

BOARD OF TRUSTEES REGULAR MEETING
Cessna Learning Center Room 104 (West Classroom)
April 9, 2015 - 5:30 p.m.

AMENDED MINUTES

Members Present

Norman Chambers
Jay Jones
Phillip Fienen
Hoite Caston
Val DeFever
David Wallis

Others Present

Daniel Barwick, President
Keli Tuschman, Human Resources Coordinator
Wendy Isle, Controller
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics
Debbie Phelps, Director of Institutional Research
David Smith, Dean of Instruction
Beverly Harris, Executive Assistant/Board Clerk
Stan Lantz, Interim IT Director
Mary Jo Dancer, Academic Relations/Workforce Development Coordinator
John Eubanks, Professor of Business/Accounting
Ben Seel, Professor of Political Science
Teresa Vestal, Bookstore Manager
Ann Dutton, Vet Tech Program Director
Stacia Kaylor, Upward Bound Program Director
Eric Montgomery, Part-time Instruction/Part-time IT

Guests

Jana Shaver, Incoming Trustee
Sam Forrer, Incoming Trustee
Kassie Sanderson, Reporter
Charles Smith, Community Member
Trinity Coots, March Student of the Month
Karrington Harris, March Student of the Month
John Wolf, Senior Security Consultant (via Skype)

I. ROUTINE

- A. Call to Order – Norman Chambers called the meeting to order at 5:30 p.m.
- B. Approval of Agenda – Phillip Fienen moved to approve the agenda as presented. David Wallis seconded the motion and the motion carried 6-0.
- C. Recognize March Students of the Month – Daniel Barwick recognized Trinity Coots and Karrington Harris, the March Students of the Month.

- D. Pledge of Allegiance – Karrington Harris and Trinity Coots led the group in recitation of the Pledge of Allegiance.
- E. Welcome Guests – Norman Chambers welcomed the guests and provided an overview of the options for public comment on items pertaining to the agenda.
- F. Mission Statement – Val DeFever read the College Mission Statement.
- G. Vision Statement – Val DeFever read the College Vision Statement
- H. Approval of March 12, 2015 Minutes – Jay Jones moved to approve the minutes of the March 12, 2015 meeting. David Smith seconded the motion and the motion carried 6-0.

Hoite Caston made a brief summary of a report he had previously provided to the Trustees via e-mail, in which he had disputed the March 2015 Enrollment Report figures. President Barwick agreed that the numbers provided in the Enrollment Report were incorrect. Hoite Caston moved that the Administration provide the correct numbers to amend the March 2015 Enrollment Report. Jay Jones seconded the motion and the motion carried 6-0.

II. INSTITUTIONAL OPERATIONS

Hoite Caston moved that the Board of Trustees receive a cost/benefit analysis of the Athletic Department no later than the July Board meeting. David Smith seconded the motion and the motion carried 6-0.

- A. Information Technology Audit – Daniel Barwick informed the group that the College Information Technology Audit was completed with funds set aside in the 2014-2015 Renovation and Repairs Priority List. John Wolf, Senior Security Consultant for Foresite Northeast Operations, provided an overview of the Information Technology Advisory Report, noting numerous deficiencies that can be found in the report, and answered various questions. Stan Lantz provided additional information.
- B. Addendum to Bluffstone/The Villas Agreements – Phillip Fienen moved to approve the Addendum to Bluffstone/The Villas Agreements. David Wallis seconded the motion and the motion carried 6-0.
- C. Bid for Upward Bound Program Transportation – Phillip Fienen moved to approve the bid received from Gerber Tours in the amount of \$26,560. Stacia Kaylor, Program Director, noted that the Upward Bound Program was approved for receipt of the College Access Challenge Grant in the amount of \$15,000; for which the Kansas Board of Regents will reimburse the College, and the remaining \$11,560 will be paid with the Title IV Grant monies. Jay Jones seconded the motion and the motion carried 6-0.
- D. Allow Payables – Jay Jones moved to allow payables. Phillip Fienen seconded the motion and the motion carried 6-0.
- E. Additions to Personnel – The Personnel Report included employment of: Michael Wood in the position of Custodian at a pay rate of \$11/hour plus College support toward employee participation in ICC's group health insurance plan; Tommy Chandler in the position of Assistant Football Coach at an annualized salary of \$35,392 plus College support toward employee participation in ICC's group health insurance plan; and LaTonya Long in the position of Associate Professor of English at an annualized salary of \$45,700 plus College support toward employee participation in ICC's group health insurance plan. The Report also included the transfer of Robert Gray from the position of Custodian to Computer Technician at a pay rate of \$12.50/hour, and the voluntary termination of Morris Lolar from the position of Assistant Football Coach.

F. President's Update – Dr. Barwick acknowledged Westar Energy for the gift of a \$73,000 solar panel, along with free installation of the array, and a twenty-five warranty. Dr. Barwick noted that future plans for the Cessna Learning Center include installation of windmills in a quest to be a zero footprint facility.

Dr. Barwick provided an overview of plans to replace the current AS400 with PowerCampus, with no budgetary increase.

Dr. Barwick shared that he met with four Student Government leaders; the students are very excited about the renovation project. Tammie Geldenhuys noted that students are already using the renovated Anchor in the Student Union Building.

Dr. Barwick addressed restructure of the Strategic Plan that eliminates operational issues. A team of ten faculty and staff members will meet to create a high-level Strategic Plan for Board of Trustees' consideration during the regularly scheduled meeting in May.

III. CONSENT AGENDA – Jay Jones moved to approve the Consent Agenda that included acknowledging receipt of the Financial and Personnel Reports, the Grant Progress Report, and the ICC Foundation Activity Report. Also included in the Consent Agenda was approved of payment to Timber Creek Construction in the amount of \$20,450 for the Administration Building repair and renovation expenses. David Wallis seconded the motion and the motion carried 6-0.

For the May ICC Foundation Activity Report, the Trustees requested inclusion of the ICC Foundation Strategic Plan and a summary of steps taken to accomplish Strategic Plan goals.

The Trustees will meet at 5:30 p.m. in the Administration Building on May 14, 2015 for a tour of building renovations. The group will walk across campus for a tour of the Student Union renovations and convene the regular monthly meeting in the Cessna Learning Center Room 104 following conclusion of the tours.

IV. EXECUTIVE SESSION – Norman Chambers moved to enter into Executive Session for forty-five minutes, to include Dr. Barwick and Keli Tuschman, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Jay Jones seconded the motion and the motion carried 6-0. Norman Chambers stated that no action would be taken following Executive Session. The Board entered Executive Session at 7:30 p.m. The Board returned to Open Session at 8:15 p.m.

Norman Chambers moved to enter into Executive Session for an additional fifteen minutes, to include Dr. Barwick and Keli Tuschman, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:15 p.m. The Board returned to Open Session at 8:30 p.m.

Norman Chambers moved to enter into Executive Session for an additional fifteen minutes, to include Dr. Barwick and Keli Tuschman, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:30 p.m. The Board returned to Open Session at 8:45 p.m.

- V. EXECUTIVE SESSION – Norman Chambers moved that the Board enter Executive Session for fifteen minutes, to include Dr. Barwick and Keli Tuschman, for the purpose of discussing negotiations to protect the district’s right to confidentiality of its negotiating position and the public interest. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:45 p.m. The Board returned to Open Session at 9:00 p.m.
- VI. ADJOURN – Hoite Caston moved that the meeting adjourn. David Wallis seconded the motion and the motion carried 6-0. The meeting adjourned at 9:00 p.m.

Beverly Harris
Board Clerk

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