

**BOARD OF TRUSTEES REGULAR MEETING**  
**ICC Administration Building**  
**January 15, 2015-5:30 P.M.**

**MINUTES**

**Members Present**

Norman Chambers  
Jay Jones  
Hoite Caston  
Val DeFever  
David Wallis via Skype

**Others Present**

Daniel Barwick, President  
Keli Tuschman, Human Resources Coordinator  
Misty Githens, Vice-President for Marketing and Enrollment  
Tammie Geldenhuis, Vice-President for Student Affairs and Athletics  
Beverly Harris, Executive Assistant/Board Clerk  
Wendy Isle, Controller  
David Smith, Dean of Instruction  
Stan Lantz, Interim IT Director  
Mary Jo Dancer, Academic Relations/Workforce Development Coordinator  
Ann Dutton, Director, Veterinary Technology  
Melissa Ashford, Associate Professor of Computer Technology  
John Eubanks, Professor of Business/Accounting  
Ben Seel, Professor of Political Science  
Charles Smith, Lead Computer Technician  
Stacia Kaylor, Upward Bound Program Director

**Guests**

Kassie Sanderson, Reporter

**I. ROUTINE**

- A. Call to Order – Norman Chambers called the meeting to order at 5:30 p.m.
- B. Approval of Agenda – Jay Jones moved to approve the agenda. Val DeFever seconded the motion and the motion carried 5-0.
- C. Pledge of Allegiance – John Eubanks led the group in recitation of the Pledge of Allegiance.
- D. Welcome Guests - Norman Chambers welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda.
- E. Mission Statement – Val DeFever read the College Mission Statement.
- F. Vision Statement – Val DeFever read the College Vision Statement.
- G. Approval of Minutes – David Wallis moved to approve the December 11, 2014 regular meeting minutes. Jay Jones seconded the motion and the motion carried 5-0.

**II. INSTITUTIONAL OPERATIONS**

- A. Enrollment Update/Concurrent Overview - David Smith shared the definition of concurrent coursework and faculty qualifications. Necessary changes to meet the Kansas Board of Regents and the Higher Learning Commission required criteria were highlighted.
- B. Monthly Cash Flow – The Board of Trustees had no questions about the monthly cash flow report.
- C. Allow Payables – Hoite Caston moved to allow payables. Val DeFever seconded the motion and the motion carried 4-0-1; Jay Jones recused himself.
- D. Additions to Personnel - The Personnel Report included employment of: Amanda Jones in the position of Financial Aid Specialist at an annualized salary of \$27,040 plus College support toward employee participation in ICC's group health insurance; Mendi Clark in the position of Professional Tutor at an annualized salary of \$18,720 plus College support toward employee participation in ICC's group health insurance plan; Taylor Floyd in the position of Head Volleyball Coach at an annualized salary of \$29,900 plus College support toward employee participation in ICC's group health insurance plan; Jasmyne Turner in the part-time position of Assistant Women's Basketball Coach at an annualized salary of \$15,000; Upesh Patel in the position of Custodian at an hourly wage of \$11 plus College support toward employee

participation in ICC's group health insurance plan; and, Eric Montgomery in the part-time Instructional Staff/part-time IT Department position at an annualized salary of \$55,200 plus College support toward employee participation in ICC's group health insurance plan. Stan Lantz was transferred/promoted to Interim IT Director at an annualized salary of \$70,000 and Charles Smith was transferred/promoted to Computer Technician at an annualized salary of \$40,000. Voluntary terminations included: Chris Snyder from the position of Assistant Football Coach, and Thelma Manley from the position of Financial Aid Specialist.

- E. President's Update – Daniel Barwick informed the Board a possible upcoming mid-year cut to higher education which may require ICC to reimburse monies to the State; communication from the Kansas Association of Community College Trustees (KACCT) predicts further significant cuts next year. Dr. Barwick referred to a letter received from Tim Baldwin, Chief Financial Officer/Owner of the Villas at Independence, LLC, Bluffstone, LLC. Mr. Baldwin's letter provided an explanation of construction delays and noted termination of the contract with their current contractor. Although Crossland Construction will be the new residence hall contractors utilized for the Bluffstone project, no new timeline for completion was offered in Mr. Baldwin's letter. The Board of Trustees authorized Dr. Barwick to seek legal counsel regarding the situation and possible intent of renegotiating the agreement with Bluffstone. The Board will review their legal options in a special meeting in February, following review by Jeff Chubb, College legal counsel. David Wallis moved that Dr. Barwick direct all communications directly to Tim Baldwin, Chief Financial Officer/Owner of the Villas at Independence, LLC, Bluffstone, LLC. Val DeFever seconded the motion and the motion carried 5-0.
  - F. Second Reading of Academic Freedom Policy – Following the second reading of the Academic Freedom Policy, Jay Jones moved for its approval. Val DeFever seconded the motion for approval and the motion carried 5-0.
  - G. PTK Honors Luncheon/Topeka-February 12, 2015 – Due to the conflicting schedule of the PTK Honors Luncheon in Topeka, Norman Chambers moved that the February Board meeting be held the third Thursday of the month, February 19<sup>th</sup>, at the ICC West facility. Jay Jones seconded the motion and the motion carried 5-0. Norman Chambers and Jay Jones will attend the PTK Honors Luncheon; the other Trustees were encouraged to contact the Board Clerk if they wished to attend the annual event.
- III. CONSENT AGENDA – Val DeFever moved to approve the consent agenda which included: receipt of the financial and personnel reports; approval for the purchase of 67 computers from The Computer Generation in the amount of \$54,672; and receipt of the grant proposal progress report. Jay Jones seconded the motion and the motion carried 5-0.
- IV. EXECUTIVE SESSION – Norman Chambers moved to enter Executive Session with Dr. Barwick for twenty minutes, following a five-minute break, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Jay Jones seconded the motion and the motion carried 5-0. Mr. Chambers noted that no action would be taken following Executive Session. The Board entered Executive Session at 6:50 p.m. The Board returned to Open Session at 7:10 p.m.
- Norman Chambers moved to enter Executive Session with Dr. Barwick for an additional hour to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Jay Jones seconded the motion and the motion carried 5-0. The Board entered Executive Session at 7:10 p.m. The Board returned to Open Session at 8:10 p.m.
- V. ADJOURN – David Wallis moved that the meeting adjourn. Norman Chambers seconded the motion and the motion carried 5-0. The meeting adjourned at 8:10 p.m.

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Beverly Harris  
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.