



For international applicants — Fully online Graduate Certificate (no visa required) AMBS Admissions application fields

To assist you in preparing to complete the online AMBS Admissions application, the content of the application appears on the following four pages so that you can know which information you will be asked to supply. The application software will automatically save your work, so you can complete the form in installments if needed. **Please note that this document is not the actual application form; applicants must use the online form.**

Name and contact information

First name Required
Middle name
Last name Required
Maiden name, if applicable
Preferred name Required
Current home address Required
Telephone number Required
Phone type Required
Email address Required

Personal data

Date of birth Required
Gender Required
City of birth Required
Country of birth Required
Citizenship Required
Marital status
How did you become acquainted with AMBS?
Required
Reason for applying Required
What was most important in your decision to apply to AMBS?

Religious affiliation

Current denomination Required
Current congregation Required
I am (choose any/all that apply) Required
 Licensed for ministry
 Ordained for ministry
 Not credentialed

Personal essay

Application essay

Please submit a personal essay (three to five pages, double-spaced) describing your desire to pursue a Graduate Certificate in Theological Studies at AMBS. Detail experiences and influences that have led you to seek a seminary education; ways that you believe the Graduate Certificate will help you meet your vocational, educational and spiritual goals; and your understanding of the level of commitment this will require. Include in your answer an assessment of your gifts and abilities and how you expect to grow. This should reflect your best work.

Essays may be uploaded here or sent via e-mail attachment (Microsoft Word document or PDF) to admissions@ambs.edu.

Academic objectives

Note: This application form is only for those applying to begin the fully online Graduate Certificate in Theological Studies; applicants using this form will not be considered for any other program.

When do you plan to begin studies?

Term Required

Intended enrollment status Required

Academic background

Please list all colleges, universities and seminaries attended.

Name of Institution 1 Required

Location of Institution 1 Required

Attended from (month/year) Required

Attended to (month/year) Required

Degree granted Required

Degree and major Required

Name of Institution 2

Location of Institution 2

Attended from (month/year)

Attended to (month/year)

Degree granted

Degree and major

Additional institutions

Academic awards

Academic dismissal Required

Have you ever been dismissed or suspended from an academic institution?

Work experience

Briefly describe any work and volunteer experience, especially that which contributes to your academic and vocational goals. We are interested in knowing about work you have done inside and/or outside a church setting, e.g., Christian education, preaching, church music, youth work (summer youth camps, etc.), community service, social work, etc.

Work experience Required

List names of churches/agencies, tasks performed and time spent in each place.

Languages

English Required

Check each skill that applies to your use of English.

Other languages used

List the languages you use (other than English) and your skill in each (reading, writing, speaking).

TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System)

Students coming from non-English-speaking countries are required to take the TOEFL or IELTS.

Request that the results be sent to:

AMBS Admissions
3003 Benham Avenue
Elkhart, IN 46517-1947
USA

Contact www.ETS.org to complete the TOEFL. The AMBS code for TOEFL is 9570. **The minimum score for admittance to AMBS is 90 on the internet-based TOEFL, or 7.0 on the IELTS.**

Students who hold or are in the process of earning a degree from an accredited institution in the United States before enrolling at AMBS may inquire about having this requirement waived.

Have you taken the TOEFL or IELTS? Required

Date taken

If you have already taken the TOEFL or IELTS, please provide the date on which you took the test.

Expected test date

If you have **not** already taken the TOEFL or IELTS, please provide the date on which you expect to take one of these tests.

References

Applicants to AMBS are required to have references in support of their goals for seminary study and/or their sense of call to ministry. Please list the names of (1) a pastor or conference minister, (2) a college professor, academic advisor or someone who can evaluate your reading and writing ability and (3) a colleague who can provide this kind of reference for you. (If you completed your most recent education more than 10 years ago, you may choose to supply an employer reference in lieu of an academic reference.)

We do not accept references from a spouse or relative.

CONFIDENTIALITY STATEMENT: It is the policy of AMBS that reference forms are kept confidential, are not made available to the applicant, and are destroyed once we have made a decision about admission and scholarships (if applicable).

Pastoral reference name Required

Academic reference name Required

Layperson reference name Required

Close relative or friend

List the name, address, relationship, telephone number and e-mail address of a friend or close relative (if any) residing in the U.S.

AMBS faculty member or current/former student

List the name, address (if known), relationship, telephone number and e-mail address of an AMBS faculty member or current/former student whom you know (if any).

Emergency contact

Please provide the name and information of someone we should contact in case an emergency arises while you are an AMBS student.

Name (first and last) Required

Relationship Required

Address Required

Telephone number Required

Phone type Required

Email address

Criminal history

Have you ever been convicted of a crime?

(not including a minor traffic violation) Required

Details and explanation

Background check

As a condition of admission, an applicant will be required to authorize Anabaptist Mennonite Biblical Seminary (AMBS) to obtain a background check. If the results of the background check are not deemed acceptable, AMBS will evaluate the results based on the nature of the violation and extenuating

circumstances. (AMBS does not automatically deny admission based on minor offenses.)

Any information provided by the applicant regarding his or her background check will be included for consideration in his or her application for admission. If the applicant is admitted, AMBS will store a copy of the background check in the student's file in perpetuity, either on paper or digitally archived. If the applicant is not admitted, AMBS will store the entire application, including the background check, in the seminary's admissions files for a period of two years, after which the application will be destroyed in its entirety.

Please complete the following three forms and return to the Admissions Office via email (admissions@ambs.edu) or postal mail:

AMBS Admissions
3003 Benham Avenue
Elkhart, IN 46517-1947
USA

FCRA Disclosure Form.docx
Background Check Consent.docx
CanIntl Profile Form.pdf

AMBS Mission and Values

Admission to AMBS assumes a commitment on the part of every student to join and participate in a community devoted to theological education and preparation for ministry, worship, study and the life of Christian faith. This community, whether on campus or at a distance, is part of and accountable to the church of Jesus Christ, the Anabaptist-Mennonite tradition and the seminary's sponsoring churches (Mennonite Church Canada and Mennonite Church USA). It is understood that all members of the seminary community will respect the confessions, convictions, values and commitments of the tradition and the churches that AMBS serves, and will respect other traditions represented in the community and in the places where members minister and learn. It also is understood that members of the community will respect the core values of AMBS and the seminary's commitment to antiracism and welcoming Christians of diverse traditions and ethnicities.

To read the mission and values of AMBS, visit www.ambs.edu/about.

Acknowledgment of requirements and commitment

I have read the information above and understand the mission and values of AMBS (www.ambs.edu/about). My filing of this application indicates my willingness to cooperate with the standards and purpose of the seminary. I agree to withdraw my enrollment should I find myself unable to support them.

Acceptance of above statement Required

To indicate your acceptance, please type your full name in the box below.

Application fee

The non-refundable application fee of \$50 may be paid in the form of a check or money order, or by using Visa, MasterCard or Discover.

Pay online

To submit the \$50 non-refundable application fee online, please complete this form:
<https://ambsforms.wufoo.com/forms/xj7vod4071cfts/>

Call AMBS with credit card information

To submit the \$50 non-refundable application fee by phone using a credit card, please call 800-964-2627 ext. 0 and have your credit card ready.

Pay by check

To pay by check, please send the \$50 non-refundable application fee payable to:

AMBS Admissions
3003 Benham Avenue
Elkhart, IN 46517-1947
USA

Please indicate your full name on the check.

If you have any questions about the information that is required for the Admissions application, please contact Enrollment Specialist Krysta Hartman at kmhartman@ambs.edu or 800-964-2627 ext. 227.

5-29-2018