

ENROLLMENT CHECKLIST

All documentation **must** be presented in acceptable form prior to making an appointment for enrollment.

Omission will delay your testing appointments and course selection.

Residency documents

**Required: One from Category A and two from Category B (proof from BOTH categories)
ORIGINAL MUST BE SUBMITTED. REGISTRAR WILL MAKE COPIES**

Category A (**one** document showing your current District #99 address)

- Real estate tax bill
- Mortgage statement/Closing contract
- Signed lease (with a contact phone number for the leasing agent)
- Agreement of sale

If the student's parents/guardians are not the owner/lessee of the District #99 address, additional forms may be obtained from the Registrar and are required.

Category B (**two** documents showing a current District #99 address)

- Driver's license (showing your new District #99 address)
- Home/apartment insurance
- Public aid card
- Utility bill within the past 2 months (excluding **phone or cable**)
- Current dated bank statement or current dated payroll stub

Other Student Documents

- Certified copy of student's birth certificate OR student passport (*if birth certificate is not available*)
- Photo ID of parent guardian