

**BOARD OF TRUSTEES
BUDGET WORKSHOP
ICC Administration Building
May 27, 2014 - 6:30 p.m.**

MINUTES

Members Present

Norman Chambers
Hoite Caston
Val DeFever
Phillip Fienen
Jay Jones
David Wallis via speaker phone

Others Present

Daniel Barwick, President
Greg Eytcheson, Vice-President for Information and Operations
Keli Tuschman, Human Resources Coordinator
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics
Debbie Phelps, Director of Institutional Research
Beverly Harris, Executive Assistant/Board Clerk
John Eubanks, Professor of Business/Accounting/Associate Vice-President for Finance
Sara Harris, Vice-President for Student Affairs
Misty Githens, Vice-President for Marketing and Resource Development
Wendy Isle, Controller
Ben Seel, Professor of Political Science

Guests

Greg Lower, Reporter
Andy Taylor, Montgomery County Chronicle
R.J. Osborn, Community Member
Ronald Osborn, Community Member

I. ROUTINE

- A. Call to Order – Norman Chambers called the Budget Workshop to order at 6:30 p.m.
- B. Approval of Agenda – Phillip Fienen moved to approve the amended agenda as distributed. Jay Jones seconded the motion and the motion carried 6-0.
- C. Pledge of Allegiance – Norman Chambers led the group in recitation of the Pledge of Allegiance.
- D. Welcome Guests – Norman Chambers welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda.
- E. Mission Statement – Jay Jones read the Mission Statement.
- F. Vision Statement – Jay Jones read the Vision Statement.

II. BUDGET WORKSHOP – Dr. Barwick noted the first step in the budget-planning process was review of the current budget, identification of areas significantly over/under budget, and an overall picture of where we stand at this point in time. Dr. Barwick stated that the next workshop would be devoted to next year's budget and shared that the Board's preference for budget priorities was needed to assist preparation of the 2014-2015 budget. John Eubanks continued the workshop with a walk-through of the current budget. John answered questions, where applicable, and referred more specific inquiries to the Cabinet-level supervisor of the area being discussed. Mr. Eubanks informed meeting attendees that he would provide copies of the current year budget and the year-to-date budget to anyone requesting the information.

For the next budget workshop, the Trustees requested an overview of each current program offered and the number of students enrolled in each respective program. Reports, covering a 2-3 year span, were also requested for identification of trends, etc. of Vet/Tech, on-line courses, cosmetology, and workforce development. Norman Chambers recommended partnerships for plastics that transfer to Pittsburg State University and further investigation of enrollment growth based on home-schooled students. Phillip Fienen requested further research in offering A & P (Airframe and Power Plant) coursework. Hoite Caston asked for identification of the maximum penalty associated with Bluffstone occupancy requirements; the

minimum occupancy level in our current dorms required to cover expenses; and the length of time associated with the Bluffstone occupancy guarantee. David Wallis requested continued investment in Inge and the Arts Center, with more focus on the academic side instead of the Inge Festival. Mr. Wallis also noted that capital outlay issues must be addressed and demanded industry investment in new programs with demonstrated support and partnerships. All Board members agreed to consider additional funding for target growth areas, and request specifics. Norman Chambers requested focus on grants and grant-writing; Daniel Barwick shared that partnerships for grant-writing are currently underway with other partners in the community; an update will be provided at the next Board of Trustees meeting.

- III. INSTITUTIONAL OPERATIONS – Institutional Operations was moved ahead of the Budget Workshop.
- A. Consideration of Bids for Installation of Air-Conditioning in Cessna Learning Center Lab - Phillip Fienen moved to approve the bid, in the amount of \$11,466, received from Hawkins Heating and Air for installation of air-conditioning in the Cessna Learning Center Lab area. Val DeFever seconded the motion and the motion carried 6-0.
- IV. EXECUTIVE SESSION – It was noted that no action would be taken following Executive Session. Norman Chambers moved to go into Executive Session for 45 minutes after a 5-minute break, to include Dan Barwick, Sara Harris, Keli Tuschman, and Debbie Phelps, for the purpose of discussing negotiations, to protect the district’s right to confidentiality of its negotiating position and the public interest. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:15 p.m. The Board returned to Open Session at 9:00 p.m. Norman Chambers moved to go into Executive Session for an additional 15 minutes, to include Dan Barwick, Sara Harris, Keli Tuschman, and Debbie Phelps, for the purpose of discussing negotiations, to protect the district’s right to confidentiality of its negotiating position and the public interest. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 9:00 p.m. The Board returned to Open Session at 9:15 p.m. Norman Chambers moved to go into Executive Session for an additional 10 minutes, to include Dan Barwick, Sara Harris, Keli Tuschman, and Debbie Phelps, for the purpose of discussing negotiations, to protect the district’s right to confidentiality of its negotiating position and the public interest. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 9:15 p.m. The Board returned to Open Session at 9:25 p.m.
- V. EXECUTIVE SESSION – Hoite Caston moved to go into Executive Session, to include Dan Barwick, Sara Harris, and Keli Tuschman, for 30 minutes for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 9:30 p.m. The Board returned to Open Session at 10:00 p.m. Hoite Caston moved to go into Executive Session, to include Dan Barwick, Sara Harris, and Keli Tuschman, for an additional 20 minutes for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 10:00 p.m. The Board returned to Open Session at 10:20 p.m.
- III. ADJOURN – Phillip Fienen moved to adjourn. The motion was seconded by Jay Jones and the motion carried 6-0. The meeting adjourned at 10:21 p.m.

Beverly Harris
Board Clerk

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