


From: Theresa N. Vidal Terry.Vidal@concordia-ny.edu 
Subject: 2021 Special Enrollment - Flexible Spending Account
Date: February 1, 2021 at 11:32 AM
To: FACULTY FACULTY@concordia-ny.edu, STAFF STAFF@concordia-ny.edu



Dear Employees,

Due to the announcement of last week, we are allowing employees to decrease their 2021 FSA election amount. Please note that employees can only make a prospective amount change of not less than what they have been reimbursed already. For example, if an employee has elected \$2,500 as their FSA contribution for 2021, and they have already submitted reimbursement(s) of FSA claims of \$1,000, their new FSA contribution cannot be less than \$1,000.

This special enrollment for employees to lower their 2021 FSA contribution may be made through February 15, 2021.

Also, the 2021 election change will not impact the rollover balance from 2020 if an employee had a rollover of up to \$550 from 2020.

If you have questions, please call either Michelle Timol, HR Manager, at (203) 449-3408, or call me at (914) 337-9300, extension 2116.
Thank you.

Terry Vidal, MS, HRM, SHRM-CP, PHRI

Director of Human Resources | Human Resources
Concordia College New York



+1 914.337.9300, x-2116 | Fax +1 914.395.4517
171 White Plains Road | Bronxville, NY 10708 | USA
concordia-ny.edu | facebook.com/concordiany

The contents of this e-mail message and any attachments are confidential and are intended solely for addressee. The information may also be legally privileged. This transmission is sent in trust, for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail or phone and delete this message and its attachments, if any.