



# **1<sup>st</sup> International Fair and Diversity Celebration**

Hosted by WE CAN aka The Shrewsbury Farmer Market

**SUNDAY MARCH 25, 2018**

**12pm - 3pm**

**Scandinavian Athletic Club (SAC)  
438 Lake Street, Shrewsbury MA**

## **PARTICIPANT APPLICATION**

	Cost	Additional info or fees
Crafter, Artisan	\$25	<i>Limited similar vendors allowed</i>
Vendor of Food	\$50 <i>(includes part of BOH Fee)</i>	<i>All applications including Board of Health permits <b>must be in before 3/10/18</b>. Limited similar vendors allowed. We will pay the entire \$75 BOH fee.</i>
Group providing info or entertainment	FREE	<i>Please fill out application for our records</i>

Business Name:	Contact Name:
Street:	Phone:
City, State, Zip:	Phone:
Email:	
Website Address:	
(1) Add a brief description of crafts, foods, or display. (2) List special requirements such as booth location	
Electricity needed? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Amount enclosed: \$ _____ (NON-REFUNDABLE) <input type="checkbox"/> Single Booth <input type="checkbox"/> Double Booth	
<b>Make check payable to: WE CAN</b> <b>Melisa Hollenback, 38 Stoney Hill Road, Shrewsbury MA 01545, <a href="mailto:melisahollenback@hotmail.com">melisahollenback@hotmail.com</a></b>	

# VENDOR COPY (KEEP FOR YOUR RECORDS)

We are all different. Yet, we are all the same. Come join us to celebrate and learn about diverse cultures, diverse lifestyles, and diverse abilities. Community groups & vendors will have tables with information, crafts, and food: presentations of music, art, dance, other entertainment throughout the day, and hourly raffles.

If you are selling anything at your table there is a \$25 fee, and if you are offering any food at all, including a bowl of free candies, you must submit Board of Health applications and submit the \$50 fee to WE CAN, we will pay the \$75 BOH fee. You must work at your table area and are responsible for clean up. Those providing entrainment and just information are allowed to participate the event for FREE.

## To Do List:

Complete & sign registration form and submit either by US Mail or email (see front page).

Provide one picture of items to be sold or your website for artisan craft.

Send check to: Melisa Hollenback, 38 Stoney Hill Rd, Shrewsbury, MA 01545.

**Location of event:** SAC 438 Lake St, Shrewsbury. **Please contact us if you cannot attend at the last minute or will be late: (508)284-7314.**

## Board of Health Permit

If you are selling or offering any kind of food (including bake sale items or food you ordered), you must complete the **Board of Health's Food Establishment Permit Application** and contact the Board of Health Agent, Kerry Stockwell, at the Shrewsbury Town Hall.

([kstockwell@shrewsburyma.gov](mailto:kstockwell@shrewsburyma.gov); 508-841-8345). **IMPORTANT: Food items to be sold MUST be accurately listed. If it is not listed on your BOH application, you cannot sell or give away the food item. No exceptions. Inspection will be the day of the event.**

Please do not show up on the day of the event with food or give-away items you have not listed on the BOH application form.

- **Spaces:** Spaces are indoors, which are approximately 10' by 10'.
- **Setup the day of event:** Setup can start at 10:30am, if you need earlier please notify us.
- **Chairs and tables:** Chairs and tables are provided, but you must bring any table cloth.
- **NO packing up early:** All participants with a table are expected to stay for the entire event ending at 3pm.
- **Limitations of crafts and food products:** We do have limitations on the number of food and craft vendors selling the same types of items, as we want to avoid excessive competition and to provide visitors with a variety of merchandise.
- **Spaces:** Spaces are sold on a first-come, first-served basis, with the majority of spaces reserved for food and farm vendors. You will be notified if spaces are no longer available.
- **Confirmation:** Confirmation will be made by email.
- **Electricity:** We have limited spaces with access to electricity; therefore, requests are granted on a first-come, first-served basis. YOU must provide your own extension cords and power strip.

## The SAC or WE CAN has:

**NO responsibility for loss from fire, water, rain, theft, or for damage to any exhibits, property, or equipment; and NO liability for any injury**