

## **BOARD OF TRUSTEES REGULAR MEETING**

**ICC Administration Building**

**December 19, 2013-5:30 P.M.**

### **MINUTES**

#### **Members Present**

Norman Chambers  
Phillip Fienen  
Hoite Caston  
Jay Jones  
David Wallis  
Val DeFever

#### **Others Present**

Daniel Barwick, President  
Sara Harris, Vice-President for Academic Affairs  
Greg Eytcheson, Vice-President for Information and Operations  
Keli Tuschman, Human Resources Coordinator  
Jan Fischer, Vice-President for Financial and Employee Services  
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics  
Misty Githens, Vice-President for Marketing and Recruitment  
Debbie Phelps, Director of Institutional Research  
Beverly Harris, Executive Assistant/Board Clerk  
John Eubanks, Professor of Business/Accounting  
Ben Seel, Professor of Political Science  
Isaias McCaffery, Professor of History  
Marissa Garrison, Recruiting Coordinator

#### **Guests**

Greg Lower, Reporter  
Kenneth Weaver, Community Member  
Ronald Osborn, Community Member

- I. **ROUTINE**
  - A. Call to Order – Norman Chambers called the regular monthly meeting for December to order at 5:32 p.m.
  - B. Approval of Agenda – Phillip Fienen moved to approve the agenda as distributed. Val DeFever seconded the motion and the motion carried 6-0.
  - C. Pledge of Allegiance – Phillip Fienen led the group in recitation of the Pledge of Allegiance.
  - D. Welcome Guests – Norman Chambers welcomed the guests and announced the options for public comment on items pertaining to the agenda.
  - E. Mission Statement – Jay Jones read the Mission Statement
  - F. Vision Statement – Jay Jones read the Vision Statement.
  - G. Approval of Minutes – David Wallis moved to approve the minutes of the November 21, 2013 meeting. Jay Jones seconded the motion and the motion carried 6-0. Phillip Fienen moved to approve the minutes of the November 23, 2013 Retreat. David Wallis seconded the motion and the motion carried 6-0.
  
- II. **INSTITUTIONAL OPERATIONS**
  - A. December 8-9, 2013 KACCT/COP Quarterly Meeting Update – Norman Chamber provided highlights of the Quarterly meeting.
  - B. Tuition Options – Dr. Barwick will present a Tuition and Fee/Room and Board proposal for review and possible approval at the January Board of Trustees meeting.
  - C. Student Government Association (SGA) Constitution – Dr. Barwick provided background information associated with the SGA Constitution. The Trustees asked Dr. Barwick to obtain a copy of each of the SGA meeting minutes, so the Administration is aware of ongoing group activities and usage of fees. Phillip Fienen moved to approve the Student Government Association Constitution. Hoite Caston seconded the motion and the motion carried 6-0.
  - D. Allow Payables – Hoite Caston moved to allow payables. Jay Jones seconded the motion and the motion carried 6-0.
  - E. Additions to Personnel – The Personnel Report included the position change for Stacia Kaylor from the SSS Math/Science Specialist to the Coordinator of Allied Health Programming(administrative functions only) at an annualized salary of \$32,500 and College support toward employee participation in ICC's group health insurance plan.

- F. President's Update – Dr. Barwick proved an update on the Bluffstone residence hall proposal and noted two separate agreements for consideration; land use, and construction development. Dr. Barwick suggested a special meeting to review the agreements with a “walk through” conducted by the College’s legal counsel, Jeff Chubb. Dr. Barwick continued his update by informing the group of: ongoing construction of the black box theatre over the break; continuing work on replacement of the pond dam; work conducted by the Gardening Club to plant perennials around the fountain; plans to hold a reception in honor of the Oakes family for a major contribution; and suggested movement of the Board meeting date, as it conflicts with Kansas Board of Regents monthly meetings. The Trustees agreed to move the monthly Board meetings to the second Thursday of each month and start the meetings at 6:30 p.m.; therefore the January meeting will be held Thursday, January 9, 2014 at 6:30 p.m.
- G. Options Associated With Increased Sewer Usage Rates – Dr. Barwick distributed copies of the September 4, 2013 letter he sent the County Commissioners and noted no response regarding his questions about changes in billing for the rural sewer district south of Independence. Dr. Barwick informed the group that Carl Brown Associates is conducting an analysis of the city and county sewer rates and evaluating how rates are established. Community member, Kenneth Weaver, noted that analysis results should be available the following week. Phillip Fienen moved to continue paying for water usage and sewer treatment at the rate utilized prior to August 26, 2013 decision of the County Commission. Val DeFever seconded the motion and the motion carried 6-0.

III. CONSENT AGENDA – Phillip Fienen moved to approve the consent agenda which included receipt of the financial and personnel reports. Jay Jones seconded the motion and the motion carried 6-0.

IV. EXECUTIVE SESSION – Norman Chambers moved that the Board enter into Executive Session, to include Dan Barwick and Keli Tuschman for fifteen minutes following a five-minute break for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 7:50 p.m. in the Board Room. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 7:35 p.m. The Board returned to Open Session at 7:50 p.m. Jay Jones moved that the Board enter into Executive Session, to include Dan Barwick and Keli Tuschman for an additional twenty minutes for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individuals to be discussed and that the Board return to Open Session at 8:10 p.m. in the Board Room. Phillip Fienen seconded the motion and the motion carried 6-0. The Board entered Executive Session at 7:50 p.m. The Board returned to Open Session at 8:10 p.m.

V. ADJOURN

Jay Jones moved to adjourn. The motion was seconded by Phillip Fienen and the motion carried 6-0. The meeting adjourned at 8:11 p.m.