



BOARD OF EDUCATION *Highlights*

Highlights from the June 15, 2015 business meeting

To see the meeting video, visit: <https://www.youtube.com/watch?v=pLyDW6fj9Pw&feature=em-uploademail>



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Minutes Approved

The Board approved the minutes from the [May 18, 2015 Business Meeting](#) and Closed Meeting.

Recommendations and Reports of Superintendent



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Energy Conservation Report

Superintendent **Dr. Mark McDonald** explained that the energy conservation program started in 2002 and since that time, the district has saved close to \$6 million by reducing the cost of its energy bills. He thanked South High Science Teacher **Lisa MacArtney**, who is stepping down from her position as manager of the program since 2002, for her long service.

Director of Facilities **Jim Kolodziej** reviewed key elements of the energy conservation program, which has reduced our actual energy costs for electricity, water, sewer and gas by 26 percent. He reported that the district has never experienced a year that savings were not realized.

Kolodziej said that the initial focus of our program was to change human behavior. Conditioning staff members to flip switches “off” in empty rooms, unplug their computers and projectors and close windows to save heat resulted in immediate cost reductions. The district also replaced an antiquated boiler system at South High with a more energy efficient HVAC and installed sophisticated controls to better regulate air temperatures.

Grants to secure funding for other enhancements are an important component of our program. District 99 will receive over \$60,000 in grants from the Department of Commerce and Economic Opportunity (DCEO) to fund new LED lighting for South High’s auditorium and North High’s small gym. We’ll also be pursuing a DCEO grant to upgrade the boiler at North High.

Students are also involved in energy conservation. For example, all students in physical science classes tour the Downers Grove Sanitary District to learn about how wastewater is collected and treated.



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Kolodziej thanked the Board of Education members for their support of the program, and said that it is the teamwork of everyone that makes the effort successful.

See

[http://www.boarddocs.com/il/csd99/Board.nsf/files/9XDLR556B75B/\\$file/Downers%20Grove%20CHSD%2099%20Energy%20Report.pdf](http://www.boarddocs.com/il/csd99/Board.nsf/files/9XDLR556B75B/$file/Downers%20Grove%20CHSD%2099%20Energy%20Report.pdf) for the full report.



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Freedom of Information Requests

The district received and fulfilled three requests:

1. Freedom of Information Request letter dated April 15, 2015 from Charlene Roche, Data Acquisition Specialist, SmartProcure, Deerfield Beach, Florida.

Ms. Roche's request was for: SmartProcure is submitting a commercial FOIA request to the Community High School District No. 99 for an electronic record (without scanning or printing) of purchase orders dated 2010-01-01 to current. The information requested is: 1) Purchase order number or equivalent, 2) Purchase order date, 3) Line item details, 4) Line item quantity, 5) Line item price, 6) Vendor ID number, name, address, contact person and email address.

The response to Ms. Roche's request was fulfilled in a letter from Mark Staehlin sent via email on May 26, 2015.

2. Freedom of Information Request received via email May 11, 2015 from Scott O'Connell, Downers Grove, Illinois.

Mr. O'Connell's request was for: 1) Within a response to the IMRF dated May 9, 2012, Mr. Staehlin stated the following: "The use of a combined presentation format for IMRF and Social Security Transactions is a common practice in Illinois school districts. The District DOES KEEP INTERNAL RECORDS OF THE INDIVIDUAL CASH AND FUND BALANCES of those restricted levies and reports them externally on a combined basis as allowed by either the Illinois State Board of Education and/or as recommended by our independent auditors." I have attached records that should be of assistance to you. Since it has been acknowledged to the trustees of the IMRF trust that the District "does keep internal records of the individual cash and fund balances," these records should be readily available. Please provide the "internal MONTHLY records of the individual cash and fund balances" for both the IMRF and Social Security fund for fiscal years 1999-2015.



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The response to Mr. O'Connell's request was fulfilled in a letter from Mark Staehlin sent via email on May 18, 2015. Due to a District clerical error, Mr. Staehlin's response was not sent to Mr. O'Connell until June 5, 2015.

3. Freedom of Information Request received May 26, 2015 from Morgan Polikoff, Los Angeles, California.

Dr. Polikoff's request was for: Under the Freedom of Information Act, 5 ILCS 140, I am requesting an opportunity to obtain copies of public records that detail mathematics and science textbooks that are currently used in your school/district. The information I am seeking includes: 1) a list of mathematics and science textbooks used (title and publisher), 2) the grade each textbook is used in, 3) which version of the book is used (e.g. Illinois, national, Common Core), 4) and the year the textbook was first used (e.g., 2004-05).

The response to Dr. Polikoff's request was fulfilled in a letter from Mark Staehlin sent via email on May 28, 2015.

Consent Agenda



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The Board **unanimously approved** the following items:

- [Personnel Report](#) - Appointment-Certified; Appointment-Classified; Appointment-Exempt; Transfer of Position-Classified
- [Personnel Report - Resignation-Certified](#)
- [Personnel Report - Termination-Classified](#)
- [Personnel Report - Wage Increase-Classified](#)
- [Financial Pages](#)
- [Approval of Prevailing Wage Resolution](#)
- [Approval of District Depositories](#)
- [Approval of Property and Liability Insurance](#)



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Recommendations for Action



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The Board **unanimously approved** the following action items:

- [Award of Bid - Copy Paper - 2015-2016](#) in the amount of \$71,768.90.
- [Award of Bid - Custodial, Maintenance and Grounds Supplies - 2015-2016](#) in the amount of \$139,360.51. All supplies comply with green standards set forth by the State of Illinois.
- [Resolution Abolishing the Working Cash Fund](#) and transfer funds to the educational fund to streamline our financial records.
- [Renewal of Food Service Contract](#) with Quest; contract limits the increase to 1.5%, based on CPI-U.

Communications and Announcements



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Superintendent **Dr. McDonald** shared that LEND canceled its May meeting, but will meet in June.

Member **Julia Beckman** reported that the School Association for Special Education in DuPage County (SASED) has a record number of students enrolled in summer school, and that the Illinois Humanities Council will meet in the next couple of weeks.



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Upcoming Board Meetings

July 8, 2015 – 7 p.m.

Public Hearing
South High Cafetorium

District 99 to receive public comment on a proposed application to waive a portion of Section 27-6 of the School Code to allow Driver Education to substitute for one semester of Physical Education

July 20, 2015 – 7:30 p.m.

Business Meeting
Administrative Service Center

August 3, 2015 – 7 p.m.

Workshop Meeting
Administrative Service Center

August 17, 2015 – 7:30 p.m.

Business Meeting
Administrative Service Center

*This publication is for information purposes only;
minutes approved by the Board serve as the official meeting record.*