

Registration Information

In order to register your child, the following documents are required:

- **Birth Certificate**
- **Passport (if coming from another country)**
 - School records
 - Report cards
 - MA Transfer Card
 - Discipline record
 - Attendance record
 - IEP (if Special Education student)
 - All testing to support the IEP (if Special Education student)
 - 504 plan if applicable
- **Proof of Residency**
 - See attached document - multiple forms needed
- **Updated Health Records and Health History**
 - See attached documents
- **Norwood Public Schools Biographical and Household Registration Form**
 - Complete the attached documents

After ALL forms are completed, please call the guidance office to schedule an appointment to meet with a counselor. This process can only be completed by the legal guardian (please bring a valid ID).

Sending schools can fax documents to the Norwood guidance fax; however, a meeting with a counselor cannot be arranged until all documents are received.

Guidance Department

Ashley Sassano (781) 440-5912

Kevin Hoffman (781) 440-5913

Laura Mathews (781) 440-5914

Fax (781) 255-5630