

The Policy Committee of Community High School District 99 met on Tuesday, August 25, 2015, at the Administrative Service Center. The meeting was called to order at 4:00 p.m.

Present: Board Members Mike Davenport and Rick Pavinato. Also present were Mark McDonald, Superintendent; Pete Theis, Assistant Superintendent for Human Resources; Gina Ziccardi, Assistant Superintendent for Student Learning; and Juli Gniadek, Secretary.

The minutes of the April 23, 2015 meeting were reviewed and approved.

Dr. McDonald shared the background of Policy **6.320 Proficiency Credit**. Gina Ziccardi explained some of the challenges associated with the policy as written. She then reviewed how the proposed changes to the policy will make implementation of the revised policy more manageable for District 99 and the feeder schools. Ms. Ziccardi also noted the proposed changes will allow much of the process to happen “behind the scenes,” making the granting of Proficiency Credit to 7<sup>th</sup> and 8<sup>th</sup> grade students clearer for parents.

The Committee was in favor of the suggested changes.

The following polices had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The policies will be brought forward for first reading in September 2015. The Committee endorsed accepting the changes recommended by PRESS to the following policies:

- **2.250 Access to District Public Records**
- **3.60 Administrative Responsibility of the Building Principal and Associate/ Assistant Principals**
- **4.45 Insufficient Fund Checks and Debt Recovery**
- **5.120 Ethics and Conduct**
- **5.270 Employment At-Will, Compensation, and Assignment**
- **5.290 Employment Termination and Suspensions**

The following polices had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The policies will be brought forward for first reading in September 2015. The Committee endorsed accepting the changes recommended by PRESS, with the modifications noted, to the following policies:

- **3.40 Superintendent** – In addition to the recommended PRESS updates, the Committee recommends replacing the text under the Evaluation heading in the District 99 policy with the corresponding text in the PRESS policy.

- **3.50 Administrative Personnel Other Than the Superintendent** – In addition to the recommended PRESS updates, the Committee recommends replacing the text under the Duties and Authority heading in the District 99 policy with the corresponding text in the PRESS policy. Additionally, the Committee recommends adding the last sentence of the PRESS policy to the District 99 policy (“Unless stated otherwise . . . to administrative personnel.”)
- **6.15 School Accountability** – As part of the recommended PRESS updates, the Committee recommends item 6. read “. . . students in grades 9 through 12 and teachers.”

Policy **5.40 Communicable and Chronic Infectious Disease** had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The Committee opted not to act on the recommended changes at this time, pending further view.

Policy **5.180 Temporary Illness or Temporary Incapacity** had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. Noting that the District 99 policy and the PRESS policy had many differences, the Committee recommends that the District adopt the PRESS policy in its entirety with one change. The Committee recommends the first sentence in the second paragraph read “. . . for more than 90 days in a 120 work day period, such absence may be . . .”

The date of the next meeting has not been determined.

#### **Reception of Visitors**

There were no visitors.

The meeting adjourned at 4:56 p.m.