

BOARD OF TRUSTEES REGULAR MEETING
CLC 104 (West Classroom of Cessna Learning Center) 6:00 p.m.
December 8, 2016

MINUTES

Members Present

Val DeFever
Norman Chambers
Jana Shaver
Terry Clark
Mike Wood
Cynthia Sherwood joined the group at 6:05 p.m.

Others Present

Daniel Barwick, President
Wendy Isle, Chief Financial Officer
Tammie Geldenhuys, VP for Student Affairs, Athletics, and Admissions
Beverly Harris, Executive Assistant/Board Clerk
Taylor Crawshaw, Associate Dean of Academic Support Services
Eric Montgomery, Information Technology Director
John Eubanks, Business/Accounting Instructor
Karen Carpenter, Inge Center Artistic Director
Bruce Peterson, Inge General Manager
Ann Dutton, Veterinary Technician Program Director
Sue Manning, Emergency Medical Service Education Director
Cody Westerhold, Student Activities Director

Guests

Kassie Sanderson, Reporter
Liz Moore, Inge Foundation Board President

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Norman Chambers moved to amend the agenda for inclusion of item “E.” under “Institutional Operations” for a report by Jana Shaver on the Kansas Association of Community College Trustees meeting held at Labette Community College. Terry Clark seconded the motion and the motion carried 5-0.
- C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda.
- D. Pledge of Allegiance – Norman Chambers led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Mike Wood recited the College Mission Statement.
- F. Vision Statement – Jana Shaver recited the College Vision Statement.
- G. Approval of November 10, 2016 meeting minutes – Mike Wood moved to approve the minutes of the November 10, 2016 meeting. Jana Shaver seconded the motion and the motion carried 5-0.

II. INSTITUTIONAL OPERATIONS

- A. Inge Festival Analysis – Karen Carpenter provided an analysis of the Inge Festival which utilized different information, and subsequent outcomes, than was included in the Board of Trustees Board Agenda packets. When questioned about unduplicated counts connected with the “2016 William Inge Theatre Festival Admissions, by Event Report”, Ms. Carpenter noted attendance tracking difficulties through utilization of the *Vendini* ticketing service. Val DeFever requested Ms. Carpenter’s re-submission of the report’s detail, as well as the narrative which Karen Carpenter used when making the presentation. When providing an overview of the “Earned and Unearned Revenue Summary, William Inge Center for the Arts, 2015-16” Ms. Carpenter also used different data than was provided in the Board Agenda packets; Val DeFever requested re-submission of the information with the respective adjustments noted in the presentation.

- B. 2017-2018 Tuition and Fees/Room and Board Proposal – Daniel Barwick presented an overview of three options for 2017-2018 Tuition and Fees. Following further discussion, Dr. Barwick shared that President’s Cabinet members recommended Option 3 for the Board’s consideration. Option 3 consisted of rounding tuition up to the nearest whole dollar, revising out-of-state tuition downward to match border state tuition, increasing fees by \$5/credit hour, and increasing meal costs by 6%. Jana Shaver moved to approve Option 3. Terry Clark seconded the motion and the motion carried 6-0.
- C. Allow Payables – Norman Chambers moved to allow payables. Trustee Clark referred to a purchase of air filters from Wichita Filters and inquired about purchasing locally; Wendy Isle will visit with the Maintenance and Facilities Director about the process utilized. Mike Wood seconded the motion and the motion carried 6-0.
- D. President’s Update – Dan Barwick
- Visit from Full Measure Education – Dr. Barwick shared information from the recent campus visit by Full Measure Education representatives and noted the last step in the Student Information System (SIS) transformation; March 1, 2017 is the target date for implementation.
 - Partnership with Greenbush and the Fab Lab – The Greenbush Educational Cooperative has partnered with the Fab Lab to cosponsor the summer Boot Camps; they will provide the teachers and other resources necessary to offer six one-week sections. The co-branding initiative will increase Boot Camp participation from twelve youth students last year to one hundred and forty-four this coming summer.
 - Update on Negotiations with Instructional Staff – Dr. Barwick noted no need for an Executive Session for the purpose of discussing negotiations with instructional staff, as the next meeting of instructional staff members and members of the Faculty Association is scheduled for Monday, December 12, 2016. Dr. Barwick added that upon reaching a tentative agreement, the information will be shared with Jeff Chubb, College legal counsel. John Eubanks noted that the employees are considered faculty; not instructional staff. Val DeFever acknowledged Ann Dutton, Veterinary Technician Program Director, and Sue Mann, Emergency Medical Service Education Director; although both were invited to address the group, no comment was made.
 - Chief Academic Officer Search – Dr. Barwick shared that efforts continue to fill this position and a nation-wide search will commence during the following week.
 - Daniel Barwick informed meeting attendees that Spring semester enrollment is down thirty-nine students from the same time last year; however, enrollment efforts have been accelerated. It was also noted that four new International students will arrive for classes commencing January 3, 2017.
 - Dr. Barwick provided an overview of the upcoming Independence High School Debate Tournament and shared that ICC displays a table of enrollment and recruitment information, provides refreshments for the hospitality room, and supports the initiative through the provision of judges.
- III. CONSENT AGENDA – Norman Chambers moved to approve the Consent Agenda which included receipt of the Financial, Personnel, and Grant Progress Reports. The Personnel Report included employment of: Nyssa Crompton in the position of Associate Professor of Chemistry at an annualized salary of \$51,000 plus College support toward employee participation in ICC’s group health insurance plan; Rachel Clutter in the position of Accounts Receivable/Accounts Payable Clerk at an hourly rate of \$14.42 plus College support toward employee participation in ICC’s group health insurance plan; and David Watson in the position of Assistant Football Coach at an annualized salary of \$45,000 plus College support toward employee participation in ICC’s group health insurance plan. The Personnel Report also included employment separation with Sylvester Hatten for the position of Assistant Football Coach. Cynthia Sherwood seconded the motion and the motion carried 6-0.
- IV. EXECUTIVE SESSION – For consultation with the College attorney which would be deemed privileged in the attorney-client relationship was not needed.
- V. EXECUTIVE SESSION – For the purpose of discussing negotiations with instructional staff and to protect the college’s right to confidentiality of its negotiating position and the public interest was not needed.
- VI. EXECUTIVE SESSION – Norman Chambers moved that the Board enter Executive Session for ten minutes, following a five-minute break, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Val DeFever shared that no action would be taken following Executive Session. Cynthia Sherwood seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:15 p.m. The Board returned to Open Session at 8:25 p.m. Norman Chambers moved that the Board enter Executive Session for an additional five minutes, to include Daniel Barwick, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be

discussed. Cynthia Sherwood seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:25 p.m. The Board returned to Open Session at 8:30 p.m.

VII. ADJOURN – Norman Chambers moved the meeting adjourn. Terry Clark seconded the motion and the motion carried 6-0. The meeting adjourned at 8:30 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.