



## For international applicants — Online programs (no visa required) AMBS Admissions Application Fields

To assist you in preparing to complete the online AMBS Admissions application, the content of the application appears on the following four pages so that you can know which information you will be asked to supply. The application software will automatically save your work, so you can complete the form in installments if needed. **Please note that this document is not the actual application form; applicants must use the online form.**

We are pleased that you are considering Anabaptist Mennonite Biblical Seminary for graduate study. Please be aware that because of limited resources, we can only accept a certain number of international students who apply to pursue theological education at AMBS. Several factors are used in our decision-making process:

1. Is the student currently involved in a church ministry in his/her own country?
2. Does the student give evidence of adequate knowledge of the English language?
3. Does the student possess adequate qualifications to pursue graduate-level studies, including a bachelor's degree?

In addition to completing the form that begins below, please gather all of the following materials and submit them to the AMBS Admissions Office:

- **References**

See information on references below.

- **Transcripts**

Request that EACH academic institution you have attended send an **official** transcript directly to:

Anabaptist Mennonite Biblical Seminary  
Admissions Office  
3003 Benham Avenue  
Elkhart, IN 46517-1947  
USA

Transcripts must be sent in a sealed envelope with the registrar's signature across the flap. Applicants may be asked to submit their education credentials to World Education Services (WES) for verification. You will be notified if this is necessary.

- **Fee**

An application fee of \$50 in U.S. funds (nonrefundable) must be paid to AMBS by check, money order, VISA or MasterCard. See "Application fee" section below.

### Name and contact information

**First name** Required

**Middle name**

**Last name** Required

**Maiden name, if applicable**

**Preferred name** Required

**Current home address** Required

**Telephone number** Required

**Phone type** Required

**Email address** Required

### Personal data

**Date of birth** Required

**Gender** Required

**City of birth** Required

**Country of birth** Required

**Citizenship** Required

**Marital status**

**How did you become acquainted with AMBS?**  
Required

**Reason for applying** Required

What was most important in your decision to apply to AMBS?

## Academic objectives

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Select the program for which you are applying:

**Program of study** Required

Graduate Certificate in Theological Studies or  
Master of Arts: Theology and Global Anabaptism

## When do you plan to begin studies?

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**Term** Required

**Intended enrollment status** Required

## Religious affiliation

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**Current denomination** Required

**Current congregation** Required

**I am (choose any/all that apply)** Required

- Licensed for ministry
- Ordained for ministry
- Not credentialed

## Personal essay

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### Application essay

Please submit a personal essay (1,200 to 1,800 words, double-spaced) describing your desire to pursue a certificate or degree through AMBS. Detail experiences and influences that have led you to seek a seminary education; ways that you believe the certificate or degree will help you meet your vocational, educational and spiritual goals; and your understanding of the level of commitment this will require. Include in your answer an assessment of your gifts and abilities and how you expect to grow. This should reflect your best work.

Essays may be uploaded here or sent via email attachment (Microsoft Word document or PDF) to [admissions@ambs.edu](mailto:admissions@ambs.edu).

## Academic background

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Please list all colleges, universities and seminaries attended.

**Name of Institution 1** Required

**Location of Institution 1** Required

**Attended from (month/year)** Required

**Attended to (month/year)** Required

**Degree granted** Required

**Degree and major** Required

**Name of Institution 2**

**Location of Institution 2**

**Attended from (month/year)**

**Attended to (month/year)**

**Degree granted**

**Degree and major**

**Additional institutions**

**Academic awards**

**Academic dismissal** Required

Have you ever been dismissed or suspended from an academic institution?

## Work experience

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Briefly describe any work and volunteer experience, especially that which contributes to your academic and vocational goals. We are interested in knowing about work you have done inside and/or outside a church setting, e.g., Christian education, preaching, church music, youth work (summer youth camps, etc.), community service, social work, etc.

**Work experience** Required

List names of churches/agencies, tasks performed and time spent in each place.

## Languages

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**English** Required

Check each skill that applies to your use of English.

**Other languages used**

List the languages you use (other than English) and your skill in each (reading, writing, speaking).

## TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System)

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Most students coming from non-English-speaking countries are required to take the TOEFL or IELTS.

Request that the results be sent to:

AMBS Admissions Office  
3003 Benham Avenue  
Elkhart, IN 46517-1947  
USA

Contact [www.ETS.org](http://www.ETS.org) to complete the TOEFL. The AMBS code for TOEFL is 9570. **The minimum score for admittance to AMBS is 90 on the internet-based TOEFL, or 7.0 on the IELTS.**

Students who have earned a post-secondary degree in English (in the United States or abroad) may have this requirement waived.

**Have you taken the TOEFL or IELTS?** Required

**Date taken**

If you have already taken the TOEFL or IELTS, please provide the date on which you took the test.

**Expected test date**

If you have **not** already taken the TOEFL or IELTS, please provide the date on which you expect to take one of these tests.

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**References**

Applicants to AMBS are required to have references in support of their goals for seminary study and/or their sense of call to ministry. Please list the names of (1) a pastor or conference minister, (2) a college professor, academic advisor or someone who can evaluate your reading and writing ability, and (3) a colleague who can provide this kind of reference for you. (If you completed your most recent education more than 10 years ago, you may choose to supply an employer reference in lieu of an academic reference.) We will send the appropriate reference form to each person using the email addresses you provide below.

**We do not accept references from a spouse or relative.**

Forms are attached here, in case your references prefer to complete them by hand. Please ask your references to complete the form and return it via email to [admissions@amb.edu](mailto:admissions@amb.edu). Forms can also be returned via postal mail directly to AMBS.

CONFIDENTIALITY STATEMENT: It is the policy of AMBS that reference forms are kept confidential, are not made available to the applicant, and are destroyed once we have made a decision about admission and scholarships (if applicable).

**Pastoral reference name** Required

**Pastoral reference email address**

**Academic reference name** Required

**Academic reference email address**

**Layperson reference name** Required

**Layperson reference email address**

**Close relative or friend**

List the name, address, relationship, telephone number and email address of a friend or close relative (if any) residing in the U.S.

**AMBS faculty member or current/former student**

List the name, address (if known), relationship, telephone number and email address of an AMBS faculty member or current/former student whom you know (if any).

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**Emergency contact**

Please provide the name and information of someone we should contact in case an emergency arises while you are an AMBS student.

**Name (first and last)** Required

**Relationship** Required

**Address** Required

**Telephone number** Required

**Phone type** Required

**Email address**

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**Criminal history**

**Have you ever been convicted of a crime?**

(not including a minor traffic violation) Required

**Details and explanation**

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**Background check**

As a condition of admission, an applicant will be required to authorize Anabaptist Mennonite Biblical Seminary (AMBS) to obtain a background check. If the results of the background check are not deemed acceptable, AMBS will evaluate the results based on the nature of the violation and extenuating circumstances. (AMBS does not automatically deny admission based on minor offenses.)

Any information provided by the applicant regarding his or her background check will be included for consideration in his or her application for admission. If the applicant is admitted, AMBS will store a copy of the background check in the student's file in perpetuity, either on paper or digitally archived. If the applicant is not admitted, AMBS will store the entire application, including the background check, in the seminary's admissions files for a period of two

years, after which the application will be destroyed in its entirety.

Please complete the following three forms and return them to the Admissions Office via email ([admissions@ambs.edu](mailto:admissions@ambs.edu)) or postal mail:

AMBS Admissions  
3003 Benham Avenue  
Elkhart, IN 46517-1947  
USA

Disclosure Form.pdf  
Background Check Consent.docx  
Profile Form (Canadian and Intl applicants only).pdf

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## AMBS Mission and Values

Admission to AMBS assumes a commitment on the part of every student to join and participate in a community devoted to theological education and preparation for ministry, worship, study and the life of Christian faith. This community, whether on campus or at a distance, is part of and accountable to the church of Jesus Christ, the Anabaptist-Mennonite tradition and the seminary's sponsoring churches (Mennonite Church Canada and Mennonite Church USA). It is understood that all members of the seminary community will respect the confessions, convictions, values and commitments of the tradition and the churches that AMBS serves, and will respect other traditions represented in the community and in the places where members minister and learn. It also is understood that members of the community will respect the core values of AMBS and the seminary's commitment to antiracism and welcoming Christians of diverse traditions and ethnicities.

To read the mission and values of AMBS, visit [ambs.edu/about](http://ambs.edu/about).

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## Acknowledgment of requirements and commitment

I have read the information above and understand the mission and values of AMBS ([ambs.edu/about](http://ambs.edu/about)). My filing of this application indicates my willingness to cooperate with the standards and purpose of the seminary. I agree to withdraw my enrollment should I find myself unable to support them.

### Acceptance of above statement Required

To indicate your acceptance, please type your full name in the box below.

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## Application fee

**NOTE: If you are applying for the Master of Arts: Theology and Global Anabaptism degree program, and you are a student or graduate of Meserete Kristos College in Ethiopia, this application fee is waived.**

The nonrefundable application fee of USD \$50 may be paid in the form of a check or money order, or by using VISA, MasterCard or Discover. To make a payment or for further instructions about sending a check, please visit [ambs.edu/admissions/application-fee-payment](http://ambs.edu/admissions/application-fee-payment).

Your application is not complete until we receive your payment.

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## Pay online with credit card

To submit the \$50 nonrefundable application fee online with a credit card, please see: [ambs.edu/admissions/application-fee-payment](http://ambs.edu/admissions/application-fee-payment)

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## Call AMBS with credit card information

To submit the \$50 nonrefundable application fee by phone using a credit card, please call 800-964-2627 ext. 0 and have your credit card ready.

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## Pay with PayPal

To pay via PayPal, go to: [ambs.edu/admissions/application-fee-payment](http://ambs.edu/admissions/application-fee-payment)

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## Pay with a personal check

To pay by check, please send the \$50 nonrefundable application fee payable to:

AMBS Admissions  
3003 Benham Avenue  
Elkhart, IN 46517-1947  
USA

Please indicate your full name on the check.

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*If you have any questions about the information that is required for the Admissions application, please contact Enrollment and Financial Aid Specialist Teresa Thompson Sherrill at [tsherrill@ambs.edu](mailto:tsherrill@ambs.edu) or 800-964-2627 ext. 227.*

2-26-2021