

BOARD OF TRUSTEES REGULAR MEETING
ICC Administration Building
January 9, 2014 - 6:30 p.m.

MINUTES

Members Present

Norman Chambers
Jay Jones
Phillip Fienen
Hoite Caston
David Wallis
Val DeFever joined the group at 6:32 p.m.

Others Present

Daniel Barwick, President
Sara Harris, Vice-President for Academic Affairs
Greg Eytcheson, Vice-President for Information and Operations
Keli Tuschman, Human Resources Coordinator
Misty Githens, Vice-President for Marketing and Recruitment
Debbie Phelps, Director of Institutional Research
Beverly Harris, Executive Assistant/Board Clerk
Travis Githens, Associate Vice-President for Career and Technical Education
John Eubanks, Professor of Business/Accounting
Ben Seel, Professor of Political Science
Ann Dutton, Director of Vet/Tech Program
Teresa Vestal, Bookstore Supervisor

Guests

Greg Lower, Reporter
Jeff Chubb, College Legal Counsel
R. J. Osborn, Community Member
Ronald Osborn, Community Member

- I. ROUTINE
- A. Call to Order – Norman Chambers called the regular monthly meeting for January to order at 6:30 p.m.
 - B. Approval of Agenda – Phillip Fienen moved to approve the agenda as distributed. David Wallis seconded the motion and the motion carried 6-0.
 - C. Pledge of Allegiance – Phillip Fienen led the group in recitation of the Pledge of Allegiance.
 - D. Welcome Guests – Norman Chambers welcomed the guests and announced the options for public comment on items pertaining to the agenda.
 - E. Mission Statement – Norman Chambers read the Mission Statement.
 - F. Vision Statement – Norman Chambers read the Vision Statement.
 - G. Approval of Minutes – Jay Jones moved to approve the minutes of the December 19, 2013 meeting. Val DeFever seconded the motion and the motion carried 6-0.
- II. INSTITUTIONAL OPERATIONS
- A. Bluffstone Proposal – Dr. Barwick noted that Jeff Chubb, in his capacity as College legal counsel, was present to answer questions and provide clarification of information contained in the Bluffstone proposal. Dr. Barwick reminded the group that, although the dorm expansion project is appearing on the agenda for the fifth time, the origin of the project was that the Strategic Plan called for exploring the feasibility of expanding dorm space to reduce motel expenditures incurred for the overflow of students electing to live on campus. Dr. Barwick noted that a commitment was not necessary at this time for development plans; however, Bluffstone required the Board's commitment to the project, through approval of the Land Lease Agreement, in order to facilitate their search for financing. Jeff Chubb recommended an escape clause that would make the Lease Agreement contingent upon the Development Agreement and Bluffstone's successful acquisition of financing for the project. Mr. Chubb also recommended an additional clause stating that Bluffstone cannot assign, or sell, their rights to run the new dorms during the agreed upon time of the Lease Agreement and that both parties sign the Agreement. David Wallis moved to approve the Lease Agreement contingent upon Jeff Chubb's recommended changes. Hoite Caston seconded the motion and the motion carried 6-0. The Trustees will be provided a copy of the Lease Agreement

with Mr. Chubb's revisions indicated by bold font. A Task Force will be created to finalize details of the Development Agreement prior to Board approval and signature of the document. Dr. Barwick noted that over the next month one or two special Board of Trustees meetings, in addition to the Task Force meetings some of the Trustees participate in, will be necessary to finalize the Development Agreement details in a timely manner.

- B. Vet/Tech Program Overview – Travis Githens distributed handouts and provided an overview of the Veterinary Technology Program's accreditation, visibility, and course schedule. Ann Dutton also provided input on various aspects of the Program.
 - C. Workforce and Community Interest – Sara Harris distributed a handout and provided an overview of improvement plans for community service and workforce development offerings. Dr. Harris informed the group that Mary Jo Dancer, Recruiting/Admissions Coordinator, will move on Monday to the Academic Affairs area. Ms. Dancer's primary goal will be leading Workforce Development efforts; however, she will assume other duties that could not be accomplished due to a shortage of manpower in the Academic Affairs area.
 - D. Kansas All-American Scholars Luncheon Thursday, February 13, 2014 – Norman Chambers and Jay Jones will attend the Annual PTK Honors Luncheon and related Kansas Association of Community College Trustees meetings. The remaining Trustees were asked to contact Beverly Harris, Board Clerk, if they plan to attend.
 - E. Tuition and Fees/Room and Board Proposal – Val DeFever moved to approve the Tuition and Fees/Room and Board proposal as presented. David Wallis seconded the motion and the motion carried 6-0.
 - F. Allow Payables – Jay Jones moved to allow payables. Phillip Fienen seconded the motion and the motion carried 6-0.
 - G. Additions to Personnel – The Personnel Report included: employment of Patrick O'Leary in the new position of Managing Director for the William Inge Theater at an annualized salary of \$40,000 plus College support toward employee participation in ICC's group health insurance plan; and the resignation of Aaron DeBerry from the position of Assistant Football Coach.
 - H. President's Report – Dr. Barwick informed the group of: a new kiln that ICC recently acquired for firing raku ceramics; a \$10,000 donation from Paul and Ruth Helman Hammann for Science scholarships; and details associated with comparing enrollment numbers.
- III. CONSENT AGENDA – Jay Jones moved to approve the consent agenda which included receipt of the financial and personnel reports. Phillip Fienen seconded the motion and the motion carried 6-0.
- IV. EXECUTIVE SESSION – No Executive Session was required.
- V. ADJOURN David Wallis move to adjourn. The motion was seconded by Jay Jones and the motion carried 6-0. The meeting adjourned at 8:32 p.m.

Beverly Harris
Board Clerk

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