



## Theology and Peacebuilding Consultation Coordinator

**Department:** Peace Studies

**Supervisor:** Janna Hunter-Bowman

**Hours:** varies as needed to fulfill responsibilities

**Pay:** \$11.05 / hour

**Anticipated start date:** Application review begins immediately and will continue until the position is filled.

### Summary:

AMBS has a long tradition of leading conversations about peace theology and peacebuilding in theological perspective. In pursuing this conversation, the peace studies director seeks a student coordinator for a theology and peacebuilding consultation at AMBS (spring 2020). Approximately 15 scholars will participate in this daylong event.

### Responsibilities and duties

- Convene and participate in planning committee meetings (two in the fall; more in spring);
- Take planning meeting minutes and track consultation developments;
- Organize the consultation logistics in advance, including correspondence with participants;
- Carryout all logistical components of hosting the consultation itself (transportation, meals, lodging, meeting space, including delegation of tasks where necessary);
- Secure reporting information necessary for grant reports
- Work in consultation with the director of peace studies, in all of the above.

### Qualifications and skills

- Strong intercultural competence and commitment to undoing racism and/or similar initiatives desired
- Ability to pay attention to details
- Demonstrates strong organizational skills
- Possesses good communication skills
- Is self-motivated and can work independently as needed

### More information about the consultation

There are four circles of involvement in this day-long conversation.

1. Inner circle: Four emerging scholars (two from AMBS and two from the Center for Justice and Peacebuilding at EMU) will circulate articles, chapters, or works in progress.



2. Second circle: Peace and conflict scholars and peace theologians from Marpeck Anabaptist institutions will prepare responses.
3. Third circle: Senior Anabaptist-inspired peacebuilder as well as two to three non-Mennonite theologians working on issues of peace and peacebuilding will also respond.
4. Fourth circle: Marpeck institution faculty members and students in theology and peace studies will be invited to engage as participant observers and through informal interaction.
5. The organizing committee will seek the participation of people of color among the respondents, particularly scholars with a strong racial and gender justice lens.

The consultation will consist of four panel discussions, each organized around the writing submission, and a wrap up session (discussion of what we have heard, new directions, and growing edges).

A brief final report is due within one year of the completion of the project, or a provisional report is due by March 1 of the year after the project activities.

**To apply**

Complete the information on the student employment form at

<https://www.ambs.edu/admissions/student-employment>

Posted at [www.ambs.edu/admissions/student-employment](https://www.ambs.edu/admissions/student-employment) on September 13, 2019.