



# Shrewsbury Public Schools

Patrick C. Collins, Assistant Superintendent for Finance & Operations

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5 April 2017

To: School Committee

Subj: VOTE TO DESIGNATE SCHOOL COMMITTEE REPRESENTATIVE ON THE  
BEAL EARLY CHILDHOOD PROJECT DESIGNER SELECTION PANEL

## **Project Status**

The Beal Early Childhood Center Project has successfully advanced from ***Phase 1: Eligibility Phase into Phase 2: Forming the Project Team***. Continued movement through the building pipeline with the MSBA came as a result of completing many tasks but most importantly with the \$1.2M appropriation vote by at the December 5, 2016 Special Town Meeting. This funding will be used to complete the Feasibility Study and Schematic Design Phases.

On February 15, 2017 the MSBA Board of Directors voted to enter into a Feasibility Study Agreement that provides for 50.16% state reimbursement (approximately \$600,000) of the \$1.2M cost of the Fesaibility Study and Schematic Design Phases.

The Beal Building Committee is now in the process of hiring an Owner's Project Management (OPM) firm and expect that process to be completed on May 1, 2017 with a vote by the MSBA OPM Panel to affirm the Building Committee recommendation to hire PMA Consultants.

Once an OPM is on board, the Building Committee will then hire an architectural firm and this should be completed by Fall 2017 which will allow the Feasibility Study to begin in earnest.

## **Designer Selection Process Overview**

The Designer Selection Process is also a competitively bid, qualifications-based process. The Building Committee will issue a Request for Services solicitation seeking applications from pre-qualified architectural firms. Once applications are received, the MSBA Designer Selection Panel consisting of thirteen [13] members will meet with three [3] representatives from our community to conduct the evaluation and selection process. The MSBA requires that the three community members specifically be: the Town Manager or his/her designee, the Superintendent of Schools or his/her designee, a School Committee designee.

Enclosed is a more detailed report on the topic of designer selection that was recently provided to the Beal Building Committee.

**Recommendation**

It is recommended that the School Committee now discuss and vote its designee for this process.

# MSBA Building Process

*Steps primarily for:*

