

**Director of Technology and Information Services**

Duties and Authority

The Director of Technology and Information Services is responsible for managing the technology assets of the District, including operating systems and controls, data management, communications resources, and all forms of instructional technology. The Director of Technology and Information Services plans for and advises the Board of Education and Superintendent about short-term and long-term technology applications acquisitions. The Director of Technology and Information Services plays a leadership role among the building administrators and staff assigned to facilitate and implement technology applications.

Administrative Relationship

The Director of Technology and Information Services is employed by the Board of Education and reports to the Superintendent of Schools.

Qualifications

The Director of Technology and Information Services must have substantial academic and experiential knowledge about information systems and their application in large organizations, as well as how such systems evolve over time.

Evaluation

The Superintendent shall annually evaluate the Director of Technology and Information Services and make employment and salary recommendations to the Board of Education.

Compensation and Benefits

The Board of Education and the Director of Technology and Information Services shall enter into an employment agreement that conforms to Board policy and State law. The Board will consider the Superintendent's recommendations when setting compensation for the Director of Technology and Information Services. These recommendations will be presented to the Board no later than the June Board meeting.

Terms of Employment

The work year for the Director of Technology and Information Services shall be the same as the District's fiscal year, July 1 through June 30. In addition to legal holidays, the Director of Technology and Information Services shall have vacation periods as approved by the Superintendent.