

BOARD OF TRUSTEES REGULAR MEETING
Cessna Learning Center
CLC 104 (West Classroom)
February 9, 2017 - 6:00 P.M.

MINUTES

Members Present

Val DeFever
Norman Chambers
Jana Shaver
Terry Clark
Mike Wood

Others Present

Daniel Barwick, President
Tammie Geldenhuys, VP for Student Affairs, Athletics, and Admissions
Beverly Harris, Executive Assistant/Board Clerk
Taylor Crawshaw, Associate Dean of Academic Support Services
Debbie Phelps, Director of Institutional Research
Kara Wheeler, Interim Chief Academic Officer
Keli Tuschman, Director of Human Resources
Brad Henderson, Director of Marketing
Eric Rutherford, Associate Dean of Fine Arts
Ben Seel, Political Science Instructor
John Eubanks, Business/Accounting Instructor
Janelle Null, Art Instructor
Harty Blackert, Technical Theater Director
Matt Carter, Instrumental Music Instructor
Michelle Rutherford, Band Instructor
Lavon Kent, Head Cheer/Dance Coach
Cody Westerhold, Student Activities Director
Heather Mydosh, English Instructor/Chamber Singer

Guests

Taina Copeland, Reporter
ICC Chamber Singers
ICC Cheer and Dance

- I. ROUTINE
 - A. Call to Order – Val DeFever called the meeting to order at 6:03 p.m.
 - B. Approval of Agenda – Terry Clark moved to approve the agenda as distributed. Norman Chambers seconded the motion and the motion carried 5-0.
 - C. Pledge of Allegiance – Terry Clark led the group in recitation of the Pledge of Allegiance.
 - D. ICC Choir – The Chamber Singers sang the National Anthem as attendees stood and acknowledged the flag. Val DeFever thanked the Chamber Singer members for the wonderful addition to meeting protocol.
 - E. Recognize Cheer and Dance Students – Lavon Kent noted that Cheer and Dance has participated in Nationals for the past three consecutive years, and placed 6th in the Nation this year against many Division II schools. Prior to leaving the meeting, Cheer and Dance students introduced themselves.
 - F. Welcome Guests – Val DeFever welcomed the guests.
 - G. Mission Statement – Norman Chambers read the College Mission Statement.
 - H. Vision Statement – Jana Shaver read the College Vision Statement.

- I. Approval of January 12, 2017 Meeting Minutes – Mike Wood moved to approve the minutes of the January 12, 2017 meeting. Terry Clark seconded the motion and the motion carried 5-0.

II. INSTITUTIONAL OPERATIONS

- A. Fine Arts-Eric Rutherford, Associate Dean of Fine Arts, thanked the Board of Trustees for the opportunity to highlight the Fine Arts Department and turned the presentation over to Michelle Rutherford. Ms. Rutherford spoke of the Music Program's growth and subsequent expansion to encompass various bands to accommodate students' need, the increased number of students majoring in music, scholarship opportunities, and the importance of student trips. Matt Carter informed the group that ICC has the only jazz band in the southeast Kansas community college system. Meeting attendees were encouraged to attend the February 25th initial appearance of the garbage can band during the home basketball games. Val DeFever stated regret that this performance conflicts with the annual Dancing With the Indy Stars event; Mr. Carter shared that the garbage can band performance can be viewed on YouTube. Val DeFever suggested that perhaps the jazz, or the garbage can, band could provide entertainment during a Board of Trustees meeting at the end of the semester. Janelle Null spoke of Art students' participation in the pottery extravaganza at the Independence Historical Museum and increasing interest in the graphic design area. Ms. Null shared that The Independence Public Library solicited graphic design proposals for their new logo. Harty Blackert spoke of increased recruitment efforts in the theater department; staff members attend high school productions and workshops, and the High School 24-Hour Plays are an amazing recruitment tool. Mr. Blackert shared that eleven students have enrolled for the fall semester. Eric Rutherford informed the group of the May 5, 6, and 7 presentation of *Les Miserables* at Memorial Hall. Mr. Rutherford also noted that ICC will host a high school solo and ensemble contest which is open to the public. Eric Rutherford noted that although the Facilities Master Plan involves construction of a Concert Hall in the future, the Fine Arts Department has several concerns: limited storage space; theatre accessibility for the various department areas; the current theater is not acoustically sound; lack of a recruitment budget; no Administrative Assistant for the Fine Arts Department; and, placement of a cap on scholarships limits recruitment efforts.

EXECUTIVE SESSION – Jana Shaver moved the Board enter executive session for fifteen minutes, to include Dr. Barwick and Kara Wheeler, for the purpose of discussing negotiations to protect the college's right to confidentiality of its negotiating position and the public interest. Norman Chambers seconded the motion and the motion carried 5-0. The Board entered Executive Session at 6:52 p.m. The Board returned to Open Session at 7:07 p.m. Jana Shaver moved the Board enter executive session for an additional six minutes, to include Dr. Barwick and Kara Wheeler, for the purpose of discussing negotiations to protect the college's right to confidentiality of its negotiating position and the public interest. Norman Chambers seconded the motion and the motion carried 5-0. The Board entered Executive Session at 7:08 p.m. The Board returned to Open Session at 7:14 p.m.

- B. Ratify Faculty Negotiated Agreement – Terry Clark moved the Board ratify the 2017-2018 Negotiated Agreement with the inclusion of the Division Chair Supplemental Contract. Jana Shaver seconded the motion and the motion carried 5-0. Dr. Barwick thanked faculty members for the smooth process in reaching an agreement on 2017-2018 negotiations.
- C. Allow Payables – Mike Wood moved to allow payables. Norman Chambers seconded the motion and the motion carried 5-0.
- D. President's Report - Daniel Barwick thanked Beverly Harris for development of the draft Quality Highlights Report which is due to the Higher Learning Commission eight weeks prior to the Comprehensive Quality Review Site Visit scheduled April 24-26, 2017; Dr. Barwick will share the final report with the Trustees. An enrollment update was not available, as Eric Montgomery and

Wendy Isle were both ill and unable to provide the requisite data. Dr. Barwick recognized Tamara Kessler and Melissa Ashford for volunteering participation in the Higher Learning Commission Assessment Academy. An update on campus security measures was provided. The President's office is currently testing backup communication options; including walkie talkies and monitoring a police scanner. Dr. Barwick shared that during the March meeting, his report will include a report of which security measures are in place. Meeting attendees were reminded of the Safety Committee's work following the campus review by Homeland Security; a complete list of safety recommendations can be found in the Maintenance section of the Facilities Master Plan. The President's Advisory Council held its second quarterly meeting. The Council met at ICC West, toured the Culinary Arts Program area, and viewed the new ICC website during the hour and a half meeting. When questioned about input and/or community feedback associated with ICC, all Council members reported positively. Dr. Barwick provided an update on the Fab Lab build out project and shared that the Fab Lab has advanced to the final stage of the application process for the Federal Matching Grant. Dr. Barwick thanked Jim Correll for his hard work and determination throughout the process.

- III. CONSENT AGENDA – Norman Chambers moved to approve the Consent Agenda which included receipt of the Financial, Personnel, and Grant Progress Reports, as well as payment to the Kansas Jayhawk Community College Conference in the amount of \$18,612 for men's and women's basketball officials during the 2016-2017 home basketball season. The Personnel Report included employment of: Joshua Benefiel in the position of Upward Bound Academic Coordinator at an annualized salary of \$32,500 plus College support toward employee participation in ICC's group health insurance plan; Lee Grimes in the position of Assistant Football Coach at an annualized salary of \$40,000 plus College support toward employee participation in ICC's group health insurance plan; and, Manoa Latu in the position of Assistant Football Coach at an annualized salary of \$17,000 plus College support toward employee participation in ICC's group health insurance plan. Also included in the Personnel Report were employment separations of David Watson from the position of Assistant Football Coach, and Kevin O'Donnell from the position of Assistant Football Coach. Terry Clark seconded the motion and the motion carried 5-0. Tammie Geldenhuys informed the group that Booster Club meetings have moved from off-campus to the Cyber Café in the Student Union.
- IV. EXECUTIVE SESSION – The Chair requests a motion to go into Executive Session for consultation with the College attorney which would be deemed privileged in the attorney-client relationship. This Executive Session was not necessary.
- V. EXECUTIVE SESSION – Norman Chambers moved to go into Executive Session for twenty minutes following a five-minute break and to include Dr. Barwick and Kara Wheeler, for the purpose of discussing negotiations to protect the college's right to confidentiality of its negotiating position and the public interest. Terry Clark seconded the motion and the motion carried 5-0. Val DeFever informed the group that no action would be taken following Executive Session. The Board entered Executive Session at 7:40 p.m. The Board returned to Open Session at 8:00 p.m. Terry Clark moved to go into Executive Session for an additional fifteen minutes and to include Dr. Barwick and Kara Wheeler, for the purpose of discussing negotiations to protect the college's right to confidentiality of its negotiating position and the public interest. Norman Chambers seconded the motion and the motion carried 5-0. The Board entered Executive Session at 8:00 p.m. The Board returned to Open Session at 8:15 p.m. Norman Chambers moved to go into Executive Session for an additional five minutes and to include Dr. Barwick and Kara Wheeler, for the purpose of discussing negotiations to protect the college's right to confidentiality of its negotiating position and the public interest. Val DeFever seconded the motion and the motion carried 5-0. The Board entered Executive Session at 8:15 p.m. The Board returned to Open Session at 8:20 p.m.

VI. ADJOURN – Terry Clark moved the meeting adjourn. Mike Wood seconded the motion and the motion carried 5-0. The meeting adjourned at 8:20 p.m.

Beverly Harris
Board Clerk

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