

August 7, 2019

The Policy Committee of Community High School District 99 met on Wednesday, August 7, 2019, at the Administrative Service Center. The meeting was called to order at 2:30 p.m.

Present: Board President Nancy Kupka and Board Member Rick Pavinato. Also present were Henry Thiele, Superintendent; Pete Theis, Assistant Superintendent for Human Resources; and Mark Staehlin, District Controller.

There were no visitors.

The minutes of the April 9, 2019 meeting were reviewed and approved.

I. Review of policies with changes recommended by District 99 administration.

- 4.20 Fund Balances – Mr. Staehlin stated the information regarding the year-end fund balance ratio of 3% is included in the Administrative Regulation but Standard & Poor's wanted the information in Policy. Mr. Staehlin stated this change will potentially allow the District to receive a AAA rating, therefore saving interest, on its next bond issuance.
- 4.301 Recognition of Taxes Levied Against Real Estate Property – Mr. Staehlin explained property taxes are received June 1, but are deferred to the fiscal year starting July 1. He stated the recommended changes to this Policy allow the District to recognize taxes received for a specific purpose, such as bond interest, in the year they will be used; therefore, not all property taxes received will be deferred to the fiscal year starting July 1.

The Committee endorsed accepting the recommended changes to both policies.

The policies will be brought forward for First Reading in August 2019.

II. Discussion of new policy recommended by President Kupka and administration.

- 7.21 Notice of Non-Discrimination and Expectation of a Safe School Environment – Dr. Thiele stated this information is sent to families twice a year and has been reviewed by the District's attorney. He stated by making this information Policy, it moves from being a recommendation to the law of the District.

The Committee endorsed the new policy with two changes:

- The more extensive list of those protected appearing in the next to the last bullet be added to the first bullet
- Replace *suicide* in the last bullet with *harm to self or others*.

The policy will be brought forward for First Reading in August 2019.

III. The following policies had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The Committee endorsed accepting the changes recommended by PRESS to the following policies:

- 2.110 Qualifications, Term and Duties of Board Officers
- 5.180 Temporary Illness or Temporary Incapacity – Mr. Theis stated specifics related to this are found in the Collective Bargaining Agreements.

The policies will be brought forward for First Reading in August 2019.

IV. The following policies had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The Committee endorsed accepting the changes recommended by PRESS, with the noted exceptions, to the following policies:

- 2.140 Communications To and From the Board
 - Item 2. – Regarding emails received by the Board.
 - The District will not make the changes recommended by PRESS.
 - The District will remove the phrase, *such as in the Board meeting packet*, from the current Policy.
- 2.230 Public Participation at School Board Meetings and Petitions to the Board – The Committee recommends individuals be limited to three minutes as stated in the current Policy, not five as recommended by PRESS.

The policies will be brought forward for First Reading in August 2019.

V. Dr. Thiele stated, as requested by the Board at its most recent meeting, administration would collect data on the cost of substitute teachers for field trips and have it for the next Policy Committee Meeting.

The Policy Committee asked about a possible policy regarding term limits for Board members. Dr. Thiele stated he would check with the District's attorneys to see if they are aware of any districts' policies that address this.

VI. Reception of Visitors – Public Comment

There were no public comments.

VII. The date of the next meeting has not been determined.

VIII. The meeting adjourned at 3:20 p.m.