

# **Superintendent Search Update**

**Erin Boucher, Chairperson, School Committee**  
**Sandra Fryc, Member, School Committee**


***School Committee Members of the  
Superintendent Search Screening Committee***

**November 19, 2025**



# Superintendent Search Proposed Timeline

## November

- Request for proposals for search consultant issued 
- Establish composition of the Superintendent Search Screening Committee
- Call for applications for membership on the Screening Committee

## December

- Award contract to search consultant
- Determine members of the Screening Committee
- Solicit feedback from stakeholders regarding qualities of the next superintendent
- Advertise position; recruit candidates (search consultant)



# Superintendent Search Proposed Timeline

## January

- Screening Committee reviews applications and selects semi-finalists
- Screening Committee interviews semi-finalists
- Determination of finalists
- Notes:
  - Until finalist stage, the process is confidential and remains confidential
  - The Screening Committee will hold multiple evening and full-day Saturday meetings to accomplish their work



# Superintendent Search Proposed Timeline

## February/March

- Each finalist visits the district to meet with stakeholder groups
- Each finalist is interviewed in public by the full School Committee
- Additional vetting of finalists (reference checking, etc.) by search consultant
- Potential site visits to finalists' current districts
- School Committee votes to offer contract to preferred finalist



# **Superintendent Search**

## **Proposed Composition of Screening Committee**

- 2 School Committee Members
- 3 Parents of Current Shrewsbury Public Schools Students
- Executive Director of Human Resources
- 4 SPS Staff Members
- Executive Assistant to the Superintendent
- 1 Principal
- 1 Assistant Superintendent

**Total members = 13**



# **Superintendent Search**

## **Application Process for the Screening Committee**

- Draft communications re: applying have been provided to the School Committee for review and have been reviewed by legal counsel
- Communications to be issued to current SPS parents and SPS staff, respectively, on Thursday, November 20
- Applications will be due by Monday, December 8
- Members appointed to the Screening Committee will be announced at the Thursday, December 18 School Committee meeting
- Note:
  - To be considered, applicants must agree to maintaining confidentiality of the screening process and sign a non-disclosure agreement
  - Applicants must commit to being available for all multiple evening and full-day Saturday meetings



# **Superintendent Search Vote Requested**

**Motion:**

That the Committee vote to approve the establishment of the Superintendent Search Screening Committee and communications for applying to be a member of this committee, as presented.