



**School Committee
Meeting Book**

**May 6, 2020
7:00 pm**

**Town Hall -100 Maple Avenue
Selectmen's Meeting Room**



SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING

AGENDA

**May 6, 2020 7:00pm
Remote Meeting**

THIS MEETING IS NOT OPEN TO PHYSICAL PARTICIPATION BY THE PUBLIC. TOWN HALL IS CLOSED TO THE PUBLIC. IF AN ALTERNATIVE MEANS OF REMOTE PARTICIPATION FOR THE PUBLIC BECOMES AVAILABLE WE WILL PUBLISH THAT INFORMATION SEPARATELY.

On March 12, 2020, Governor Baker issued an Executive Order modifying certain requirements of the Open Meeting Law, to enable public bodies to carry out their responsibilities while adhering to public health recommendations regarding social distancing.

The Executive Order relieves public bodies from the requirement in the Open Meeting Law that meetings be conducted in a public place that is open and physically accessible to the public, provided that the public body makes provision to ensure public access to the deliberations of the public body through adequate, alternative means. "Adequate, alternative means" may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body in real time. A municipal public body that for reasons of economic hardship and despite best efforts is unable to provide alternative means of public access in real time may instead post on its municipal website a full and complete transcript, recording, or other comprehensive record of the proceedings as soon as practicable afterwards.

In addition, all members of a public body may participate in a meeting remotely; the Open Meeting Law's requirement that a quorum of the body and the chair be physically present at the meeting location is suspended.

All other provisions of the Open Meeting Law, such as the requirements regarding posting notice of meetings and creating and maintaining accurate meeting minutes, as well as the limited, enumerated purposes for holding an executive session, remain in effect.

Items

Suggested time allotments

I. Public Participation	<div style="border: 1px solid black; padding: 10px; text-align: center;">7:00-7:10</div>
II. Chairperson's Report & Members' Reports	
III. Superintendent's Report	
IV. Time Scheduled Appointments:	
A. Acceptance of Donation: Vote	7:10 – 7:20
B. Update Regarding the School District's Response to the COVID-19 School Closure	7:20 – 7:45
V. Curriculum	
VI. Policy	
VII. Finance & Operations	
A. Update on Impact of COVID-19 Pandemic on Finance & Operations: Report	7:45 – 8:00



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

- | | | |
|-------|--|-------------|
| B. | Considerations Regarding Potential Credits or Refunds for FY21 Fees & Tuitions: Report & Discussion | 8:00 – 8:25 |
| VIII. | Old Business | |
| IX. | New Business | |
| X. | Approval of Minutes | 8:25 – 8:30 |
| XI. | Executive Session | 8:30 – 9:00 |
| A. | For the purpose of negotiations with some or all of the following:
the Shrewsbury Education Association Unit A, Shrewsbury Education Association Unit B, the Shrewsbury Paraprofessional Association, the Shrewsbury Cafeteria Workers, and/or non-represented staff. | |
| B. | For the purpose of reviewing, approving, and/or releasing executive session minutes. | |
| XII. | Adjournment | 9:00 |

Next regular meeting: May 13, 2020



SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING

ITEM NO: I. Public Participation

MEETING DATE: 5/6/20

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear thoughts and ideas from the public regarding the operations and the programs of the school system?

BACKGROUND INFORMATION:

Copies of the policy and procedure for Public Participation are available to the public at each School Committee meeting.

ITEM NO: II. Chairperson's Report/Members' Reports

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a report from the Chairperson of the School Committee and other members of the School Committee who may wish to comment on school affairs?

BACKGROUND INFORMATION:

This agenda item provides an opportunity for the Chairperson and members of the Shrewsbury School Committee to comment on school affairs that are of interest to the community.

STAFF AVAILABLE FOR PRESENTATION:

School Committee Members
Ms. Sandra Fryc, Chairperson
Mr. Jon Wensky, Vice Chairperson
Dr. B. Dale Magee, Secretary
Ms. Lynsey Heffernan, Committee Member
Mr. Jason Palitsch, Committee Member

ITEM NO: III. Superintendent's Report

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a report from Dr. Joseph M. Sawyer, Superintendent of Schools?

BACKGROUND INFORMATION:

This agenda item allows the Superintendent of the Shrewsbury Public Schools to comment informally on the programs and activities of the school system.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools

ACTION RECOMMENDED FOR ITEMS I, II, & III:

That the School Committee accept the report and take such action as it deems in the best interest of the school system.



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **IV. Time Scheduled Appointments:**
A. Acceptance of Donation: Vote

MEETING DATE: **5/6/20**

BACKGROUND INFORMATION:

Per School Committee Policy 911, gifts of \$5,000 or more must be formally accepted by the School Committee. An anonymous donor would like to donate \$50,000 to Shrewsbury Public Schools to support the purchase of unbudgeted and new COVID-19 related expenses. A memo from Dr. Lizotte is enclosed.

ACTION RECOMMENDED:

That the Committee vote to accept a donation of \$50,000 from an anonymous donor to be used for the purchase of educational technology resources to mitigate learning loss during school closure.

MEMBERS & STAFF AVAILABLE FOR PRESENTATION:

Dr. Jane Lizotte, Assistant Superintendent for Community Partnerships & Well-Being



Shrewsbury Public Schools

6 May 2020

To: School Committee

Subject: ANONYMOUS DONATION TO THE DISTRICT

Background

In accordance with School Committee Policy 911: Gifts and Donations, we are proposing the acceptance of a new anonymous donation in the amount of \$50,000. Since it is valued over \$5,000, acceptance requires an affirmative vote by the School Committee.

We are very grateful that the donors, a Shrewsbury family with a child in our school district, seek to support our students during an already difficult financial time, that has intensified due to the COVID-19 pandemic.

Intended Use of the Donation

The donors wish to support the following unbudgeted and new COVID-19 related expenses.

Unbudgeted Covid-19 Expense Estimating	Cost/Estimate
Educational technology resources to mitigate learning loss during school closure	
Cellular iPads for students without home internet	\$ 10,000
SeeSaw Educational Software [1 yr.] to provide remote learning at elementary level	\$ 12,500
Zoom software, Educational/Professional license [1 yr] to facilitate remote learning and meetings at all levels	\$ 27,500
	\$ 50,000

In accordance with the policy, the Committee should know that the donors have no contingencies or expectations as a result of this donation, and the donation is a clear example of their altruism and hope to sustain the school district during this unprecedented time.

Recommendation

It is strongly recommended that the School Committee vote to accept this generous donation.



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: IV. Time Scheduled Appointments: MEETING DATE: 5/6/20
B. Update Regarding the School District's Response to the COVID-19 School Closure

BACKGROUND INFORMATION:

Dr. Sawyer and other district administrators will provide an update on how the school district's response to the Coronavirus (COVID-19) pandemic school closure has evolved during the past week.

ACTION RECOMMENDED:

That the School Committee hear the report and take such action as it deems in the best interest of the school system.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools
Other district administrators as needed



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **V. Curriculum**

MEETING DATE: **5/6/20**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **VI. Policy**

MEETING DATE: **5/6/20**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

COMMITTEE MEMBERS/STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **VII. Finance & Operations**

MEETING DATE: **5/6/20**

A. Update on Impact of COVID-19 Pandemic on Finance & Operations: Report

BACKGROUND INFORMATION:

The COVID-19 pandemic is having a profound effect on all operational aspects of the district. In his report tonight, Mr. Collins and Dr. Sawyer will update the Committee on the pandemic's impact relative to finances and operations.

ACTION RECOMMENDED:

That the School Committee hear the report and take such action as it deems in the best interest of the school system.

STAFF AVAILABLE FOR PRESENTATION:

Mr. Patrick Collins, Assistant Superintendent for Finance and Operations
Dr. Joseph M. Sawyer, Superintendent of Schools



COVID-19

District Operational & Financial Update

Presented to the School Committee
May 6, 2020

Operations Continue During School Closure

- Providing meals to families who need them three days per week (pickup at SHS and delivery where transportation is a barrier)
- Provided limited scheduled access to school buildings (with social/physical distancing) for educators to retrieve additional teaching materials, followed by re-sanitizing spaces

Operations Continue During School Closure

- Student registration process for next year has begun – shift to online registration last year is paying dividends now
- Financial management tasks continue remotely, including pay processing, grants management, etc.
- Human Resources, Payroll, & Town Treasurer staff are now assisting 100+ furloughed School Department employees with unemployment process and state-required wage data for each claimant

Federal Assistance

- Based on initial information from the Department of Elementary & Secondary Education, aid to SPS from the first round of federal funding directed to public education will likely be approximately \$150,000 less allocations to private schools; recommendation is to hold this sum in reserve to address unknown costs of responding to COVID-19 issues in FY21
- This assistance will be handled like federal entitlement grants, and proportionate share of funding will need to be allocated to private schools in Shrewsbury

Federal Assistance

- Additional federal assistance to state and local governments, including public school districts, will be critical to maintain educational programming and staffing in the year ahead

Financial Challenges

- School Department administration continues to work with Town Manager regarding financial forecasting for Fiscal Year 2021, which remains unclear due to lack of information on state funding levels
- SPS leadership team is discussing options for potential *additional* budget cuts in FY21 to prepare for various levels of resource reductions (\$1.7 million in cuts already recommended prior to pandemic)



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **VII. Finance & Operations**

MEETING DATE: **5/6/20**

B. Considerations Regarding Potential Credits or Refunds for FY20
Fees & Tuitions: Report & Discussion

BACKGROUND INFORMATION:

Per mandate by Governor Baker for all schools in the state, the district is closed through the end of the 2019-2020 academic year. The District is dependent on tuitions and fees paid by families in order to operate various services, programs, or activities that are optional in some manner. Some families have paid fees and tuition for services and programs that would have taken place during a portion, or all, of the school closure period. Dr. Sawyer and Mr. Collins will present information and potential options regarding the issue of refunds on tuitions and fees for the Committee's consideration and feedback, with the intent to bring a recommendation for a vote on May 13.

ACTION RECOMMENDED:

That the Committee hear the report and engage in a discussion regarding potential credits or refunds for FY20 fees and tuitions.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools

Mr. Patrick Collins, Assistant Superintendent for Finance and Operations

Covid-19 Fiscal Update:

Disposition of Charges for Tuition and Fee-based Programs

Patrick C. Collins

Assistant Superintendent for Finance and Operations

6 May 2020

Context

- This is a complex and multi-layered issue given:
 - The restrictions of working in the public sector and its associated laws
 - The “common sense” notion that one should get what they pay for and to be refunded/credited when they don't

Context

- This is a complex and multi-layered issue given:
 - The severity of our current financial situation and reliance on fee revenue to pay our costs
 - The fact that the District continues to pay most staff (*with exception of Extended School Care, crossing guards, & door monitors*), and the bus contractor during school closure

Context

- This is a complex and multi-layered issue given:
 - The size and scale of our fee-paying customers, nearly 3,700
 - The minimal amount of administrative support staff that we have and reduced productivity as a result of remote working

Considerations Regarding Fees for Services

- Continued District Cost Liabilities Despite Closure
- Current District Policies Regarding Refunds
- Municipal Finance Laws and Regulations
- Administrative Level of Effort, Tasks, Cost
- Parent Expectations

Tuitions and Fees to Review

- Full-day Kindergarten
- Preschool
- Extended School Care
- After School Activities Program [ASAP]
- Busing
- Food Service

Continued District Cost Liabilities Despite Closure

- Full-day Kindergarten and Preschool
 - Staff continue to work remotely and be paid their full amount
- The District is paying 75% of the cost to AA Transportation Co. for school closure days per our contract amendment, and state law and guidance

Current District Policies Regarding Refunds

- We have never faced a situation like the Covid-19 pandemic and experienced school closure for a third of the year.
- Our current policies don't anticipate this scenario.
- Our current policy for busing states "no refunds" with exceptions for moving out of town.

Municipal Finance Laws and Regulations

- Municipal finance law prohibits the School Dept. or Town from making credits back to a customer's credit card, which is the payment method for 90%+ of the payments we received for all programs.
- Municipal finance law requires placement of each disbursement to be made to be placed on a warrant, approved for payment by the Town Accountant, approved by the School Committee and Board of Selectmen, and then disbursed by the Town Treasurer.
- These approvals are all part of the intended separation of duties and internal controls intended to prevent fraud, waste, or abuse and ensure funds are in place to make surety of payment.

Municipal Finance Laws and Regulations

- Municipal finance law prohibits the comingling or transferring of funds from different sources.
- We can't "net" a refund against an amount owed for Food Service, for example because that transaction creates a financial impact that positively impacts one fund over another and creates a de facto transaction between funds.

Administrative Level of Effort, Tasks, Cost

- We retain our student payment data in our Student Information Management system, PowerSchool.
- We make payments from our financial system, MUNIS.
- In order to make a refund payment, we must create a new “vendor or customer file” for each payment to be made to a family.

Administrative Level of Effort, Tasks, Cost

- We can hold back a refund from one program if a customer owes us for another program.
- With the exception of the bus fee, all other program fees have varying amounts based upon the services purchased and if the customer was paying “full price” or a “reduced rate”
- Making refunds or issuing credits, if possible, is a very large administrative task for nearly 3,700 customers and will take significant administrative support time to process

Parent Expectations

- With schools closed for a third of the year and inability to provide services or the same level of services, some have asked about refunds.

Data: Potential Refund/Credit Transactions

Category	Paid Through March or prepaid through end of year	Status of Payments
Full-day Kindergarten	228	Billed through March
Preschool	146	Billed through March
Extended School Care	552	Billed through March
ASAP Program	204	Customers paid 100%
Bus fee customers	2,550	Customers paid 100%
Total Impact	3,680	

Data: Potential Dollar Impact

Category	Est. Amount	<u>Assumption</u> on Refund/Credit Methodology
Preschool	\$34,500 [Amt. varies widely based on use: \$50-\$259]	Refund part of March by taking annual pro-rated amount and refund/credit for 11 days of Governor enacted school closure
Full-Day Kindergarten	\$27,500 [Amt. range \$35-\$149 per refund]	Refund part of March by taking annual pro-rated amount and refund/credit for 11 days of Governor enacted school closure
ASAP Program	\$10,000 [Amt. range \$30-\$40 per refund]	Refund 100% of middle school and partial for elementary programs because some of those started before closure
Extended School Care	\$85,000 [Amt. varies widely based on use]	Refund part of March by taking annual pro-rated amount and refund/credit for 11 days of Governor enacted school closure
Busing	A) \$277,000 or B) \$ 69,250	A) 35% closed days x \$310= \$108.50 per refund/credit B) 35% closed days x \$310 x 25% =\$27.13 per refund/credit [only 25% since we have to pay our bus co. 75% of normal cost during closure]

Food Services

- We typically refund graduating seniors balances greater than \$10
- We can transfer a graduating senior food service balance to a sibling in a lower grade
- We typically carry any positive balance into the next school year

Options

- Refund all
- Refund only those where no services could be provided [busing, ASAP, Extended School Care] but not Full-day Kindergarten nor Preschool since remote learning continues
- Set up a process whereby parents must request a refund by a certain deadline and if they fail to do so, do not refund.
- Decide the formulas for refunds; there are a variety of ways
 - Pro-rate cost paid over 180 days and refund for closure days
 - For busing weigh in the fact we continue to pay 75% of the busing cost for closure days

Decision-making and the Future

- How will our customers react in response to the decision and will it impact future decision and will it support or dissuade them from wanting to re-purchase the service?
- If refunds or credits are provided for this closure period, will it create an expectation for future closures and how can we effectively forecast our revenue under this scenario? What if closure were for just a week—are we issuing another 3,600+ credits or refunds?

Decision-making Process

- You can solicit feedback from the community this week based upon this presentation.
- It would be helpful to receive initial guidance from the committee tonight on how to approach this issue.
- A recommendation can be made for your May 13th meeting so a decision can be made that night or at a subsequent meeting.



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **VIII. Old Business**

MEETING DATE: **5/6/20**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

MEMBERS/STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **IX. New Business**

MEETING DATE: **5/6/20**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **X. Approval of Minutes**

MEETING DATE: **5/6/20**

BACKGROUND INFORMATION:

The minutes from the School Committee Meeting held on April 29, 2020 are enclosed.

ACTION RECOMMENDED:

That the Committee accept the minutes from the School Committee Meeting held on April 29, 2020.

STAFF AVAILABLE FOR PRESENTATION:

Ms. Sandra Fryc, Chairperson

Dr. B. Dale Magee, Secretary

**SHREWSBURY PUBLIC SCHOOLS
100 MAPLE AVENUE
SHREWSBURY, MASSACHUSETTS**

MINUTES OF SCHOOL COMMITTEE MEETING

Wednesday, April 29, 2020

Present via virtual participation: Ms. Sandy Fryc, Chairperson; Mr. Jon Wensky, Vice Chairperson; Dr. B. Dale Magee, Secretary; Ms. Lynsey Heffernan; Mr. Jason Palitsch; Mr. Patrick Collins, Assistant Superintendent for Finance and Operations; Ms. Amy B. Clouter, Assistant Superintendent for Curriculum & Instruction; Ms. Meg Belsito, Assistant Superintendent for Student Services; Ms. Barb Malone, Director of Human Resources; and Dr. Joseph Sawyer, Superintendent of Schools.

Due to the Coronavirus (COVID-19) pandemic, this meeting was not open to physical participation by the public, but was broadcast live on SELCO Channels 29 & 329 and streamed live on the Shrewsbury Media Connection website. A complete audio/video recording of this meeting is available on the Shrewsbury Public Schools website.

The meeting was convened by Ms. Fryc at 7:01 pm.

I. Public Participation

Ms. Fryc advised that public participation was suspended due to the meeting being virtual, but noted viewers could email questions and comments to the School Committee.

II. Chairperson's Report & Members' Reports

None.

III. Superintendent's Report

Dr. Sawyer reported that a Shrewsbury Public Schools (SPS) Virtual 5K is planned for the community at the weekend, and noted several upcoming appreciation events: School Lunch Hero Day (May 1); National School Principals' Day (May 1); and Teacher Appreciation Week (May 4-8), which includes National Teacher Day (May 5) and National School Nurse Day (May 6).

IV. Time Scheduled Appointments:

A. Update regarding the school district's response to the COVID-19 school closure

Dr. Sawyer began the report by providing an overview of key facts, and noting that a survey had gone out to families earlier in the day seeking feedback on remote learning at Shrewsbury Public Schools; Ms. Clouter presented an update on remote learning that included data on the use of technology by students, and information on Professional Development for educators for the technology platforms being utilized; and Ms. Belsito's update on virtual Individual Education

Plan (IEP)/504 meetings included detailed information on the role of team members and the process of prioritization.

Ms. Clouter provided additional information in response to questions from the Committee on opportunities for parents to learn more (including the potential for self-directed tutorials) about the technology platforms used by students, and from Ms. Heffernan on homework assignments going forward (number, frequency, and feedback from teachers) and on “office hours” for students and when it is appropriate for parents to be involved.

V. Curriculum

None.

VI. Policy

None.

VII. Finance & Operations

A. Update on Impact of COVID-19 Pandemic on Finance & Operations: Report

Mr. Collins provided background information and details on the proposed school transportation contract amendment with AA Transportation; described pay continuity decision-making considerations by group for: a) administrators, teachers, counselors, nurses, clerical and IT support, and paraprofessionals, b) door monitors and crossing guards, c) food service staff, and d) extended school care staff; detailed unemployment cost forecasting; and noted differences between furloughs and layoffs. Dr. Sawyer added his recommendation, based on this information, that crossing guards, door monitors, and extended school care staff be furloughed from close of business May 1, 2020 until start of business on the morning of June 15, 2020. Mr. Collins went on to address items relevant to forecasting for both the current fiscal year and for FY21.

B. Contract Amendment with AA Transportation for School Closure Period: Vote

Please see agenda item VII.A. Dr. Sawyer recommended that the Committee vote to approve the proposed transportation contract amendment with AA Transportation.

On a motion by Dr. Magee, seconded by Mr. Palitsch, the Committee voted unanimously that in accordance with the Massachusetts Commissioner of Elementary and Secondary Education guidance issued on March 27, 2020, and in the mutual interest of Shrewsbury Public Schools and AA Transportation Co., to approve the amendment Between the Shrewsbury Public Schools and AA Transportation Inc. [of Shrewsbury, MA] dated April 29, 2020, contingent upon the final approval of the Shrewsbury Town Manager who is the municipality’s Chief Procurement Officer. Roll call votes were as follows: Ms. Heffernan, yes; Dr. Magee, yes; Mr. Wensky, yes; Mr. Palitsch, yes; and Ms. Fryc, yes.

C. Payroll Continuity for Staff During School Closure Period: Vote

Please see agenda item VII.A. Dr. Sawyer provided historical information on payroll continuity since the onset of the pandemic; described tables - constructed by Mr. Collins - illustrating pay information broken down by various criteria that provided a framework for decision-making relative to payroll continuity; and detailed his recommendations on payroll continuity for staff by group.

Committee members expressed support for the recommendations while acknowledging regret that difficult fiduciary decision-making in the current, challenging environment could have a negative impact on SPS staff.

On a motion by Dr. Magee, seconded by Ms. Heffernan, the Committee voted unanimously to approve the continued compensation of the following salaried and hourly employees during the school closure period, at their contractual rates of pay based on their typical time worked per pay period, for the remainder of their contractual work year during Fiscal Year 2020, which ends June 30, 2020: professional educators in the Shrewsbury Education Association Unit A; paraprofessionals in the Shrewsbury Paraprofessional Association; unclassified staff including secretaries, clerical support staff, and information technology staff; administrators in the Shrewsbury Education Association Unit B; and all non-represented school administrators. Roll call votes were as follows: Ms. Heffernan, yes; Dr. Magee, yes; Mr. Palitsch, yes; Mr. Wensky, yes; and Ms. Fryc, yes.

On a motion by Dr. Magee, seconded by Ms. Heffernan, the Committee voted unanimously to approve the continued compensation of all Food Services Department employees for at least the dates of May 5 through May 15 of the mandated school closure for the COVID-19 pandemic, at their contractual rates of pay based on their typical time worked per pay period. Roll call votes were as follows: Ms. Heffernan, yes; Dr. Magee, yes; Mr. Palitsch, yes; Mr. Wensky, yes; and Ms. Fryc, yes.

On a motion by Dr. Magee, seconded by Ms. Heffernan, the Committee voted unanimously to place the following positions on furlough effective with the end of business on Friday, May 1 through the start of business on the morning of Monday, June 15: all crossing guards, all door monitors, and all Extended School Day positions, with the exception of the Director of Extended Learning and the Assistant to the Director of Extended Learning. Roll call votes were as follows: Ms. Heffernan, yes; Dr. Magee, yes; Mr. Palitsch, yes; Mr. Wensky, yes; and Ms. Fryc, yes.

VIII. Old Business

None.

IX. New Business

None.

X. Approval of Minutes

Without objections from the Committee, the minutes from the School Committee Meeting held on April 22, 2020 were accepted as distributed.

XI. Executive Session

A. For the purpose of negotiations with some or all of the following: the Shrewsbury Education Association Unit A, Shrewsbury Education Association Unit B, the Shrewsbury Paraprofessional Association, the Shrewsbury Cafeteria Workers, and/or non-represented staff.

B. For the purpose of reviewing, approving, and/or releasing executive session minutes.

Ms. Fryc requested a motion to adjourn to Executive Session for the purpose of negotiations with some or all of the following: the Shrewsbury Education Association Unit A, Shrewsbury Education Association Unit B, the Shrewsbury Paraprofessional Association, the Shrewsbury Cafeteria Workers, and/or non-represented staff, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body; and for the purpose of reviewing, approving, and/or releasing executive session minutes, and return to Open Session only for the purpose of adjourning for the evening. On a motion by Dr. Magee, seconded by Mr. Palitsch, on a roll call vote: Ms. Heffernan, yes; Dr. Magee, yes; Mr. Palitsch, yes; Mr. Wensky, yes; and Ms. Fryc, yes, the School Committee voted to adjourn to executive session at 8:31pm.

XII. Adjournment

On a motion by Mr. Wensky, seconded by Mr. Palitsch, the committee unanimously agreed to adjourn the meeting at 9:03 pm. Roll call votes were as follows: Mr. Palitsch, yes; Mr. Wensky, yes; Ms. Heffernan, yes; Dr. Magee, yes; Ms. Fryc, yes.

Respectfully submitted,

Elizabeth McCollum, Clerk

Documents referenced:

1. Update on COVID-19 Response Report Slides 04-29-20
2. Update on Impact of COVID-19 on Finance & Operations Report Slides 04-29-20
3. Bus Contract Amendment Memo
4. Bus Contract Amendment
5. Commissioner's Memo - Payments for Contracted Services
6. Payroll Continuity Memo - 04-29-20
7. Set(s) of minutes as referenced above



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **XI. Executive Session**

MEETING DATE: **5/6/20**

- A. For the purpose of negotiations with some or all of the following:
the Shrewsbury Education Association Unit A, Shrewsbury Education Association Unit B, the Shrewsbury Paraprofessional Association, the Shrewsbury Cafeteria Workers, and/or non-represented staff.**
- B. For the purpose of reviewing, approving, and/or releasing executive session minutes.**

BACKGROUND INFORMATION:

Executive session is warranted for these purposes

ACTION RECOMMENDED:

That the School Committee enter into executive session for the purpose of negotiations with some or all of the following: the Shrewsbury Education Association Unit A, Shrewsbury Education Association Unit B, the Shrewsbury Paraprofessional Association, the Shrewsbury Cafeteria Workers, and/or non-represented staff, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body; and for the purpose of reviewing, approving, and/or releasing executive session minutes, and return to Open Session only for the purpose of adjourning for the evening.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools
Ms. Barbara A. Malone, Executive Director of Human Resources

ITEM NO: **XII. Adjournment**