed regarding notification of the outcome of the voting process and the Board agreed that the vote whether to provide an early retirement benefit to all employees would take place annually during the regularly scheduled Board of Trustees meeting in March. Phillip Fienen moved to approve the second reading of PSL-713. Jay Jones seconded the motion and the motion carried 6-0.
- III. CONSENT AGENDA-Jay Jones asked for discussion of renovations to the Inge Theatre sound booth and noted that the higher-priced outside bid was being recommended over the more economical local vendor's bid. Norman Chambers called for a ten-minute recess to allow Dr. Barwick time to call both the local bidder and the College department submitting the proposal. The Board began recess at 6:35 p.m. and re-convened the meeting at 6:45 p.m. Dr. Barwick shared the information gained during the two phone calls and informed the group that the time-sensitive nature of the renovations resulted in the proposal of an outside bid recommendation that could guarantee completion within the stated timeline. Val DeFever moved to approve the consent agenda which included: receipt of the financial and personnel reports; revisions to Article IX Grievance Procedure; the new Grievance Form; new course approvals; and the Black Box/Inge Theatre renovations. Jay Jones seconded the motion and the motion carried 6-0.
- IV. EXECUTIVE SESSION
The Board did not require an Executive Session.
- V. ADJOURN
Jay Jones moved to adjourn. The motion was seconded by Phillip Fienen and carried 6-0. The meeting adjourned at 6:49 p.m.

Beverly Harris
Board Clerk

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