

ICC BOARD OF TRUSTEES WORK SESSION

February 4, 2016

ICC West – W107

5:30 p.m. to 7:30 p.m.

MINUTES

Members Present

Jana Shaver
Val DeFever
Jay Jones
Norman Chambers
Sam Forrer
Cynthia Sherwood

Others Present

Daniel Barwick, President
Keli Tuschman, Human Resources Coordinator
Taylor Crawshaw, Associate Dean for Academic Support Services
Tammie Geldenhuys, VP for Student Affairs, Athletics, and Admissions
Brad Henderson, Director of Marketing
Eric Montgomery, Chief Information Officer
Kara Wheeler, Associate Dean for On-line and Continuing Education
Debbie Phelps, Director of Institutional Research
Wendy Isle, Controller
Beverly Harris, Executive Assistant/Board Clerk

Guests

Kevin Shepard, Work Session Facilitator
Steve McBride, Reporter

Jana Shaver called the meeting to order at 5:30 p.m., welcomed the guests, and introduced Kevin Shepard, Work Session Facilitator. Dr. Barwick informed the group of the Trustees' working dinner during Debbie Phelps's presentation of the Environmental Scan and Key Findings; Mr. Shepard was encouraged to dine with the Trustees.

Sam Forrer moved to approve the agenda as distributed. Cynthia Sherwood seconded the motion and the motion carried 6-0.

- I. Environmental Scan and Key Findings – Debbie Phelps presented an overview of the Environment Scan and Key Findings, noted highlights in the Perceptions of a Community College's Value, and answered questions.
- II. Discuss Key Findings – The Board of Trustees discussed elements of the Key Findings.
 - Identify Board and Institutional Goals – Kevin Shepard provided input as the Trustees brainstormed to develop four Board and Institutional Goals for integration in the Strategic Plan. The suggestion was made to have frank discussions with business and community leaders regarding how ICC can enhance offerings to meet their respective needs.

The Trustees developed the following four goals for approval:

1. Create distinctive career/technical education programs that are equally ready to serve the needs of transfer students and the employment goals of students seeking a two-year degree or certificate.
 2. Improve the college's relationship with the community.
 3. Enhance programs through innovation to improve the overall student experience.
 4. Respond aggressively and appropriately to the findings of the HLC visitation team whose visit is planned for Spring 2017.
- Approve Board Goals – Dr. Barwick stated that Operational Plans for achieving the four goals will be developed by President's Cabinet members for presentation to the Board of Trustees in about sixty days. Departmental Operational Plans will identify strategies for goal achievement and estimated costs associated with various steps of each respective Plan. Dr. Barwick noted the importance of goal identification and the subsequent development of Operational Plans in relation to the budget planning cycle; devoting resources appropriately will be critical to achieving the Board's stated goals. Dr. Barwick also shared timelines for progress reports and review: quarterly reports on progress toward operational plan goals; and, an annual review of the Strategic Plan and progress made toward those goals will be provided to the Board of Trustees. Jay Jones moved to approve the Board goals with a three-year timeline as presented. Val DeFever seconded the motion and the motion carried 5-1, with Sam Forrer voting no.
- III. Board's Role and Responsibilities – Jana Shaver noted that time constraints did not allow discussion of the "Board's Role and Responsibilities", and asked the Trustees to bring completed "KACCT Guide to Roles and Responsibilities" to the February 9, 2016 meeting. During the February 9, 2016 Board of Trustees meeting, Dr. Barwick will provide comments from the Higher Learning Commission regarding the Board of Trustees Policies.
- IV. ADJOURN – Jay Jones moved that the meeting adjourn. Norman Chambers seconded the motion and the motion carried 6-0. The meeting adjourned at 7:30 p.m.

Beverly Harris
Board Clerk

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