

# COMMUNITY HIGH SCHOOL DISTRICT 99

## REGISTRATION CHECK LIST

All documentation **must** be presented in acceptable form prior to making an appointment for enrollment. **Omission will delay your course selection and testing appointments.**

If you would like to verify your residence is within District 99 North or South attendance boundaries, you may call the North or South High School Registrar, check our district website map at <http://www.csd99.org/about/maps.aspx> or review your address with the DuPage County Clerk's Office

### Residency documents

#### Category A (one document showing current District #99 address)

- Real estate tax bill
- Mortgage statement
- Signed lease (with a contact phone number for the leasing agent)
- Agreement of sale
- If the student's family is not the owner of the District #99 address, additional forms may be obtained from the Registrar and are required.

#### Category B (two documents showing proper address)

- Drivers license (~~showing new District #99 address~~)
- Home/apartment insurance
- Public aid card
- Utility bill within the past 2 months (excluding **phone or cable**)
- Currently dated bank statement/Currently dated payroll stub

### Student Documents

Certified copy of student's birth certificate  
Student passport or visa (if birth certificate is not available)  
Photo ID of parent or guardian

### Additional Documentation

Specific situations may require further documentation to determine the residential custodian of the student based on care or custody agreements. Please be prepared to share such documents, if requested.

### Documents that must be obtained from Previous School

1. ISBE Student in Good Standing transfer form.
2. An unofficial transcript for current high school students. 7<sup>th</sup> and 8<sup>th</sup> grade report cards and course recommendations for incoming freshmen.
3. **A State of Illinois Certificate of Child Health Examination** including immunizations with the physician's signature and address **A printout of immunizations does not meet this requirement.** If transferring from out-of-state, an Illinois physical is required.
4. Standardized test scores if available.
5. Current class schedule and grades in progress if transfer is occurring during the school year
6. Current IEP for any student receiving Special Services at their previous school.