

**Director of Athletics**

Duties and Authority

The Director of Athletics provides leadership and oversight over all aspects of the school's interscholastic athletic program including supervising coaches, scheduling and managing athletic events and facilities, overseeing budgets related to athletics, and administering the rules and policies of the West Suburban Conference and Illinois High School Association. The Director of Athletics administers the District 99 Athletic/Activity Code of Conduct including educating coaches, parents, and athletes about the Athletic/Activity Code of Conduct and investigating and addressing infractions that occur. The Director of Athletics serves as liaison to parent/booster organizations and oversees their operations.

Administrative Relationship

The Director of Athletics is employed by the Board of Education and reports to the Building Principal.

Qualifications

The Director of Athletics must have a substantial experiential background in athletics, coaching, program development, and personnel supervision. The Director of Athletics must at minimum hold a master's degree in educational administration or equivalent and a valid Illinois Type 75 Administrative Certificate issued by the Educator Preparation and Licensure Board or Professional Educator License.

Evaluation

The Building Principal shall annually evaluate the Director of Athletics and make employment recommendations to the Superintendent. The Superintendent will make employment and salary recommendations to the Board of Education.

Compensation and Benefits

The Board of Education and each Director of Athletics shall enter into an employment agreement that conforms to Board policy and State law. The Board will consider the Superintendent's recommendations when setting compensation for the Director of Athletics. These recommendations will be presented to the Board no later than the June Board meeting.

Terms of Employment

The work year for the Athletic Director shall be 210 work days during the District's fiscal year, July 1 through June 30.

Adopted: 4/19/76

Revised: 2/22/10; 10/15/12; 07/18/16