

BOARD OF TRUSTEES REGULAR MEETING
CLC 104 (West Classroom of Cessna Learning Center) 6:00 p.m.
September 8, 2016

MINUTES

Members Present

Val DeFever
Norman Chambers
Jana Shaver
Cynthia Sherwood
Terry Clark
Mike Wood

Others Present

Daniel Barwick, President
Keli Tuschman, Human Resources Coordinator
Wendy Isle, Chief Financial Officer
Tammie Geldenhuys, VP for Student Affairs, Athletics, and Admissions
Eric Montgomery, Chief Information Officer
Brad Henderson, Director of Marketing
Beverly Harris, Executive Assistant/Board Clerk
John Eubanks, Business/Accounting Instructor
Ben Seel, Political Science Instructor
Cody Westerhold, Student Activities Director

Guests

Andy Taylor, Montgomery County Chronicle
Kassie Sanderson, Daily Reporter

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Jana Shaver moved to approve the agenda. Cynthia Sherwood seconded the motion and the motion carried 6-0.
- C. Welcome Guests – Val DeFever welcomed the guests.
- D. Pledge of Allegiance – Cody Westerhold led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Jana Shaver read the College Mission Statement.
- F. Vision Statement – Jana Shaver read the College Vision Statement.
- G. Approval of August 11, 2016 regular and August 16, 2016 special meeting minutes – Norman Chambers moved to approve minutes of the August 11, 2016 meeting. Cynthia Sherwood seconded the motion and the motion carried 4-0-2; Terry Clark and Mike Wood abstained, as they were not members of the Board of Trustees during that meeting. Cynthia Sherwood moved to approve minutes of the August 16, 2016 special meeting. Norman Chambers seconded the motion and the motion carried 4-0-2; Terry Clark and Mike Wood abstained, as they were not members of the Board of Trustees during that meeting.

II. INSTITUTIONAL OPERATIONS

- A. Weight Room Update – Tammie Geldenhuys provided an update and informed the group that an Open House is being planned. A tentative time of 5:30 p.m. on Thursday, October 13, 2016 was set; however, Tammie will consult primary donors of the Weight Room project for their preferred timing for the Open House and follow-up with the Trustees regarding any time and/or date changes.
- B. Student Life Survey and Activities Update – Cody Westerhold presented an overview of the Student Life Survey results and provided snapshots of various campus activities.

- C. Allow Payables – Jana Shaver moved to allow payables. Mike Wood seconded the motion and the motion carried 6-0.
- D. Second Reading/Approval of Proposed Revision to Board Policy ACD-102 – Val DeFever read the seconding reading of proposed revisions. Cynthia Sherwood moved to approve revisions to ACD-102. Norman Chambers seconded the motion and the motion carried 6-0.

CODE:	ACD 102
SUBJECT:	Faculty Employment
REVISED:	September 8, 2016

Regional accrediting standards are followed when considering individuals for faculty employment.

- E. President’s Update – Dan Barwick provided an enrollment report and noted that headcount was up 14% compared to the same day last year; full-time enrollment (FTE) was up 5%. Following receipt of the Census Day Report from the state, Dr. Barwick will present an enrollment analysis during the October or November Board of Trustees meeting. Meeting attendees were informed of the President’s Advisory Council, a group of community members who volunteered to meet quarterly for improved communication between the College and community. Dr. Barwick also provided a detailed overview of the Facilities Master Plan comprised of capital projects planned during the five-year period of 2016-2021. This plan stemmed from the Board’s Strategic Plan, and outlines improvements to facilities based on the three areas of excellence outlined by the Board in the Strategic Plan: academic excellence, service excellence, and support excellence. Dr. Barwick asked for the Board’s permission to go forward with the plan, as he did not feel that the College has the resources to develop the document beyond the 42 pages already prepared. The Board expressed appreciation for the comprehensive nature of the plan and its consistency with the goal of excellence, and reached consensus that the plan should be implemented. Val DeFever mentioned a student complaint addressed to the Board of Trustees and referred the complaint to the appropriate administrative office for resolution. Dr. Barwick will resolve the complaint per Board of Trustees Policy TRU-909 Complaint Process and report the resolution to the Board of Trustees within 60 days. Eric Montgomery provided an update on the conversion to Power Campus.

III. CONSENT AGENDA – Norman Chambers moved to approve the Consent Agenda. The Consent Agenda included receipt of the Financial, Personnel, and Grant Progress Reports. Payment, in the amount of \$31,413 to Power Lift for the purchase of weight room equipment; approval of a 5-year contract with Nelnet Business Solutions for credit card processing services; and, renewal of our AT&T contract for an additional 36-month lease through Kanoma Telecom Services, LLC at a rate of \$1,503.16 per month were also included in the Consent Agenda. The Personnel Report included employment of: Sylvester Hatten in the position of Assistant Football Coach at an annualized salary of \$22,000 plus College support toward employee participation in ICC’s group health insurance plan; Kevin O’Donnell in the part-time Assistant Football Coach at an annualized salary of \$12,000; Sharon Rutherford in the position of Interim Chemistry Instructor, at a pay rate of \$5,000 per month (\$25,000 for the Fall Semester); and, Angela Stroud in the position of Cosmetology Instructor at an annualized salary of \$32,000 plus College support toward employee participation in ICC’s group health insurance plan. Employment separations included in the Personnel Report were: Cadron Davis from the position of part-time Assistant Football Coach; Barry Derrickson from the Assistant Football Coach position; and, Blain Mamiya from the position of Chemistry Professor. Cynthia Sherwood seconded the motion and the motion carried 6-0.

IV. EXECUTIVE SESSION – Jana Shaver moved the Board enter Executive Session, to include Dr. Barwick, for fifteen minutes and following a five-minute break to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Cynthia Sherwood seconded the motion and the motion carried 6-0. The Board entered Executive Session at 7:25 p.m. The Board returned to Open Session at 7:40 p.m.

Terry Clark moved to approve the replacement employment agreement of the President’s contract through 2019 as prepared by Jeff Chubb and agreed to by both sides. Jana Shaver seconded the motion and the motion carried 6-0.

V. EXECUTIVE SESSION – Norman Chambers moved to enter Executive Session, to include Dr. Barwick, for fifteen minutes for the purpose of discussing negotiations to protect the district’s right to confidentiality of its negotiating position and

the public interest. Terry Clark seconded the motion and the motion carried 6-0. The Board entered Executive Session at 7:42 p.m. The Board returned to Open Session at 7:57 p.m.

- VI. ADJOURN – Norman Chambers moved that the meeting adjourn. Cynthia Sherwood seconded the motion and the motion carried 6-0. The meeting adjourned at 7:57 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.