



# AMBS

# tuition waiver application

Anabaptist Mennonite  
Biblical Seminary

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fx: 574.295.0092  
financialaid@ambs.edu • ambs.edu

Anabaptist Mennonite Biblical Seminary serves the church as a learning community with an Anabaptist vision, educating followers of Jesus Christ to be leaders for God's reconciling mission in the world.

**Please turn this form in to the Financial Aid Office one week prior to the first day of class.**

I plan to enroll for \_\_\_\_\_ hours for  credit  audit.

Year: 20\_\_\_\_-20\_\_\_\_ Term:  Semester One  Semester Two  Intensive Term Hybrid Session  
 Intensive Term Campus Session 1  Intensive Term Campus Session 2

## ● AMBS employees and spouses

AMBS faculty members, support staff, administrators and spouses may take up to six hours of course work (credit or audit) per semester or a total of 12 hours per academic year (including Intensive Term courses) tuition free if the AMBS employee involved is employed 75–100 percent. Auditing a class is dependent on the professor's permission.

Those employed 50–74 percent (or their spouses) may take up to three hours of course work (credit or audit) per semester or a total of six hours per academic year (including Intensive Term courses) tuition free.

The combined number of hours of course work taken by the employee and spouse per year may not exceed 12 hours (for those employed 75–100 percent) or six hours (for those employed 50–74 percent).

The employee (or spouse) is responsible for the student services fee and any other fees above tuition.

Courses taken for independent study are ineligible for a waiver of tuition.

Name \_\_\_\_\_

I am employed \_\_\_\_\_ percent at AMBS.

I am the spouse of \_\_\_\_\_, who is employed \_\_\_\_\_ percent at AMBS.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## ● AMBS retirees and board members

AMBS employees upon their retirement and members of the AMBS board may take one course per academic year (for credit or audit) tuition free. The retiree or board member is responsible for the student services fee and any other fees above tuition. This benefit is not transferable to a spouse or other family member and does not apply to independent studies or to other AMBS events (i.e., Church Leadership Center events). Use the "One-course registration form" at [ambs.edu/forms/course-registration](http://ambs.edu/forms/course-registration) and turn this form in to the Financial Aid Office ([financialaid@ambs.edu](mailto:financialaid@ambs.edu)). Auditing a class is dependent on the professor's permission.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### for office use

Approved \_\_\_\_\_ (initials)

Amount \_\_\_\_\_ Date \_\_\_\_\_

AY qualified \_\_\_\_\_

Sem. One \_\_\_\_\_ Sem. Two \_\_\_\_\_ Intensive Term \_\_\_\_\_

12-2018

# tuition waiver application

## ● Goshen College employees and spouses

Beginning with the second year of employment, full-time Goshen (Indiana) College employees and their spouses may take up to six hours of course work (credit or audit) per academic year (including Intensive Term courses) tuition free. Auditing a class is dependent on the professor's permission.

Part-time Goshen College employees (50–99 percent) and their spouses may receive a tuition discount for the same percentage that the employee is employed by GC, beginning with the second year of employment. Employees working less than 50 percent are not eligible.

The GC employee is responsible for the student services fee and any other fees above tuition. Courses taken for independent study are ineligible for a waiver of tuition. Use the "One-course registration form" at [ambs.edu/forms/course-registration](https://ambs.edu/forms/course-registration) and turn this form in to the Financial Aid Office ([financialaid@ambs.edu](mailto:financialaid@ambs.edu)).

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

I am employed \_\_\_\_\_ percent at Goshen College. Employment beginning date \_\_\_\_\_

I am the spouse of \_\_\_\_\_, who is employed \_\_\_\_\_ percent at Goshen College.  
Employment beginning date \_\_\_\_\_

Employee or spouse of employee is considered to be:  full time (100 percent)  part time (50–99 percent)

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Goshen College Human Resources Officer

\_\_\_\_\_  
Title of Goshen College Human Resources Officer

\_\_\_\_\_  
Signature of Goshen College Human Resources Officer

\_\_\_\_\_  
Date

## ● Bethany Christian Schools employees and spouses

AMBS grants full-time employees of Bethany Christian Schools, Goshen, Indiana, and their spouses, whether or not they've taken courses at AMBS in the past, a tuition discount of 50 percent for up to three courses taken for credit. (The discount does not apply to courses taken for audit.) Part-time Bethany employees and their spouses are eligible for a pro-rated portion of that discount. After three courses, the employee or spouse is welcome to apply for admission to AMBS and becomes eligible to apply for regular financial aid.

Courses taken for independent study are ineligible for a waiver of tuition. The applicant is responsible for the student services fee and any other fees above tuition. Use the "One-course registration form" at [ambs.edu/forms/course-registration](https://ambs.edu/forms/course-registration) and turn this form in to the Financial Aid Office ([financialaid@ambs.edu](mailto:financialaid@ambs.edu)).

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

I am employed \_\_\_\_\_ percent at Bethany Christian Schools.

I am the spouse of \_\_\_\_\_, who is employed \_\_\_\_\_ percent at Bethany Christian Schools.

Employee or spouse of employee is considered to be:  full time  part time

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Bethany Christian Schools Human Resources Officer

\_\_\_\_\_  
Title of Bethany Christian Schools Human Resources Officer

\_\_\_\_\_  
Signature of Bethany Christian Schools Human Resources Officer

\_\_\_\_\_  
Date