

BOARD OF TRUSTEES REGULAR MEETING
ICC West – Room W107
February 19, 2015 - 5:30 p.m.

MINUTES

Members Present

Norman Chambers
Jay Jones
Phillip Fiene
Val DeFever
David Wallis
Hoite Caston joined the meeting at 5:43 p.m.

Others Present

Daniel Barwick, President
Keli Tuschman, Human Resources Coordinator
Misty Githens, Vice-President for Marketing and Enrollment
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics
Debbie Phelps, Director of Institutional Research
Beverly Harris, Executive Assistant/Board Clerk
Wendy Isle, Controller
David Smith, Dean of Instruction
Stan Lantz, Interim IT Director
Mary Jo Dancer, Academic Relations/Workforce Development Coordinator
Melissa Ashford, Associate Professor of Computer Technology
John Eubanks, Professor of Business/Accounting
Ben Seel, Professor of Political Science
Isaias McCaffery, Professor of History
Stacia Kaylor, Upward Bound Program Director
Kris Kippenberger, Financial Aid Specialist
Jody Coy, Fiscal Operations
Bruce Peterson, Grants Writer
Lavon Kent, Head Cheer and Dance Coach
Hillary Cook, Assistant Cheer and Dance Coach
Taylor Crawshaw, Tutoring/Advising Coordinator
Breta Campus, Student Support Services TRIO Program Director

Guests

Sam Forrer, Incoming Trustee
Jana Shaver, Incoming Trustee
Neil Phillips, Jarred, Gilmore & Phillips, PA
Kassie Sanderson, Reporter
Charles Smith, Community Member

I. ROUTINE

- A. Call to Order – Norman Chambers called the meeting to order at 5:30 p.m.
- B. Approval of Agenda – Val DeFever moved to approve the agenda. Jay Jones seconded the motion and the motion carried 6-0.
- C. Recognize January and February Students of the Month – Dr. Barwick introduced Allamyrat Tuyliyev and Curtis Bolden. The two students were presented certificates in recognition of their selection as Students of the Month.
- D. Recognize Cheer and Dance – Lavon Kent, Head Cheer and Dance Coach, provided an overview of the team's participation in the national competition.
- E. Pledge of Allegiance – January and February Students of the Month, and members of the Cheer and Dance Team, led the group in recitation of the Pledge of Allegiance.

- F. Welcome Guests – Norman Chambers welcomed the guests and provided an overview of the options for public comment on items pertaining to the agenda.
- G. Mission Statement – David Wallis read the Mission Statement.
- H. Vision Statement – David Wallis read the Vision Statement.
- I. Approval of Minutes – Phillip Fienen moved to approve the January 15, 2015 regular meeting minutes. David Wallis seconded the motion and the motion carried 5-0-1; Jay Jones abstained, as he was not present at the meeting.

II. INSTITUTIONAL OPERATIONS

- A. 2014 Audit – Jarred, Gilmore & Phillips, PA – Neil Phillips provided a detailed overview of the FY2014 audit and noted the unmodified opinion received. Jay Jones moved to approve the 2014 Audit. Val DeFever seconded the motion and the motion carried 6-0.
- B. Campus Save Act – Taylor Crawshaw shared a video associated with the Campus Save Act and spoke of the Stand Up and Speak Out event scheduled on campus next week.
- C. Grant Progress Update – Bruce Peterson answered questions associated with the Grant Progress Update and noted several grants in progress. Bruce shared that he, David Smith, Lori Shaw, and Patrick O’Leary are on the Grants Committee. Dan Barwick congratulated Bruce Peterson on the successful outcome of the grant proposal submitted to Mamtek. Dr. Barwick shared that Mr. Peterson only had six days to prepare the grant for submission prior to the deadline.
- D. Changes in Learning Management System – Melissa Ashford noted that our current Learning Management System will no longer provide technical support, updates, and upgrades; therefore, ICC is moving to CANVAS. Melissa noted that the Kansas Board of Regents is negotiating with CANVAS for a price break for Kansas higher education institutions. Stan Lantz informed the group they should see an improvement in Wi-Fi capabilities in the residence halls within the next few weeks.
- E. Kansas All American Scholars Luncheon – Jay Jones provided an overview of the PTK Honors Luncheon and highlights from the meetings held afterward.
- F. Cut in State Aid – Dr. Barwick provided an overview of the approach many community colleges are taking to address cuts in State aid. Norman Chambers stated that utilization of the rollover funds is the answer this year; additional cuts will be dealt with on an integrated basis. David Wallis moved to utilize rollover, unspent funds, for the initial shortfall and address additional shortages during the budget process. Jay Jones seconded the motion and the motion carried 6-0. The Board of Trustees asked Dr. Barwick to convey to all College employees that any expenditures should be carefully considered.
- G. 2015-2016 Academic and Office Calendars – Jay Jones moved to approve the 2015-2016 Academic and Office Calendars. Phillip Fienen seconded the motion and the motion carried 6-0.
- H. Cessna Learning Center Heating, Ventilating, and Air Conditioning (HVAC) – Phillip Fienen moved to approve the bid in the amount of \$22,332 received from Hawkins Heating & Cooling for the purchase and installation of four HVAC units on the Cessna Learning Center building. Jay Jones seconded the motion and the motion carried 6-0.
- I. Allow Payables – Hoite Caston moved to allow payables. David Wallis seconded the motion and the motion carried 6-0.
- J. Additions to Personnel – The Personnel Report included employment of Brett Bertie in the position of Computer Technician at an annualized salary of \$40,000 plus College support toward employee participation in ICC’s group health insurance plan; Mallory Byrd in the position of Allied Health Director at an annualized salary of \$44,000 plus College support toward employee participation in ICC’s group health insurance plan; Valon Jones in the position of Upward Bound Academic Coordinator at an annualized salary of \$35,000 plus College support toward employee participation in ICC’s group health insurance plan; Dannelle Salmon in the position of Cosmetology Salon Manager at an annualized salary of \$30,000 and College support toward employee participation in ICC’s group health insurance plan; Jamie Thompson in the position of Financial Affairs Specialist at an annualized salary of \$25,480 plus College support toward employee participation in ICC’s group health insurance plan; and, Debra Wheaton, in the part-time position of Evening Library Supervisor at an hourly wage of \$11. The report also included voluntary terminations of: Sally Ciufulescu from the position of Upward Bound Coordinator; Charles Smith from the position of Lead Computer Technician; and Nancy Waggoner from the position of Allied Health Director.
- K. President’s Update – Dr. Barwick shared that a couple of options regarding tuition and fees structure for next year will be presented at the March Board of Trustees meeting. Dr. Barwick noted that Independence Action Partnership (IAP) contributed one-half of the funds required to purchase a \$48,000 3-D printer for the Fab

Lab that will allow creation of industry-standard pieces. Discussions are ongoing with IMA for additional partners in the insurance consortium. Dr. Barwick publicly thanked Melissa Ashford for being one of the first faculty members to allow a high school student member of First Leadership to job shadow her. The survey of College employees for the suggestions of ICC's strengths and weaknesses (SWOT analysis) is ongoing and will be presented at the next Board meeting. Director, Blake Robins, has accepted our offer of addressing ICC graduates as Outstanding Alum during the May 9, 2015 Commencement Exercises.

III. CONSENT AGENDA – Jay Jones moved to approve the Consent Agenda; which included receipt of the financial and personnel reports, and the bid in the amount of \$41,784 received from the Wenger Corporation to design, build, and install the portable pit filler/stage extension for the Inge Theatre. Hoite Caston seconded the motion and the motion carried 6-0.

IV. EXECUTIVE SESSION – Norman Chambers moved to enter Executive Session with Dr. Barwick and Keli Tuschman for thirty minutes, following a five-minute break, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Phillip Fienen seconded the motion and the motion carried 6-0. Mr. Chambers noted that no action would be taken following the two Executive Sessions. The Board entered Executive Session at 7:45 p.m. The Board returned to Open Session at 8:15 p.m.

Norman Chambers moved to enter Executive Session with Dr. Barwick and Keli Tuschman for an additional ten minutes to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Val DeFever seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:15 p.m. The Board returned to Open Session at 8:25 p.m.

Phillip Fienen moved to enter Executive Session with Dr. Barwick and Keli Tuschman for ten minutes for the purpose of discussing negotiations to protect the district's right to confidentiality of its negotiating position and the public interest. Norman Chambers Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:27 p.m. The Board returned to Open Session at 8:37 p.m.

Norman Chambers moved to enter Executive Session with Dr. Barwick and Keli Tuschman for an additional ten minutes for the purpose of discussing negotiations to protect the district's right to confidentiality of its negotiating position and the public interest. Hoite Caston seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:37 p.m. The Board returned to Open Session at 8:47 p.m.

V. ADJOURN – David Wallis moved that the meeting adjourn. Norman Chambers seconded the motion and the motion carried 6-0. The meeting adjourned at 8:47 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.