



Personal Information

First name _____ Middle initial/Name _____ Last name _____

Street Address _____ City _____ State/Province _____ Zip/Postal code _____

Home phone _____ Work phone _____ Employed: YES NO

Email address: _____ Citizenship: _____

Date of birth _____ Church affiliation: _____

Previous work experience, special skills:

Special training:

Special needs to be accommodated:

Contact people

Person to notify in case of emergency: _____

Relationship: _____ Home phone: _____ Work phone: _____

Please list several references we may contact:

1. _____ Phone: _____

Address: _____

2. _____ Phone: _____

Address: _____

Are you are applying for a specific volunteer position? YES NO

If so, please provide the name of the position. _____

Signature of Applicant: _____ **Date:** _____

Please complete this form and return it to:

Volunteer Coordinator
AMBS Church Leadership Center
3003 Benham Avenue
Elkhart, IN 46517

Email: volunteercoordinator@ambs.edu
Phone: 574.296.6234

AMBS VOLUNTEER INTEREST CHECK LIST

We invite you to join us in carrying out AMBS's mission by helping to provide a pleasant and positive environment for students, guests and staff as they study, work, proclaim the gospel of Jesus Christ and prepare for ministries in the church. Please check out the opportunities below and pray about how you might participate. Volunteers are a vital part of AMBS's mission to the church and the world. -See page 1 for application form-

AREAS OF INTEREST

-Check all items in which you might have interest.

Office

- Bind folders
- Find /copy library articles
- Mail ecologist
- Mail preparation
- Shred materials
- Prepare copies for professors/others

Maintenance/Housing

- Adopt a flower bed
- Apartment preparation
- Carpentry
- Litter cleanup
- Painting apartments
- Trim bushes
- Trim/cut trees
- Woodworking

Admission's office

- Preparing scholarship notebooks

Development Office

- Data entry

Technology

- Scan Materials
- Working with Microsoft Office programs

Kitchen/Dining Hall

- Decorate for special occasions
- Iron tablecloths
- Launder tablecloths
- Napkin care
- Set tables for special for occasions
- Wait tables for special occasions

Interaction with Students/Guests

- Entertain visiting scholars/pastors on sabbatical

Institute of Mennonite Studies

- Proofread

Registrar's Office/Graduation

- Usher

Worship

- Visual arts assistant/fabrics

**Please note that not all tasks are available at all times. If you are a long term volunteer we may check with you to see if you might be willing to assist in a task which you have not checked or which is not on the list.

I prefer to work with: someone by myself no preference