

**BOARD OF TRUSTEES REGULAR MEETING**  
**ICC Administration Building**  
**June 12, 2014 - 6:30 p.m.**

**MINUTES**

**Members Present**

Norman Chambers  
Hoite Caston  
David Wallis  
Val DeFever  
Phillip Fielen  
Jay Jones

**Others Present**

Daniel Barwick, President  
Greg Eytcheson, Vice-President for Information and Operations  
Keli Tuschman, Human Resources Coordinator  
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics  
Debbie Phelps, Director of Institutional Research  
Beverly Harris, Executive Assistant/Board Clerk  
John Eubanks, Professor of Business/Accounting-Associate Vice-President for Finance  
Sara Harris, Vice-President for Student Affairs  
Misty Githens, Vice-President for Marketing and Resource Development  
Wendy Isle, Controller  
Mary Jo Dancer, Academic/Workforce Development Coordinator  
David Smith, Dean of Instruction

**Guests**

Greg Lower, Reporter

**I. ROUTINE**

- A. Call to Order – Norman Chambers called the regular meeting for June to order at 6:30 p.m.
- B. Approval of Amended Agenda – Norman Chambers noted an amendment to the agenda; deletion of “Grant –Writing Partnerships” and the substitution of “Appoint Wendy Isle as College Treasurer” under the section of the agenda titled Institutional Operations. Phillip Fielen moved to approve the amended agenda. Val DeFever seconded the motion and the motion carried 6-0.
- C. Pledge of Allegiance – Tammie Geldenhuys led the group in recitation of the Pledge of Allegiance.
- D. Welcome Guests – Norman Chambers welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda.
- E. Mission Statement – Phillip Fielen read the Mission Statement.
- F. Vision Statement – Phillip Fielen read the Vision Statement.
- G. Approval of May 8, 2014 and May 27, 2014 Minutes – Following notation of a typographical error in the May 8, 2014 minutes, Hoite Caston moved to approve the May 8, 2014 and May 27, 2014 Board of Trustees meeting minutes. Jay Jones seconded the motion and the motion carried 6-0.

**II. INSTITUTIONAL OPERATIONS**

- A. Appoint Wendy Isle College Treasurer – Dan Barwick informed the group that John Eubanks will conclude his duties in the interim position of Associate Vice-President for Finance at the end of June. Norman Chambers moved to appoint Wendy Isle as the College Treasurer. Val DeFever seconded the motion and the motion carried 6-0. Dan Barwick and members of the Board of Trustees thanked John Eubanks for his service in the interim position.
- B. Allow Payables – Phillip Fielen moved to allow payables. Jay Jones seconded the motion and the motion carried 6-0.
- C. Additions to Personnel – The personnel report included employment of: Konye Ori in the position of Associate Professor of Communications at an annualized salary of \$42,200 plus College support toward employee participation in ICC’s group health insurance plan; David Smith in the position of Dean of Instruction at an annualized salary of \$50,000 plus College support toward employee participation in

ICC's group health insurance plan; Melissa Ashford in the position of Associate Professor of Office Technology at an annualized salary of \$42,200 plus College support toward employee participation in ICC's group health insurance plan; Terri Barbera in the position of Arts Associate for the Inge Center at an annualized salary of \$34,000 plus College support toward employee participation in ICC's group health insurance plan; and Wendy Isle in the position of Controller at an annualized salary of \$55,000 plus College support toward employee participation in ICC's group health insurance plan. Resignations were submitted by Curtis Schmitz, SSS Counselor; Mary Bailey, Student Life Coordinator; Allan Bell, Dorm Residence Coordinator; Kathie Hallbauer, Dorm Custodian/Maintenance; Grant McMillan, Part-time Assistant Men's Basketball Coach; Barb Burnett, Head Softball Coach; and Beau Burnett, Part-time Assistant Softball Coach. To facilitate familiarity with new employees, Keli Tuschman will share the "New Faces" newsletter with the Board of Trustees as it is developed.

- D. President's Update – Dan Barwick provided an update on the new dorms: twenty pods are in parking lots "B" and "D"; and ground breaking is expected to take place on Monday, June 16<sup>th</sup>. Dr. Barwick noted that 309 prospective students are involved in some phase of the residency process; forty of those students are non-athletes and thirty have selected residency in the new Villas. Dan informed the Board of Trustees that Cabinet members are meeting Monday morning for a budget workshop; early in the week, Beverly Harris will identify a date for the second Board budget workshop.
1. Workforce Development Overview – Dan Barwick commended Mary Jo Dancer and Sara Harris for their workforce development efforts and introduced Mary Jo Dancer to the group. Ms. Dancer distributed a Workforce Development brochure and provided highlights of a PowerPoint presentation.
  2. Marketing Update – Misty Githens presented an overview of ScoutForce, software utilized by the Marketing/Recruiting area for tracking correspondence with prospective students. The Board of Trustees requested regular updates of Marketing and Recruiting efforts.

David Wallis reported that Bluffstone applied for and received four building permits; however the County misunderstood and thought construction was for Independence Community College. As a private company, the full fee must be paid by Bluffstone instead of the reduced rate provided to local vendors. The Board of Trustees asked Dr. Barwick to contact the City of Independence and seek consideration of leniency regarding the building permits associated with the Bluffstone dorms.

- III. CONSENT AGENDA – Hoite Caston requested separate consideration of the Oakes Family Agreement. Following discussion, in which Trustee Caston expressed concerns that (1) the ICC Board had not officially been informed or consulted about the plans for the videotron to be installed at the stadium before the funding agreement had been finalized; (2) the Board was not presented with a business plan for the videotron's future operations; and (3) that the official proposal for the videotron was brought before the USD 446 Board of Education before it was presented for approval by the ICC Board. Trustee Fienen sought clarification that Trustee Caston's request involved issues with the process associated with the Agreement, not the Agreement itself; Trustee Caston agreed. Phillip Fienen moved to approve the Consent Agenda, which included receipt of the financial and personnel reports; and approval of the Oakes Family Agreement. David Wallis seconded the motion and the motion carried 6-0.

- IV. EXECUTIVE SESSION – Norman Chambers moved to go into Executive Session for ten minutes following a four-minute break, to include Dan Barwick, Keli Tuschman, and Sara Harris, for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Jay Jones seconded the motion and the motion carried 6-0. Norman Chambers noted that the Board of Trustees would take action following Executive Session. The Board entered Executive Session at 8:10 p.m. The Board returned to Open Session in the Board Room at 8:20 p.m. Phillip Fienen moved the Board enter Executive Session for an additional ten minutes, to include Dan Barwick, Keli Tuschman, and Sarris Harris, for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:23 p.m. The Board returned to Open Session in the Board Room at 8:33 p.m. Norman Chambers moved to go into Executive Session for an additional five minutes. to include Dan Barwick, Keli Tuschman, and Sarris Harris, for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:33 p.m. The Board returned to Open Session in the Board Room at 8:38 p.m.

Phillip Fielen moved to authorize Dan Barwick to negotiate and sign severance agreements on behalf of the Board of Trustees. Val DeFever seconded the motion and the motion carried 6-0.

EXECUTIVE SESSION – Hoite Caston moved to go into Executive Session for five minutes to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Val DeFever seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:40 p.m. The Board returned to Open Session at 8:45 p.m. Hoite Caston moved to go into Executive Session for an additional five minutes to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Val DeFever seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:46 p.m. The Board returned to Open Session at 8:51 p.m.

- V. ADJOURN – Phillip Fielen moved to adjourn. The motion was seconded by David Wallis and the motion carried 6-0. The meeting adjourned at 8:52 p.m.

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Beverly Harris  
Board Clerk

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