

**Community High School District 99
Board of Education**

6301 Springside Avenue
Downers Grove, IL 60516

**REQUEST FOR BIDS FOR
BAND UNIFORMS AT SOUTH HIGH SCHOOL**

BID INSTRUCTIONS AND SPECIFICATIONS

Issuance Date:	March 24, 2021
Bid Submission Deadline:	April 9, 2021 at 10:00 a.m.
Bid Opening:	April 9, 2021 at 10:00 a.m.

NOTICE TO BIDDERS
Community High School District 99
Band Uniforms

Information for Bidders

Part 1 - General

Description:

- A. Sealed proposals for all products and materials as outlined on the attached listing for Community High School District 99, Downers Grove, Illinois, shall be received at the office of the Controller on or before **10:00 a.m. on April 9, 2021** at the Administrative Service Center, 6301 Springside Avenue, Downers Grove, Illinois 60516.
- B. It is the intent that these specifications admit to adequate competition. Bidders are required to quote items as specified, but they may also submit equal or superior products (in which case, **samples or manufacturer's specifications may be required**), provided such products are listed separately.
- C. The quantities indicated are a reasonable estimate at this time. The Board of Education reserves the right to revise any and all quantities at the proposed prices up to sixty (60) days from date of bid opening.

The Board of Education of Community High School District 99 will receive Bid Proposals for Band Uniforms for its South High School Campus.

Specifications will be available on March 24, 2021 and may be requested by going online at the following website link: <https://www.csd99.org/departments/public-bids-and-purchasing>, by contacting Melinda Baur at mbaur@csd99.org and/or picking them up at 6301 Springside Avenue, Downers Grove, Illinois on weekdays between 8:00 a.m. and 4:00 p.m.

Bidders must provide two (2) complete sets of all bid documents at time of submission of bid documents. Each bid must be wholly completed in the form prescribed in the bid documents and must be submitted in a sealed envelope which shall be marked "Proposal for Band Uniforms" and include the name and address of the bidder.

Sealed bids must be delivered by hand or mail and received up until 10:00 a.m. on April 9, 2021, at the following address: 6301 Springside Avenue, Downers Grove, Illinois, 60516, Attn: Mr. Mark Staehlin, Controller.

Bids will not be accepted after 10:00 a.m. on April 9, 2021.

Sealed bids will be opened and read at a public bid opening at 10:00 a.m. on April 9, 2021, at the following address: 6301 Springside Avenue, Downers Grove, Illinois.

The Board of Education reserves the right to reject any and all bids, to accept bids in whole or in part and/or to waive any irregularities or defects in the proposal, when, in its opinion, such action will serve the best interests of the Board of Education of Community High School District 99.

All communications, requests, and so forth, shall be addressed to the District Controller, Mark Staehlin, Administrative Service Center, 6301 Springside Avenue, Downers Grove, Illinois 60516, mbaur@csd99.org.

INSTRUCTIONS AND CONDITIONS

1. **Products and Services.** The School District is seeking to purchase band uniforms for South High School that conform to the specifications provided in these bid documents.
2. **Bid Submittal.** Each bid must be wholly completed in the form prescribed in the bid documents and must be submitted in accordance with the provisions set forth in the Notice to Bidders.
3. **Late Bids.** Unsigned bids or bids received after 10:00 a.m. on April 9, 2021, will not be accepted. The method of transmittal of the bid proposal is at the Bidder's risk of untimely receipt by the School District.
4. **Bid Guarantee.** Each bid must be accompanied by a Bid Guarantee in the form of a bid bond, certified check or bank draft in an amount equal to not less than ten percent (10%) of the bid and made payable to Community High School District 99, DuPage County, Illinois. Checks or drafts of unsuccessful bidders will be returned as soon as practical after opening and checking the bids. If the successful bidder refuses to enter into a contact with the School District, the amount of the Bid Bond will be forfeited to the School District as liquidated damages and not as a penalty.
5. **Product Samples Required**
 - A. All bidders must submit a sample uniform together with their proposals. This sample uniform must be similar to the uniform proposed; it should reflect a similar style, and must reflect the tailoring details as would be found in the uniform being proposed, and of the uniform which would be furnished if awarded the Contract by the School District. All major items being proposed must have a sample submitted for comparison. This would include as a minimum the coat; jumpsuit; headgear; cape; and gauntlet cuffs. All submitted items will be returned to each prospective bidders after the successful bidder has been approved by the Board of Education.
 - B. All bidders must submit liberal sized swatches of the materials to be used in the final product in the color and mill-weight as they propose to use in the final product.
6. **Production Timeline.** After the bid has been awarded the successful bidder must submit a complete finished uniform, within 30 days, for the School District to inspect and approve. After approval from the School District, the successful bidder will then produce the remaining items and have them delivered to the School District no later than August 1, 2021.
7. **Contact Representative.** Bidder must agree to provide an experienced representative to handle all details of the order. Said representative will be

responsible for designing, measuring and servicing the order throughout the initial purchase and on a continuing basis. Bidders must list name, address, telephone number and email address of the representative in their response.

8. Customer Instruction Manual. The successful bidder will supply a booklet containing a printout showing each uniform in sequence from smallest size to largest. The printout will indicate wearer identification number, original wearer and key measurements of uniform, i.e. height, weight, hat, chest, waist and outseam. The successful bidder will also supply recommended cleaning instructions for the uniforms and all accessory items, specifying precise details on care and cleaning that are to be utilized in future upkeep and maintenance of the items in this bid.
9. Shipping. Each uniform is to be thoroughly inspected before shipment. Imperfections shall be corrected before the uniforms are shipped. Uniforms are to be shipped complete with hangers (plastic) in containers. Each wardrobe container shall be marked on exterior to indicate the wearer number of each uniform enclosed. The uniforms will be ready to wear without cleaning or pressing. In the case of damaged shipment, it shall be the responsibility of the receiver to make an appropriate written notice when signing the carrier documents. The receiver shall inventory the damage and advise the uniform manufacturer in detail. Accessories such as sashes, drops, etc., as well as trousers, will be bulk packed unless otherwise specified.
10. Warranty. Any and all goods supplied hereunder will be of merchantable quality; all goods will be fit for the particular use intended and will be free from defects, whether patent or latent in material or workmanship, and will be in full conformity with the specifications contained herein. Seller at its sole cost and expense will promptly repair or replace to the owners satisfaction all goods/services received for a period of 1 year from the date of delivery, unless the Specifications require a greater warranty period.
11. Inclusive of all Costs. Prices quoted shall be all inclusive of all costs including transportation, prep, etc., F.O.B. destination.
12. Taxes. The Board is exempt from paying Illinois Use Tax (Ill. Rev. Stat. 1987, ch. 120, par. 439.3) and sales to the Board are exempt from Illinois Retailer's Occupation Tax (Ill. Rev. Stat. 1987, ch. 120, par. 441).
13. Withdrawal. A bidder may withdraw or change a bid if written notice of the withdrawal or change is received by the School District before the latest time specified for submission of bids. Any change may be made only by substitution of another bid. The successful bidder may not withdraw, cancel, or modify their proposal after the bid has been opened.
14. Award of Contract. The School District reserves the right to reject any and all bids or portions of bids, and to waive informalities or irregularities in any bid, and to award

the contract in the best interest of the School District. The contract will be awarded, if at all, to the lowest responsible bidder meeting specifications as determined by the School District. While the financial responsibility of the bidder is a significant concern, the School District is equally concerned with the proven ability of the bidder to satisfactorily perform the contract so that the band uniforms will be provided in accordance with proposed contract documents.

15. Prevailing Rate of Work:

- A. All contracts for work herein are subject to the provisions of Chapter 48, Sections 39s-1 through 39s-12, Illinois Revised Statutes, providing for the payment of the prevailing rate of wage to all laborers, workmen and mechanics engaged in the work.
- B. If, during the course of work under this contract, the Department of Labor revises the prevailing rate of hourly wages, to be paid under this contract, for any trade or occupation, owner will notify contractor and each subcontractor of the change in the prevailing rate of hourly wages. Contractor shall have the sole responsibility and duty to ensure that the revised prevailing rate of hourly wages is paid by contractor and all subcontractors to each worker to whom a revised rate is applicable. Revisions of the prevailing wage as set forth above shall not result in an increase in the contract sum.

16. Method of Payment:

- A. The District expects to issue a formal Purchase Order to the successful bidder shortly after approval by the Board of Education. Invoice for payment should not be submitted by the successful bidder until satisfactory delivery of all items under this Request for Bid has occurred.
- B. The Board of Education approves payment of invoices once a month at its regularly scheduled business meeting, usually held on third Monday of the month. Invoices received by the 1st of the month are normally paid in that same month as long as the invoice meets administrative approval. Invoices received after the 1st of the month may be held for payment until the following month.

17. Delivery Schedule:

- A. Complete delivery must be made by August 1, 2021. Failure to meet delivery date may constitute a breach of contract, resulting in forfeiture of the work and cancellation of the contract. The entire order shall be sent at one time. Partial orders will not be accepted without prior written approval. Delivery shall be to the attention of **Mr. William Sugg at South High School, 1436 Norfolk Street, Downers Grove, Illinois 60516.**

B. Progress reports must be made to Mr. William Sugg at wsugg@csd99.org on a weekly basis starting with the first week after the proposed final uniform has been approved for production by the School District.

18. Bids. The signing of the Bid Submittal Form shall be construed as acceptance of all provisions contained herein. All bids shall be submitted with each space properly completed. Any explanation or statement which the bidder wishes to make must be placed in the same envelope with the bid. Unless the bidder so indicates, it is understood that the bidder has bid in strict accordance with the specification requirements. Bidder acknowledges that any variation from the specifications will be grounds for the School District to reject the bid, although the School District may accept the bid with the variation if, in its sole discretion, it determines that such bidder's bid is in the School District's best interest.

All bids shall be deemed final, conclusive and irrevocable. No claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted. Should a bidder find any discrepancies in, or omissions from any of the documents, or be in doubt as to their meanings, the bidder shall submit questions in writing to Mr. Mark Staehlin, Controller, via email (mbaur@csd99.org) who will issue any necessary clarifications to all prospective bidders by means of addenda. Questions must be submitted no later than 4:00 p.m. on April 5, 2021 as it is the intent of the School District to produce and issue responsive addenda no later than 4:00 p.m. on April 7, 2021.

Bidders must satisfy themselves upon examination of these specifications, as to the intent of the specifications. After the submission of the proposal, no complaint or claim that there was any misunderstanding in regard to items listed for bidding will be entertained from either party.

19. Addendum. Any interpretation of the proposed documents will be made only by an addendum issued by the District Controller. A copy of an addendum will be posted on the District website and emailed to any prospective bidder that has provided their email address to the District. Each prospective bidder will be responsible to check the website for any addenda prior to bid submission. Bidders shall acknowledge receipt of each addendum issued in the space provided on the proposal form. Oral explanations will not be binding.

20. Manufacturing and Material Specifications

A. Manufacturing and material specifications ("M/M Specifications") can be found in pages C-1 through C-11; AJ-1 through AJ-3; and S-1 through S-3 of this document. M/M Specifications are deemed to be acceptable to the School District and are representative of the level of quality workmanship and materials expected to be provided under this bid.

- B. It is the intent of the School District for all items provided under this bid to be manufactured using construction processes and materials that are of no lesser quality than those listed in the M/M Specification pages. It is acceptable that bidders may propose different processes or materials that are of equal or higher quality. Bidders not adhering to the M/M Specifications, however, must provide proposed alternate specifications for any item listed in the M/M Specifications for which an alternate construction method or product is being proposed. Any such alternate specifications submitted must be of a similar level of detail as the M/M Specifications so as to allow the School District to make qualitative comparisons to the M/M Specifications. The School District will be the sole party to determine whether or not the quality of any alternate construction processes or materials proposed are sufficient to meet the minimum levels required under this bid.

It is the intention of the School District to offer equal opportunity to all bidders. The use of company names when referring to styles are for descriptive purposes only and are not intended to be restrictive. Materials and items referred to in these specifications are believed to be available to all firms.

21. Styling Specifications

- A. Styling Specifications can be found in pages ST-1 through ST-4 of this document. These specifications are expected to be closely adhered to in order for the exact design elements to be properly and consistently incorporated and reflected in each of the uniform components. Any proposed deviation from any Styling Specification, listed in pages ST-1 through ST-4, must be disclosed and fully documented in the proposal submitted by each bidder and may be considered as grounds for rejection of a bid.

22. References.

Bidders must include recommendations from at least three references.

23. Bid to Remain Open. No bids shall be withdrawn for a period of sixty (60) calendar days after the date of the bid opening without the consent of the School District.

24. Investigation of Bidders. The School District will make such investigations as are necessary to determine the ability of the bidder to fulfill bid requirements. The bidder shall furnish such information as may be required which will assist the School District in making such determination.

25. Compliance with Laws. Successful bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the federal, state, county and other local government agencies, which may in any manner affect the performance of the contract and in particular any such laws pertaining to safety. It shall be mandatory

that the successful bidder will not discriminate against members of the public, any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental impairment unrelated to ability, or unfavorable discharge from military service; and further that the successful bidder will comply with all the provisions of the Illinois Human Rights Commission as required by the rules and regulations for public contracts.

26. Sexual Harassment Certificate. Each bid must be accompanied by a Certificate Regarding Sexual Harassment Policy certifying that the bidder has a written sexual harassment policy as required by section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105). The form of the Certificate Regarding Sexual Harassment Policy is included within the bid documents. No bid shall be considered responsive unless accompanied by a Certificate Regarding Sexual Harassment Policy.
27. Bid-Rigging Certificate. Bidders must certify that they are not barred from bidding on this project as a result of a conviction for either bid-rigging or bid rotating under Article 33E of the Criminal Code of 1961. The provided certification form must be signed by a duly authorized agent of the bidding company and returned with your proposal. Failure to do so shall disqualify your bid.
26. Drug-Free Workplace Certificate. Each bid from a company with 25 or more employees must be accompanied by a Certificate of Compliance with the Illinois Drug-Free Workplace Act certifying that the bidder shall provide a drug-free workplace for employees engaged in the performance of work under the contract and that the bidder is not barred from bidding on public contracts due to a violation of the Illinois Drug-Free Workplace Act (30 ILCS 1 et seq.). Each bid from an individual must be accompanied by the Certificate of Compliance with the Illinois Drug-Free Workplace Act certifying that the successful bidder shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract and that the successful bidder is not barred from bidding on public contracts due to a violation of the Illinois Drug-Free Workplace Act. The forms of the Certificate of Compliance with the Illinois Drug-Free Workplace Act are included within the bid documents. No bid shall be considered responsive unless accompanied by a signed certificate where applicable. The contract award shall be subject to suspension of payments or termination, or both, if it is determined that the bidder has made false certification or that the bidder has violated the certification by failing to carry out the requirements of the Illinois Drug-Free Workplace Act.
27. Drug and Alcohol Testing. Each bid must be accompanied by a copy of the prospective bidder's current drug and alcohol testing procedures, which must be in strict compliance with State and Federal regulations.
28. No Assignment. The contract shall not be assigned, nor shall any part of the same be subcontracted, without the written consent of the School District, and in no case

shall such consent relieve the successful bidder from its obligations, or change the terms of the contract.

29. Governing Law. The contract shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect.
30. Bidder's Agreement. The bidder hereby declares understanding, agreement and certification of compliance to provide the band uniforms to the School District, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications of the bid specifications, and any issued addenda or amendments.

The bidder further agrees that the language of this document shall govern in the event of a conflict with (1) his/her bid or (2) any subsequent purchase order between the bidder and the School District. The bidder should, as a matter of clarity and assurance, also acknowledge on page 22 of this Request for Bids, all addenda, if any issued by the School District with this bid.

The bidder further agrees that upon receipt of an authorized purchase order or when an authorized official of the School District countersigns this document, a binding contract shall exist between the bidder and the School District. This document combined with amendments, the bidder proposal, its required submittals, and the purchase order, if any, shall comprise the binding contract.

**CRIMINAL CODE CERTIFICATION
AS REQUIRED BY:
STATE OF ILLINOIS CRIMINAL CODE OF 2012, 720 ILCS 5/33E-11**

I, _____ the individual whose signature appears below on
Authorized Agent of Vendor

this bid/contract for _____
Company Name

hereby certify that the bidding party/contracting party is not barred from bidding on the contract as a result of a violation of either Section 33E-3 or Section 33E-4 of 720 ILCS 5/33E-3 or 5/33E-4 of the Illinois Compiled Statutes, as amended.

By: _____
Authorized Agent of Vendor (signature and title)

SUBSCRIBED AND SWORN to before
me this _____ day of _____, 2021.

Notary Public

EQUAL EMPLOYMENT OPPORTUNITY

Section I. This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, *et seq.*

Section II. In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Rights Act, or the Rules and Regulations of the Department of Human Rights (hereinafter referred to as the Department) the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Contract may be canceled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation. During the performance of this Agreement, the Contractor agrees:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this Contract, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, or physical or mental handicap unrelated to ability, military status or an unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations. If any labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with the Act and Rules and Regulations, the Contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the Contract.

- E. That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations.
- G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

ACKNOWLEDGED AND AGREED TO:

By: _____
Authorized Agent of Vendor (signature and title)

DATE: _____

SEXUAL HARASSMENT POLICY

_____, having submitted a bid for
Authorized Agent of Vendor (Name)

(Name of Contractor)

to Community High School District No. 99, hereby certifies that said contractor has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A)(4).

By: _____
Authorized Agent of Vendor (Signature and title)

SUBSCRIBED AND SWORN to before
me this ____ day of _____, 2021.

Notary Public

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid or proposal, the bidder certifies that:

- A. This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor;
- B. This bid or proposal has not be knowingly disclosed and will not be knowingly disclosed, prior to the opening of the bids, or proposals for this project, to any other bidder, competitor or potential competitor;
- C. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- D. The person signing this bid or proposal certifies that he has full informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the bidder as well as to the person signing in its behalf.

COMPANY SUBMITTING BID

AUTHORIZED SIGNATURE

TITLE

TAX CERTIFICATION

I, _____, having been first duly sworn depose
Authorized Agent name

and state as follows:

I, _____, am the duly authorized agent for
Authorized Agent name

_____, which has submitted
Company Name

a proposal to Community High School District No. 99 for Band Uniforms

and I hereby certify that _____ is not
Company Name

delinquent in the payment of any tax administered by the Illinois Department of Revenue,
or if it is:

a. it is contesting its liability for the tax or the amount of tax in accordance with
procedures established by the appropriate Revenue Act; or

b. it has entered into an agreement with the Department of Revenue for payment
of all taxes due and is currently in compliance with that agreement.

By: _____
Authorized Agent of Vendor (signature and title)

SUBSCRIBED AND SWORN to before me
this ____ day of _____, 2021.

Notary Public

SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECTS

The Contractor certifies that it has in place a written program that meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and will provide a copy thereof to Community High School District No. 99 prior to commencement of work on the Project.

By: _____
Authorized Agent of Vendor (signature and title)

SUBSCRIBED AND SWORN to before
me this _____ day _____, 20__.

Notary Public

LITIGATION DISCLOSURE FORM

If your company is currently involved in any litigation, or has been involved in any litigation over the past twenty-four (24) months, with a customer or supplier, it must be documented below. Any bid submitted without the detailed litigation documentation will be rejected.

Has your company been involved in litigation with a customer or supplier over the last twenty-four (24) months?

_____ YES

_____ NO

If “yes”, complete the below information for each such litigation:

CUSTOMER LITIGATION:

Customer Name	City	State	Reason for Litigation

SUPPLIER LITIGATION:

Supplier Name	City	State	Reason for Litigation

The person signing this bid certifies the accuracy of the statements contained in the Litigation Disclosure Form:

COMPANY SUBMITTING BID

AUTHORIZED SIGNATURE

TITLE

SPECIFIC BIDDER INFORMATION

Name of Company: _____

Address: _____

City, State, Zip Code: _____

Principal Officer: _____

Indicate Structure of Firm: (Sole Proprietorship, Partnership or Corporation)

If Incorporated, in what state? _____

Authorized Signature: _____

Printed Name of Signature: _____

Title: _____

Contact Person: _____

Business Phone Number: _____

Cell Phone: _____

DEVIATION FORM

Any, and all, deviations in construction **MUST** be documented below. Any bid submitted without the detailed deviation documentation may be rejected.

1. Does your uniform deviate from attached Specifications?

YES

NO

If yes, indicate below any and all deviations from the Specifications:

REFERENCES

PLEASE LIST THREE REFERENCES:

NAMES

CONTACT PERSON/PHONE

BID SUBMITTAL FORM

By signing below, bidder agrees to provide the products and services at the prices set forth below and subject to the terms contained in the bid documents and specifications.

TO: Board of Education
 Community High School District 99
 6301 Springside Avenue
 Downers Grove, Illinois 60516

We have reviewed the attached Specifications and unless deviations are listed, will supply uniforms and accessories, as specified.

Quantity	Item	Unit Price	Extended Price
175	Custom Coast/Vest		
175	Custom Band Jumpsuit		
175	Custom Band Top		
175	Custom Band Shako		
175	Custom Shako Wrap		
175	Custom Waist Drape		
175	Custom Band Plume		
175	Detachable Coat Part		
182	Shako Hat Box		
182	Garment Box w/ Embroidery		
182	Custom Parka w/ Hood Imprint		
3	Plume Case		
1	Banner and Frame		
7	Drum Major Uniform (Coat/Vest, Top, Detachable Coat Part, Jumpsuit, Waist Drape, Shako, Shako Wrap and Plume)		

TOTAL

_____ % Prepayment Discount

**F.O.B Destination
 Freight Included**

Net After Discount _____

To receive Prepayment Discount, payment **MUST** be submitted with order.

Terms:

If awarded the contract, we agree to ship a sample uniform within ____ days and to ship the entire order within approximately _____ calendar days after approval of sample and

receipt of necessary details and measurements.

Company: _____

Date: _____

Address: _____

Telephone: _____

Signed By/Title

Company: _____ **DATE:** _____

Address: _____

Telephone: _____

Email: _____

Name: _____ **Title:** _____

Bidder hereby acknowledges the receipt of the following Addenda (if any) distributed by the owner:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Authorized Officer of Company submitting this Bid:

Date: _____ By: _____
(signature)

Title: _____

Accepted by School District:

Date: _____ By: _____
(signature)

Title: _____

SPECIFICATIONS

JUMPSUIT SPECIFICATIONS – AQUABILITY

1. GENERAL

Jumpsuits are special marching band construction and design. They shall not employ fashion tailoring techniques, materials and patterns that will not withstand the rigorous end use of band uniforms. Fashion pocketing, waistband material and construction, lightweight snaps and hooks are not acceptable.

2. PATTERNS

- A. The patterns and style must be in keeping with the end use of marching, with maximum capability to be adjusted for fitting a variety of wearers from year to year.
- B. They must have ample room for movement and be nonrestrictive for marching, in the seat, thigh and ankle area. The dimensions of a jumpsuit for a 38 regular male, shall not be less than 18" circumference at cuff and 23" at thigh.

3. FRONT CLOSURE

- A. The fly zipper is brass "Y.K.K." with a double locking slide. There is a metal stop at the base of the fly zipper. The fly teeth will extend completely up to the top of the waistband.
- B. The outside fly consists of the outer shell fabric and an inner layer of shell fabric.
- C. The inside fly is constructed with the zipper tape sewn flush to the edge

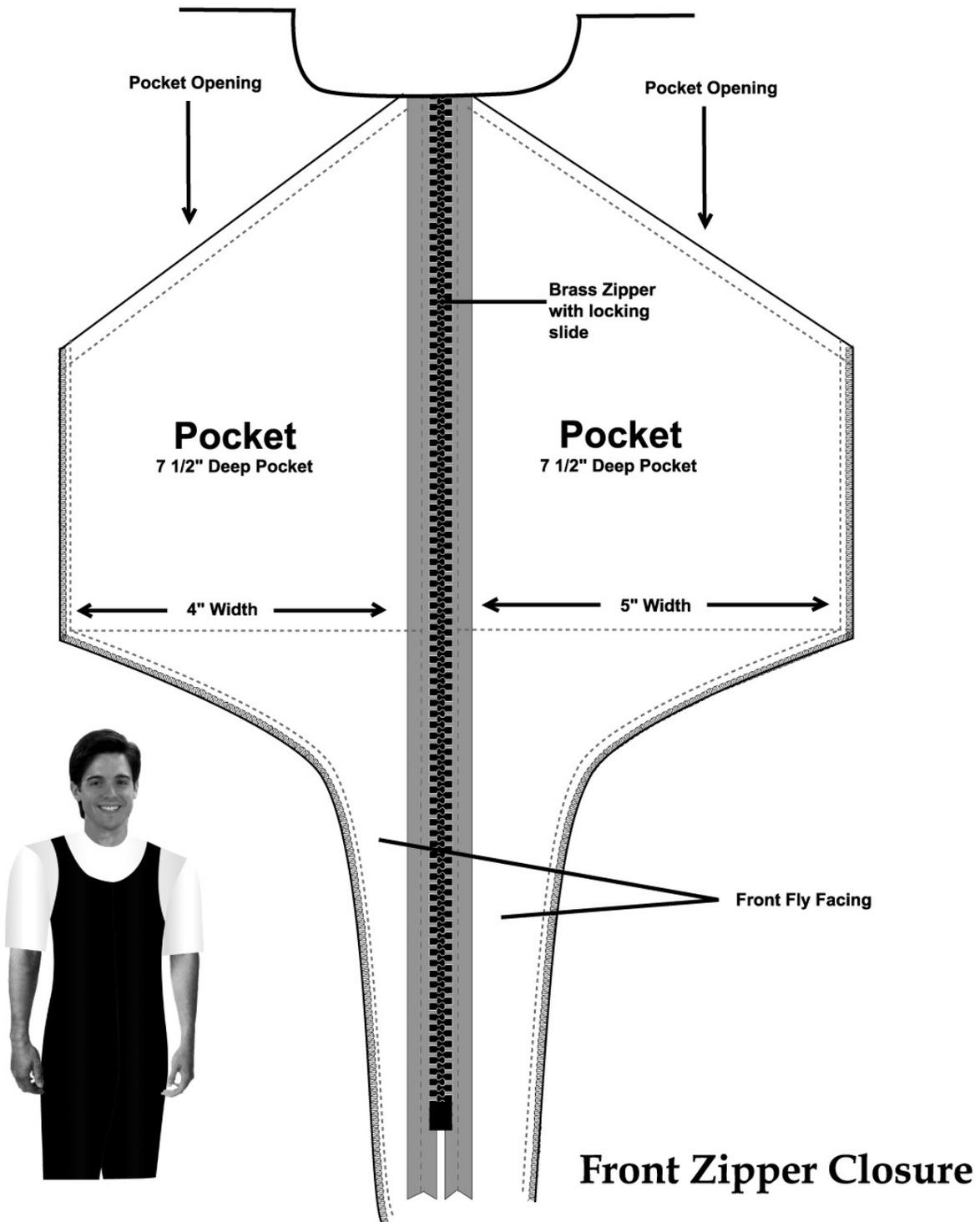
4. CROTCH REINFORCEMENT

- A. There is a "four-way " crotch reinforcement consisting of 80/20 poly cotton, 10% polyfill, 3.5 yard per pound, pre-cured finish fabric.
- B. There are four, two ply sections, one on each side of the intersection of the fly, seat seam and inseams.
- C. Crotch area is clean finished with no pieces extending from top of inseams.

5. POCKETS

- A. Pockets are made of the outer shell fabric, and are a lateral extension of the zipper fly facings on both sides of the front fly. There are two front pockets in each jumpsuit/bibber trouser.
- B. The pockets are 4" – 5" wide. The pocket depth is 7 ½" along the front fly edge, with a diagonal opening of 5 ½". The lateral pocket depth is 4".

Utility Jumpsuit/Bibber Inside View



6. **INSEAM**

- A. The trouser is unhemmed, with the bottom edge finished all around in a serge stitch.
- B. The inseam will allow ample length for a cuff hem, and is constructed with a flat seam having a 1" outlet.

7. **SEAMS**

- A. The center back (seat) seam is finished using two rows of locked chain stitching for seam strength and durability. It is a flat seam with a 2" outlet.
- B. The outseam is secured with a safety double seam stitch.

8. **PERMANENT SUSPENDERS**

- A. Suspenders are made of whipcord fabric. Color shall match jumpsuits. Nylon webbing shall not be used because the adjusting slide will not remain in set position under tension from movement.
- B. Suspenders are two-ply, topstitched, and have interlining for body. This will insure the adjustable slide remaining in set position; suspenders will launder or dry clean as well as the jumpsuit.
- C. All hardware is unbreakable nylon as used in parachutes and life vests; unbreakable, unbendable and not subject to tarnishing or rusting. It will not cause undue abrasion on jumpsuit during dry clean tumbling.
- D. Suspenders are self-faced and interlined with pellon. Lining of belting or pocketing is not acceptable.

9. **PERIMETER SERGING**

- A. All exposed "raw" edges are finished with a serging stitch of no less than 10 per inch, tight to edge, to prevent fraying.
- B. Serging thread is polyester.

COAT SPECIFICATIONS

1. GENERAL

Due to the unique requirements of a band coat (relative to the number of different wearers, minimum care received, wearing conditions and life expectancy), special patterns, materials, design and construction methods must be applied. These specifications speak directly to the requirements of construction, which allow for professional washing OR dry cleaning of the garment.

2. PATTERNS

- A. Coat patterns are special band uniform patterns with additional “ease” to allow for freedom of movement, wearing of clothing underneath and the convenient re-issue from year-to-year. Fashion or standard patterns do not allow enough room. Merely up-grading to oversized patterns will result in an unsightly and cumbersome fit.
- B. Computer generated patterns will provide proper fit for all male and female band members, with no restrictions or limitations as to chest size. Likewise, sizes will be assigned in needed “lengths” from XXS through XXXL. Coats will be patterned for EACH even numbered chest size (ex. 38, 40, 42, etc.), rather than just generic S, M, L, etc.
- C. Patterns are to be marked and graded using a computerized system to insure accuracy and updated patterns.

3. SIZING

- A. Measurements will be taken under the direction of a factory-trained representative.
- B. Sizes are analyzed by a sizing computer system assigning the closest standard proportion size to each wearer in order to permit re-issuing in subsequent years and to provide a reasonable fit for the initial wearer.

4. FABRIC

- A. The shell fabric is Xtreme Dri or equivalent polyester/synthetic, providing enhanced air permeability that differentiates it from generic polyester fabrics.
- B. Since Xtreme Dri is a proprietary exclusive fabric, any vendor may bid on what they consider their best available polyester for the project. However, any and all deviations must be thoroughly documented.

5. LINING

- A. Coat linings are cut from a separate set of patterns designed to fit each specific coat size and style. Linings are not cut from coat shell patterns then cut down to try and fit.
- B. Linings are “FIRST” quality Aerocool polyester/taffeta 97GR/Yd, woven to absorb and evaporate moisture rapidly by capillary effect. The absorption, diffusion and evaporation system of this lining is designed to maintain cool body temperature and excellent comfort for the wearer.
- C. In coat styles that do not utilize a back zipper, the coat lining has a vertical pleat running up the center back. This allows fullness, fit and comfort to the overall performance of the coat.
- D. In the armhole area, the coat lining is machine stitched to an ensemble including the outer coat fabric, shoulder pad and sleevehead. Hand sewing or felling does not provide the durability required for armhole construction.
- E. Linings are sewn to the coat bottom edge, and reinforced with pre-shrunk tailoring tape. Straight cut long coats will have an additional ½” lining pleat all around the coat bottom.

6. BRAID

Only first quality washable braid shall be used for trim. Braid trim ¼” or wider, is sewn down with two rows of stitching on looped trims as well as straight line. In addition, looped trim is reinforced with a layer of non-woven fabric, permanently bonded to the inside coat fabric surface to inhibit puckering tendencies.

7. BUTTONS

High-quality, rust resistant metal buttons shall be used where specified and they shall be attached by sewing, ring and washer or toggle and washer or tack-back. The buttons shall not alter the washable capabilities of the garment.

8. BUTTONHOLES

All coat buttonholes are made with a CUT-FIRST automatic buttonhole machine. The hole is cut first, the edges covered with gimp, then completely sewn to “close” the buttonhole.

The buttonhole back is secured and closed with bartack reinforcement.



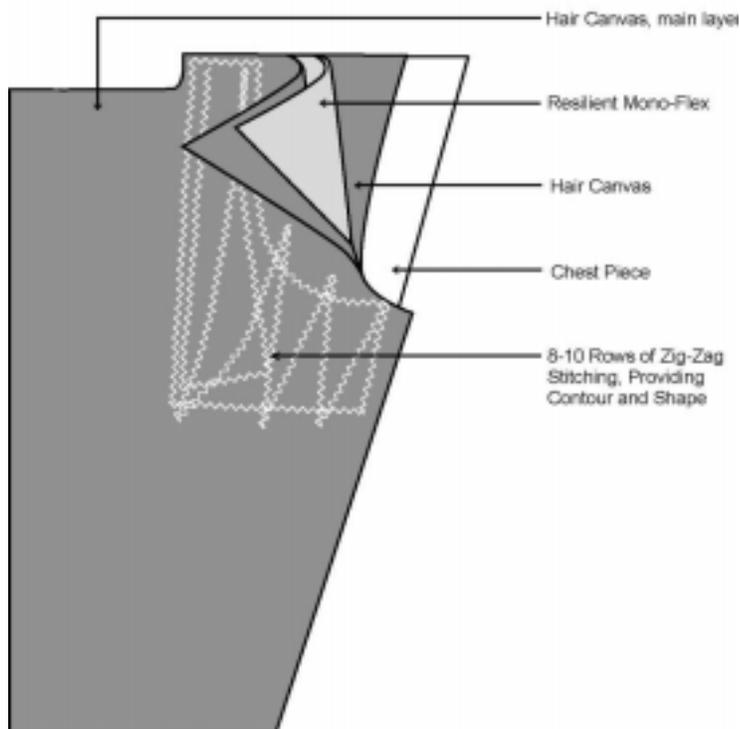
9. ZIPPERS

- A. The style is YKK, heavy duty of color matching VISLON. The zipper is auto-locking and has a “separating” feature for maintenance and durability.
- B. Zipper tapes are standard 9/16” width, sewn down with locked safety stitching and bar tacked at each end.

10. INTERLINING

- A. The interlining has optimum four-layer construction. More than four layers create stiffness in the coat fronts, resulting in difficult and uncomfortable arm lift maneuvers in marching bands. Less than four layers results in flimsy construction and therefore a rumpled appearance and reduced durability. In keeping with individual patterns for coat shell fabrics and the linings, higher quality control and an elevated level of haircloth quality is obtained by these multi-layered interlinings being patterned, cut and assembled “IN HOUSE” at the uniform manufacturer’s facility. This basic construction practice enhances the fit and comfort of the individual uniform (as opposed to “making do” by purchasing these multilayered ensembles and cutting them down to fit the “hundreds” of patterns required for each coat style and chest size).

Coat Front Interlining



Coat Diagram 1

- B. The main layer of the interlining is a Hymo haircloth. This “hair canvas” is a blend of polyester, viscose rayon and genuine natural hair, which gives it soft resilience. This canvas is 100% washable with no shrinkage or loss of rigidity. The layer extends the complete length of the coat front, from shoulder seam down to the coat bottom.
- C. The second layer is a resilient 27.6% rayon/72.4% polyester canvas “MONO-FLEX” chest piece 4.2 oz. in weight. Its dimensions are 6” wide x 6 ¾” long and extends downward from the upper chest area.
- D. The third layer is another piece of hair canvas (as per “B” above) 8” wide and 12” long, extending downward from the upper chest area, and completely covering the MONO FLEX.
- E. The fourth layer is a ¼” thick padding of 3.6 ounce 100% polyester non-woven material that is soakable and non-shrinkable. This white chest piece pad extends approximately 6” below the armhole.

NOTE: In white coats and other light color fabric shades, a piece of thin Poly-sil white curtain is added to prevent “shadowing” of the haircloth interlining through the outer coat fabric.

- F. This entire multilayered interliner shall be sewn together with a series of eight to ten rows (depending on chest size) of zig zag stitching spaced approximately 1” apart. This is the optimum number of rows as recommended by the garment industry standards. Too many rows will reduce the flexibility, comfort and fit. Too few rows will limit durability and lifetime.
- G. The interliner is then secured to the coat shell fabric and coat lining, in the neck hole, armhole, bottom front and along the coat closure edge. A tailoring tape of 100% PIMA cotton, triple cold water shrunk, is included in these seams for added durability. The interlining is NOT sewn into the shoulder seam, nor the side of the coat. This allows flexibility and “give” to the entire coat front construction.

NOTE: The above construction is a time proven procedure. Under no circumstances are the haircloth and sewing operations to be substituted with a fusing or gluing operation.

11. ARMHOLES

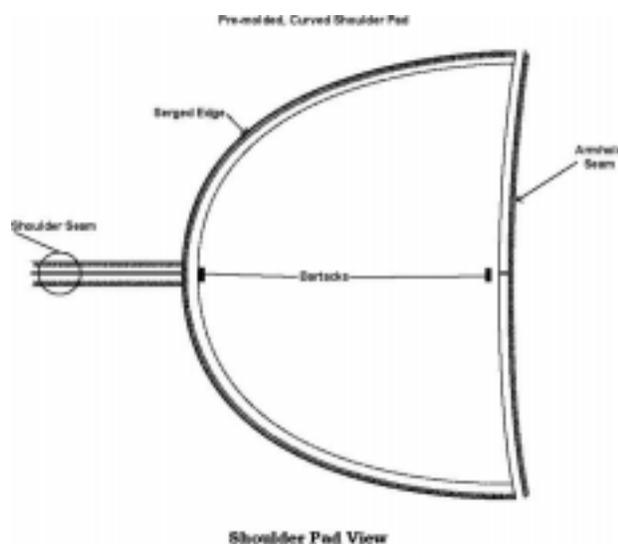
- A. Armholes shall be oval shaped and allow sleeve to be pitched forward 3-4 degrees to maximize comfort and ease of movement with minimum distortion to the coat.
- B. The armhole shall be reinforced with ¼” pre-shrunk cotton tape all around to prevent stretching in the armhole.
- C. The entire armhole shall employ machine lock stitching. Hand or machine “felling” will not be accepted.

D. The underarm portion of the armhole will have a bi-swing gusset allowance that allows freedom of movement.

12. SHOULDER PADS

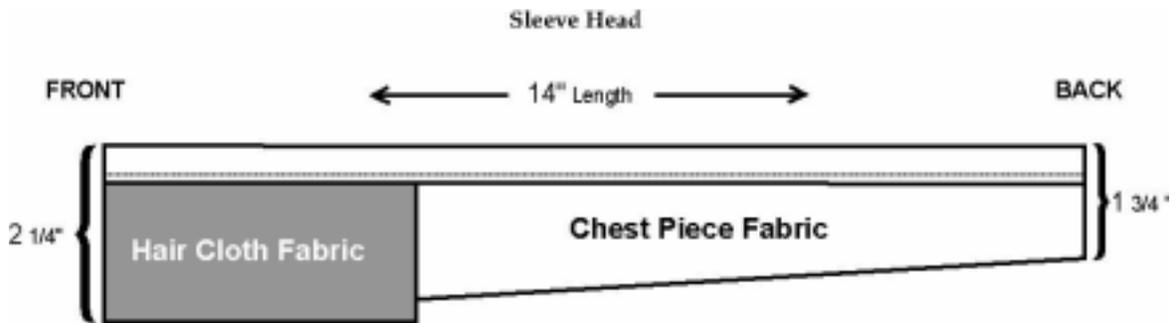
A. Shoulder pads shall be high quality foam, covered all around with a lightweight polyester lining, serge stitched around the curvature of the pad and are washable or dry cleanable.

B. Shoulder pad size shall be minimum of 5" x 9" on regular width coat styles.



13. SLEEVE HEADS

The sleeve head provides fullness and shape to the top of the sleeve as it is sewn to the coat body. It consists of a separate strip of material used for the white chest piece pad in the interlining (10E). The sleeve head has a length of 14" and is equally positioned over the shoulder, to the front and back of the upper sleeve seam. The finished width is 2 ¼" at lower front, and tapers to a 1 ¾" width at lower back. The construction consists of a ¾" turnback on the armhole edge, and has a seam spaced ½" from the edge. Sewn into the lower front portion of the white pad strip, is a 2 ½" x 4 ½" piece of "haircloth" as described in the Interlining section (10B). The result of this "IN HOUSE" manufactured sleeve head is a substantially improved "body" in the entire sleeve/shoulder area, particularly when lettering or other embroidery trim is specified.



14. SLEEVE STITCHING

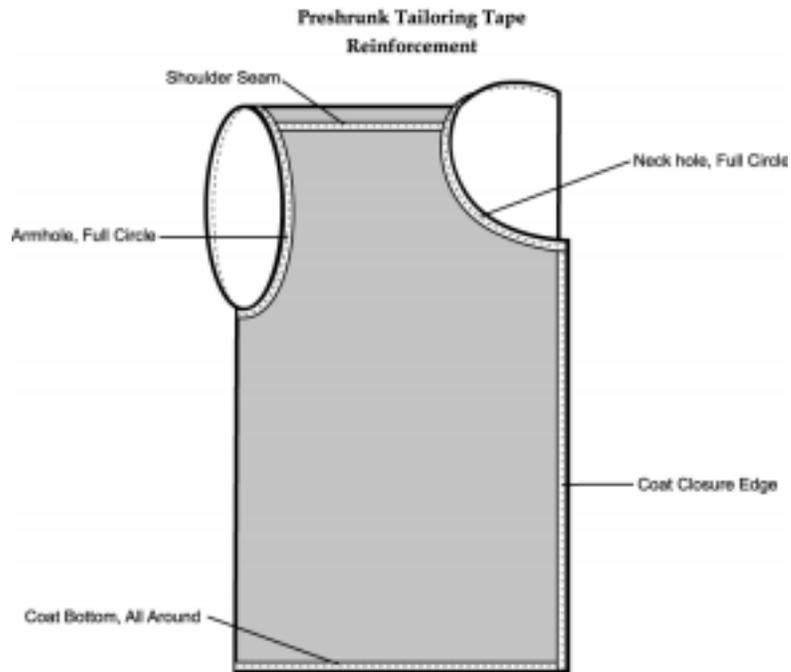
- A. Sleeves shall be set with machine lock stitch to insure proper distribution of fullness and durability.
- B. Fullness shall be sheered in by top-feed sewing machines.

15. ARMHOLE LINING FINISH

- A. The bottom of the sleeve armhole shall be lock-stitched through two layers of lining, two layers of fabric and armshield.
- B. The top shall be sewn through the coat lining, sleeve fabric, sleeve head, shoulder pad and shoulder strap with lock stitching.
- C. The entire armhole has tailoring tape all around.
- D. "Felling" by hand or machine is not acceptable when closing the armhole.

16. TAPING

- A. All seams in high stress areas are reinforced with tailoring tape to prevent stretching, and add durability to the seam. These tapes are pre-shrunk.
- B. Areas of this taping procedure include the following:
 1. All around the neck opening where collar joins the coat.
 2. Coat closure edges and completely around the bottom.
 3. Complete circumference of the armhole.
 4. Shoulder seams from collar (neck opening) to sleeve seam - except canopy coats.



17. POCKETS

- A. All inside pockets shall be constructed with a pocket welter and shall be reinforced with a non-woven fabric.
- B. Pocketing material shall be 80/20 poly cotton, 100% poly fill, pre-cured finish, 3.05 YPP, 78/54 twill weave.
- C. Upper and lower welts of the inside breast pocket are to be 100% polyester material and pellow backed.
- D. Pocket bag shall be constructed on one piece of pocketing with no open seams at the bottom.
- E. There shall be a tack at each end of pocket opening through all layers of pocketing. Tacks shall be concealed.
- F. Pockets made of lining or lightweight material shall not be acceptable.

18. SLEEVES

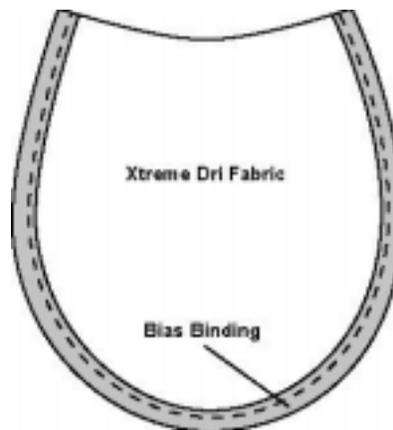
- A. Sleeves cuffs will have an approximate 4" turn up, which incorporates both the coat sleeve fabric and lining. This turn back includes a 3/8" binding at lower cuff edge.
- B. The forward and trailing sleeve seams in the 50/50 sleeve pattern are equipped with a series of gripper snap rings and post hardware. Two posts, spaced 1" apart, are applied to the lower sleeve cuff edge, at both seams in each sleeve.

Six ring style fasteners are positioned starting 2 ½” up from the cuff edge and are spaced 1” apart. Coats are shipped fully steam pressed, but without a crease at sleeve cuff bottoms.

- C. Sleeve cuffs with extensive cuff trim (appliques, inserts, looped braid designs, embroidery) are reinforced with non-woven material, bonded permanently to the inside of the coat fabric extending up toward the elbow area. This addition prevents puckering tendencies created by use of fabrics, braids, etc. which each have a different coefficient of stretching.
- D. Shoulder lettering and embroidered logo trim have a reinforced backing layer on the inside of the sleeve.

19. ARMSHIELDS

- A. The armshield is engineered to minimize the long-term effects of perspiration over the lifetime of the garment. Perspiration consists of moisture, salts, weak organic acids and body oils. Xtreme Dri or equivalent fabric having WICKING properties is specified for use as the armshield. (“Felt-like” fabrics that retain perspiration are not in the best interest of the garment).
- B. The armshield is approximately 4” x 4” in dimension, bound with double folded bias rayon on both sides and the bottom, then machine sewn into the armhole.
- C. The minimum abrasion quality is 10,000 on the STROLL FLAT test.



20. SHOULDER STRAPS

- A. Both the upper and lower layers of the shoulder strap are interlined with permanently bonded, non-woven material. This four layer ensemble is secured with an inside hidden stitch then top-stitched all around the edge, set in approximately ¼”. These layers are die-cut to insure exact conformity in shape and size, throughout the lifetime of the garment.
- B. Buttonholes are the CUT-FIRST style, having all raw edges reinforced with gimp, then solid stitching as described earlier in the Buttonhole section (item 8).

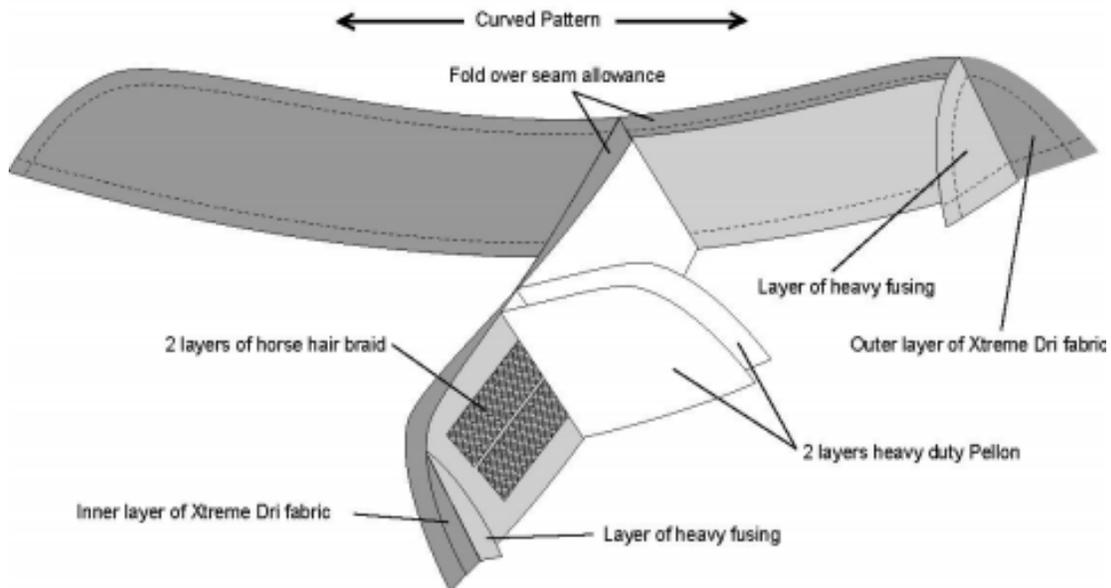


21. STANDING COMFORT COLLAR

- A. The collar is one of the highest stress areas in the coat. The collar is cut from a curved pattern. This allows a front “drop” to fit the downward front slope of the natural human body configuration. This item is NOT to be cut in a straight pattern.
- B. There are a total of eight layers in this comfort collar construction.
 1. The collar lining of Xtreme Dri or equivalent fabric, as described in the fabric section (item 4), has a non-woven material, permanently sewn and bonded to the inside.
 2. Sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 3/8” horse hair braid reinforcement.
 3. Both the collar lining construction and the outer collar shell construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar.

NOTE: The entire sewing operation in the construction of the collar is “machine-sewn”. Hand sewing simply cannot insure the required durability.

Comfort Collar



22. “WRAP” COAT COLLAR

The standing collar on the wrap style coat is “soft”, in that there is no inner layer of stiff mylar. This collar generally measures 1 ¾” finished width. The inside lining is Xtreme Dri or equivalent fabric having a permanently bonded layer of non-woven fabric to reinforce the collar. The outer layer of the collar is also Xtreme Dri or equivalent fabric having a reinforcing layer of monoflex (resilient canvas of 27.6% rayon/72.4% polyester – 4.2 oz. weight) stitched in. This results in a reinforced “soft” collar having four layers. All exposed edges are turned inward with an invisible row of stitching. A visible row of topstitching is added all around the edge. There are no exposed, rough edges.



23. COAT TRIM

- A. All trim must be sewn to the outer coat fabric before the lining and interlining are joined to the coat. Trim sewn through the interlining and lining is not acceptable.
- B. Washable braid trim of ¼” or wider is sewn down with two rows of stitching. This includes looped trims as well as straight line. In addition, looped trim is reinforced with a layer of non-woven fabric, permanently bonded to the inside coat fabric surface, to inhibit puckering tendencies.



24. SPECIAL COAT STYLES

- A. Seamless canopy coat styles will require a “Memory Recovery” or equivalent system across the upper back and shoulders due to the under construction across each shoulder.
- B. The Memory Recovery system is a 2 ½” wide panel of heavy duty light weight elastic, made of 90% (70 denier) nylon and 10% (140 denier) Spandex. It is sewn into each sleeve seam in the coat back area, and extends fully across the coat back. When the wearer of this coat style is in an arms down position, the system is relaxed. During an arm lift maneuver the entire coat back

experiences stress and pulling across the shoulders. The Memory Recovery system brings the various fabrics, folds and coat parts, back to the original "EASE" position when arms return downward. This entire process prevents unsightly bulging. The durable elastic panel is included in the manufacturer's warranty.

25. SEAMS

The center back seam and side body seams shall be 5/8". Seams are to be plain with a minimum of 1 1/4" - 1 1/2" total outlet in the side body seams and 3/4" in the back seams. Coat is to be completely machine stitched except in areas where tailoring or appearance necessitates other methods. The ends of all seams and stitching shall be back-stitched not less than 1/4". Thread breaks of all stitch types must be secured by stitching back from break 1/2" to 1". Coat is to be tailored with a four-piece back, comprised of a center back seam and two additional back body seams curving from sleeve seam downward and running out the coat bottom.

26. THREAD

Threads used throughout the garment will be TEX 40 size, 29/2 gauge and 4.56 lb. tensile strength. All threads used are to be heat resistant, vat dyed, sunfast, dry cleanable pre-shrunk and moisture proof. In areas of multiple color trim panels, a monofilament thread may be indicated. This thread is a 330 denier and has a .008 diameter rating. The manufacturer's warranty includes all threads used throughout the uniform construction.

STYLING SPECIFICATIONS

BANDSMAN COAT:
Downers Grove, IL

FOR: Downers Grove South High School

FABRIC: Xtreme Dri (XD) or equivalent Fabric, Divine White, 100% Synthetic
Xtreme Dri or equivalent Fabric, Raven Black, 100% Synthetic

STYLE: Fusion Washable

CLOSURE: Back butted black nylon zipper that zips down.

SPECIAL DETAILS: Fusion coat that allows the coat to be washed or dry cleaned. The coat has performance-wear "Aerocool" or equivalent technology lining for maximum breathability and comfort for the wearer. "Aerocool" or equivalent lining is woven to absorb and evaporate moisture rapidly by capillary effect. The absorption, diffusion and evaporation system of this lining is designed to maintain cool body temperature and excellent comfort for the wearer. The coat also utilizes performance-wear canvas that is fully machine-washable. The coat has snap tape at the cuffs to allow for adjustable hems without the necessity of sewing. The sleeves are a special pattern that allows freedom of movement for the wearer. There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder. Special "comfort" style collar with no mylar and no hook and eye. Each coat has an identification number, as well as a barcode.

FRONT: The coat front has an entirely sublimated design of fading blues with black stripes. The right side of the coat is Raven Black. There are four 30L Nickel Dome buttons. This is a simulated wrap coat with the collar extending to the right chest.

BACK: XD or equivalent Raven Black with a black nylon zipper. NO TRIM.

COLLAR: "Comfort collar" of XD or equivalent. NO TRIM.

SHOULDER STRAPS: NONE

SLEEVES: NONE

CUFF: NONE

STYLING SPECIFICATIONS

JUMPSUIT:
Downers Grove, IL

FOR: Downers Grove South High School

FABRIC: XD or equivalent Fabric, Raven Black, 100% Synthetic

OPTIONS:

Fully Lined	_____	One-Half (1/2) Lined	_____
Adjustable Zipper	_____	Hemmed	_____
Side Pockets	_____	Fob Wallet	_____
Flair Legs	_____	Heel Guards	_____
Suspender Buttons	_____	French Fly	_____
Front Zipper	X_____	Back Zipper	_____
Snap Tape Hem	X_____		

STRIPE: NONE

POCKETS: Left Welted

SPECIAL FEATURES AND DETAILS Jumpsuit to have sewn in permanent crease, special racer back feature with 18" legs, 1 1/4" shoulder straps of jumpsuit fabric, nylon slides, and black elastic in back of suspenders for the wearers comfort. 3" let out center back with 4-way reinforced crotch. Inseam sewn in with a 1" seam for easy let out. Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam.

STYLING SPECIFICATIONS

HEADGEAR: Shako
Downers Grove, IL
STYLE: C-51

FOR: Downers Grove South High School

PLUME HOLDER: Center front. "Plume holder attached with screw post and nut"

VISOR: Silver with Black Edge

TOP MATERIAL: Black Grained Vinyl

SIDE MATERIAL: Black Grained Vinyl

BANDS: Bottom Only: Black Grained Vinyl

ORNAMENT: NONE

CHINSTRAP: Clear with a Nickel Buckle

FRONT STRAP: ¾" stripe of XD or equivalent Divine White

SIDE BUTTONS: 45L Nickel Dome

SPECIAL TRIM DETAILS: Hook at back to secure chinstrap. Vinyl I.D. pocket in top of shako. Headliner cord with lock.

STYLING SPECIFICATIONS

ACCESSORY ITEMS:
Downers Grove, IL

FOR: Downers Grove South High School

SHAKO WRAP: The front is sublimated to have a design similar to the coat front. There will be four 30L Nickel Dome buttons.

SIDE CAPE: Side cape will attach to the left coat bottom. There's an angled point downward in the front that is approximately knee length on a 38 regular. It is sublimated to have a blue and black design similar to the coat front. There's an insert on the front edge of Silver Glamorous.

TOP: Top right sleeve is made of Silver Holo/Silver Twinkle Twinkle sequins. Left sleeve is sublimated. The remaining top is White Shiny Milliskin.

DETACHABLE COAT PART: Silver Holo/Silver Twinkle Twinkle Sequin piece is made to attach under the coat front with snaps.

DRUM MAJOR UNIFORMS: Drum major uniforms to be determined.

PLUME: Plume to be 14" Black French Upright with Silver Mylar Flecks interspersed.

SHAKO HAT BOX: Hat box to be Bayly Style, standard plastic Shako Hat Box. Box to have a Blue Top with Black Bottom

PLUME CASE: Plumes case to be 420 Denier Nylon Bag with heavyweight fiberboard tubes to hold the plumes. Bag will hold 63 plumes up to 15" in length. Zippered closures at both ends for easy access.

Garment Bag: Garment Bag to be 40" suit size poly-soft Garment Bag in Black. Bag will feature a 15" by 15" zippered shoe/accessory pouch on back and a, ID window pocket on front. Bag will have embroidered logo on left side across from ID window pocket in white. Design to be determined by Director and awarded bidder.

PARKA: Parka to be Standard Performer style, 200 deiner nylon with a ¾ oz. polyurethane coating, 5oz Quilted Lining with snap front and two large flap pockets. Parke will be Black with Blue Hood and White Imprint on Hood, DGHS.

BANNER and FRAME: Banner will be a digitally printed, 2 ½' by 8' lead banner. Design to be determined by Director and awarded bidder. Banner will include 8' Supreme banner frame.

DRUM MAJOR: Drum Major Uniforms will include Coat/Vest, Top, Detachable Coat Part, Waist Drape, Jumpsuit, Shako, Shako Wrap and Plume. Design to be determined by Director and awarded bidder.

SHAKO CONSTRUCTION SPECIFICATIONS

1. GENERAL

It is important that the shakos be made by the manufacturer of the uniforms. This will ensure that all the manufacturer's quality control practices will be followed. The practices include (but are not limited to), workmanship consistent with uniform, fabric matching, and timely delivery.

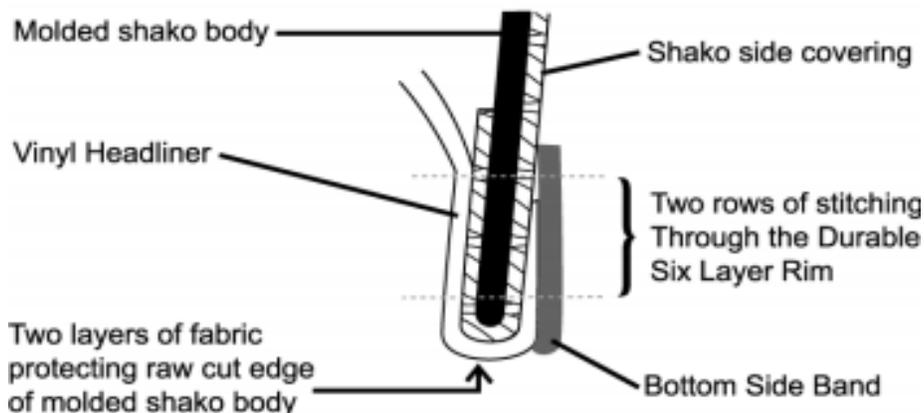
2. BODY

- A. Shako body is vacuum-formed high impact styrene .135" gauge white plastic and has high rubber content to prevent cracking. Body is pliable and flexible to conform to wearer's head, in an "oval" shape, rather than circular or round.
- B. There is a separate shell size for each head size.
- C. Each hat has a clear ident-a-peek pocket in the inside top with the size imprinted in ¼" letters for ease of issue. Each ident-a-peek contains a card to identify the wearer. A size sticker is also applied to the inside top.

3. COVERING

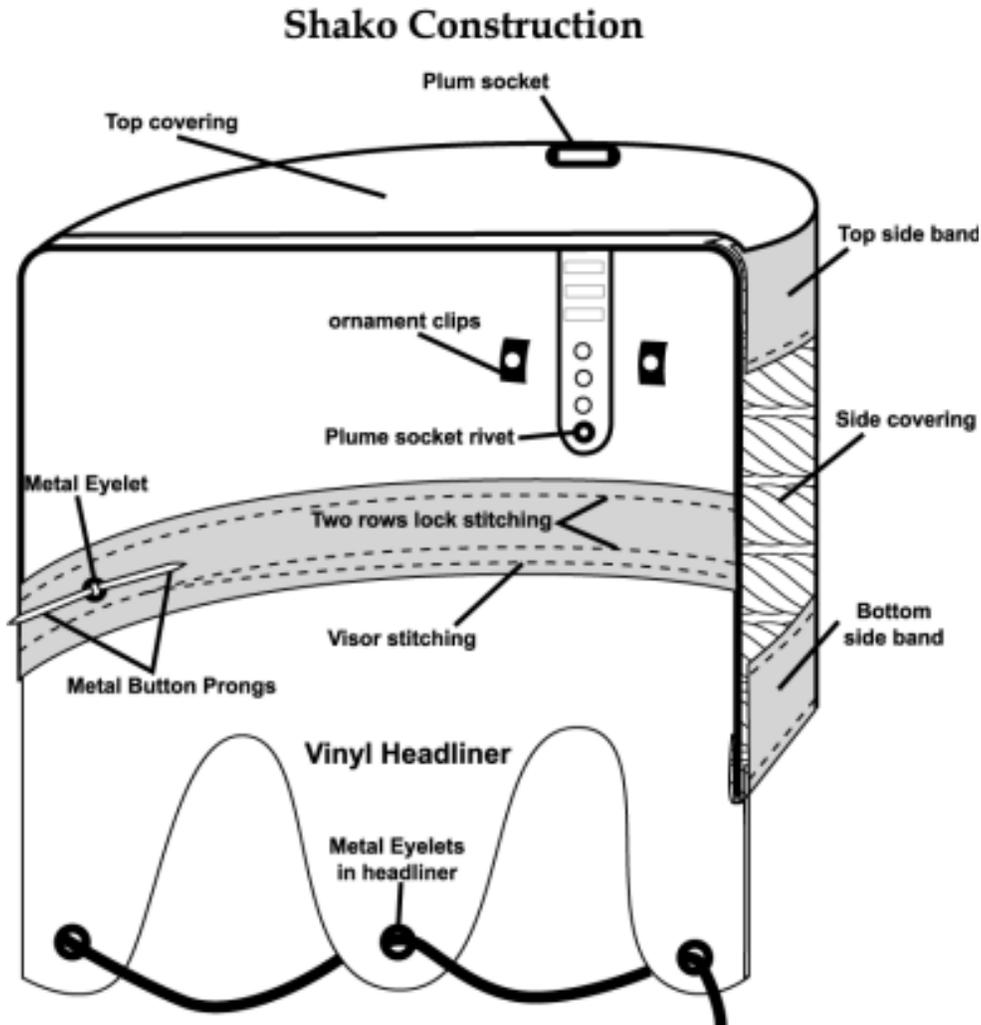
- A. The fabric side covering is pulled down to the bottom edge of the shako body, then turned back 1 ½" up inside the shell. Two rows of stitching secures the side covering to the molded shell. One row is polycore poly wrap thread, lock stitched. The second row is Telex 135 poly tex thread, also lock stitched. This sewing operation extends all around the entire bottom edge of the molded shako body.
- B. The two rows of stitching described in section A above, secure a total of six layers for maximum durability. These layers, from the outside to inside, are: BOTTOM SIDE BAND, VINYL HEADLINER, SIDE COVERING, MOLDED SHAKO BODY, SIDE COVERING TURNBACK and VINYL HEADLINER TURNBACK.

Shako Cross Section



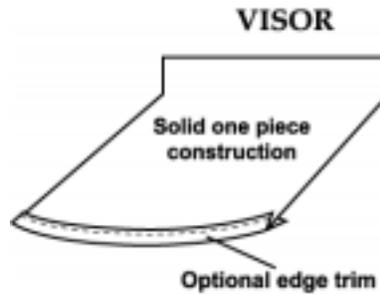
4. HEADLINER AND SPECIAL FEATURES

- A. Headliner shall be cotton backed, expanded vinyl with embossed finish. There are six scallops with metal eyelets to receive drawstring for adjustability.
- B. Headliner is turned and sewn with a lockstitch in such a manner to allow for adjustability.
- C. Headliner extends around the bottom edge of the plastic body, and stitched through. This results in two layers of material (outer fabric and vinyl headliner) to secure and protect the bottom edge of the shako shell body.
- D. There is a metal eyelet on each side of the hat body where the button prong passes through plastic.
- E. High density polyethylene plume sockets are included and riveted to the body. F. A metal spacer is used to affix the front chain to each side button.



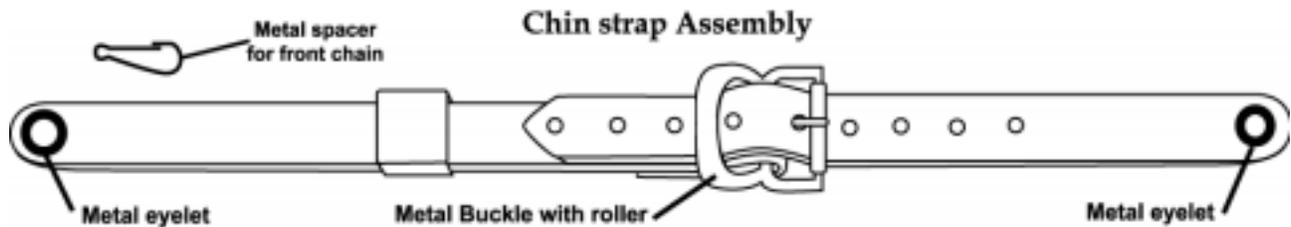
5. VISOR

- A. Visor is non-breakable one-piece plastic, not laminated. It is secured to the shako body with lock-stitch safety sewing.
- B. Visor color is molded through entire body of visor. The material is an engineering grade copolymer with low-temperature toughness, stain proof, fade and discoloration proof, impervious to ultraviolet light (sunlight).



6. CHINSTRAP

- A. Chinstrap is $\frac{3}{4}$ " pliable plastic with metal buckle and roller, and has a $\frac{1}{2}$ " keeper.
- B. There are metal eyelets at chinstrap ends where button attaches (to prevent strap from being torn by button shank).
- D. There is a $\frac{3}{4}$ " nickel-plated brass chinstrap hook at the rear of the shako, attached with a metal clip.



7. BUTTONS

- A. Side buttons are three-piece metal.
- B. Buttons consist of prongs, base plate, and face plate. Side buttons are metal with spread prongs. Plastic buttons are not acceptable.

UNIFORM SOFTWARE INFORMATION SHEET

It is the desire of our band program to have a software system available with the following features:

- A uniform management system (UMS) that is “cloud” or “web” based.
- A UMS that easily assigns uniforms based on just a few measurements or pieces of information.
- A UMS that is accessible with any desktop or laptop computer or any handheld device wherever an internet connection is available.
- A UMS that is accessible with login and password that can be adjusted and changed by the user.
- A UMS that is free of the need for “upgrades” performed by the customer. All upgrades will be performed by the program administrator.
- A UMS demo that is available for examination prior to actual purchase of uniforms.
- A UMS that is provided at no charge and is free of any yearly charges or fees.

Please fill out the questions below and return this signed page with your proposal.

1. Do you provide a UMS program at no additional cost? Yes No
2. If yes, is your program “cloud” or “web” based? Yes No
3. If not, how is your program delivered? _____
4. Can your UMS program be accessed by any computer or hand held device that has a web/internet connection? Yes No
5. Will your UMS demo program be available prior to order? Yes No
6. Are there any yearly fees for the use of your UMS program? Yes No

I hereby confirm that the above answers are correct to the best of my knowledge.

Signed

Title

Date