

TOWN OF NORWOOD
School Committee Meeting
James R. Savage Educational Center
Wednesday, January 6, 2016

A meeting of the Norwood School Committee was held on Wednesday, January 6, 2016. The meeting was called to order at 7:30 p.m.

Committee Members Present: Mr. James Gormley, Chairman, Mrs. Courtney Rau-Rogers, Mr. John Badger, Ms. Lisa Igoe and Mr. Patrick McDonough.

Administrators Present: Mr. James Hayden, Superintendent of Schools; Dr. Alec Wyeth, Assistant Superintendent for Instruction, Curriculum and Assessment; and Ms. Ann Marie Ellis, Director of Finance and Operations.

Minutes: Mrs. Rau-Rogers made a motion to approve the minutes of December 16, 2015, (with one minor correction), which was seconded by Mrs. Igoe. The Committee voted in favor 5-0.

Correspondence: Chairman Gormley acknowledged receipt of the following correspondence:

- Letter from Massachusetts School Building Authority dated December 18, 2015 explaining that NPS did not make the funding cut this time around for the CMS (but were encouraged to re-apply for the Core Program);
- First pass Budget Balance Memo dated December 28, 2015.

Warrants: Chairman Gormley informed that there were warrants to be signed.

Public Forum: None.

Announcements: None.

Appearances: At this point in the meeting, Chairman Gormley recommended moving *FY17 Capital Improvement Plans* up in the agenda. Mrs. Rau-Rogers made a motion to move *FY17 Capital Improvement Plans* up in the agenda, which was seconded by Ms. Igoe. The Committee voted unanimously in favor 5-0.

FY17 Capital Improvement Plans: Mr. Hayden welcomed Mr. Joseph Kidd, Director of Technology and Mr. Paul Ricciardi, Director of Buildings and Grounds to this evening's meeting.

Mr. Paul Ricciardi shared the Buildings and Grounds prioritized list of needs for the next fiscal year as follows:

- 1) Replace 2002 F450 Dump Truck - \$55,000.00;
- 2) Replace Exterior Façade of Coakley Portable Classrooms (6) - \$100,000.00;
- 3) Oldham Floor Tile Replacement of halls and classrooms - \$296,235.00;

Mr. Hayden reviewed the prioritized list of needs for the next fiscal year for Food Services:

- 1) Balch Central Kitchen Large Equipment Replacement - \$100,000.00;
- 2) Coakley Large Equipment Replacement - \$150,000.00;
- 3) Coakley Walk-In Refrigerator & Freezer Repair - \$60,000.00.

Mr. Hayden thanked the Town for the improvements the Town made last year at the Balch.

Mr. Joseph Kidd shared the prioritized list of needs for the next fiscal year for Technology:

- 1) Six Chromebook Carts for NHS (30 per cart) - \$60,000.00;
- 2) 13 Interactive Projectors for CMS (Replacements) - \$21,000.00;
- 3) 7 SMART Boards & Projectors for Elementary SPED rooms - \$23,000.00
- 4) High School Security Camera Server upgrade - \$70,000.00.

Mr. Hayden informed that Capital Outlay's next meeting is on January 13th.

Mr. Badger made a motion to forward these items on to the Capital Outlay Committee, which was seconded by Mr. Rau-Rogers. The Committee voted in favor 4-0-1 (Mr. McDonough abstained).

Mr. Badger made a motion to move *Superintendent's Evaluation* up in the agenda, as Mr. Badger has a couple of questions for Mr. Kidd while he is here, which was seconded by Mrs. Rau-Rogers. The Committee voted unanimously in favor 5-0.

Old Business: Superintendent's Evaluation: Mrs. Rau-Rogers said the Members are working on the Superintendent's Evaluation and they needed some clarification on the Teach Point form. Mr. Kidd said there is one form and everyone can write on that form. There was some discussion regarding a preference of each Member having their own page.

Mr. McDonough made a motion to restart the process of the Superintendent's Evaluation, and have five new invitations mailed out by Mr. Kidd to the Members so that each Member will have their own page, which was seconded by Mrs. Rau-Rogers. The Committee voted in favor 5-0.

Mrs. Rau-Rogers asked the Members to take the time to do this in the near future so she and Mr. Badger can collect the forms and proceed with the evaluation.

Reports: None.

Superintendent's Report and/or Late Agenda: None.

Policy: First Reading of FFC Procedures for Naming a Classroom or Area Within or adjacent to a School Building: Ms. Igoe said this Committee met just before the holidays. She thanked Chairman Gormley for helping her with this policy at the last minutes. She reviewed the policy and then read the six (6) step process for naming

Mrs. Rau-Rogers made a motion to accept the minutes of the Policy Sub Committee, which was seconded by Mr. Badger. The Committee voted in favor 4-0-1 (Mr. McDonough abstained).

Mr. McDonough asked if prior to this, was there a Naming Policy in effect.

Mr. Hayden said that prior to this, there was a naming policy (FFC), which explained the procedures of the naming of buildings. The policy has been updated to include more than buildings. This has been set up as a specific process.

There was some discussion regarding the wording.

Budget: FY17 Budget: Budget Balancing Meeting will be next Monday evening. Mr. Hayden thanked Mr. McQuaid on all his hard work and information on his memo dated December 28, 2015. Mr. Hayden said the Town will need to make reductions in the amount of \$1,927,061 and the Schools will have to make reductions in the amount of \$2,023,469.

New Business: Approval of Out-of-State Field Trip Request: Mr. Hayden recommended approving a field trip proposal from Mrs. Jacqueline Mann, Principal of the Middle School, requesting approval for the 7th and 8th Grade SEARCH Students to visit Gettysburg, Amish Country & Philadelphia on April 4-8, 2016.

Mr. McDonough made a motion to approve this field trip, which was seconded by Mrs. Rau-Rogers. The Committee voted unanimously in favor 5-0.

Consent Agenda:

Mr. Hayden recommended the following five (5) donations:

-Lueders Environmental, Inc. - \$50.00

-Medical Information Technology Inc. - \$15,000.00

-Bay State Textiles - \$298.75

-Germano Floorcovering, Inc. – Pad of interlocking tiles to protect High School roof installation of MIT Invent Team’s Snow Awning – valued at \$630.00;

-Olivios Norwood (Yves Leon Subaia Urio) Y.K.L.U. Foods – Many items (i.e. school supplies, small prizes, etc.) donated From the new closed “Dollar “n” More”, Kingston, MA to the Prescott School – (Items valued at \$1,500.00).

Mrs. Rau-Rogers made a motion to approve all five (5) donations, which was seconded by Mr. Badger. The Committee voted unanimously in favor 5-0.

Personnel: None.

School Committee Addenda

Mr. Badger announced that after six years on the Board, he would be giving up his seat on the School Committee. He wanted to announce it early so that hopefully others will get involved.

Ms. Igoe thanked Mr. Badger for his service and wished everyone a Happy New Year.

Mrs. Rau-Rogers said Mr. Badgers has been a tireless advocate and she has learned so much from him. She said that elections are so much more interesting when they are contested.

Chairman Gormley thanked Mr. Badger for mentoring him when he first came on the Board.

Mr. McDonough thanked Mr. Badger, saying it’s been an honor working with him. Mr. McDonough said it should be an interested Budget Process this year, which will be his first.

Executive Session: None.

Adjournment: Mr. Badger made a motion for adjournment at 8:45 p.m., which was seconded by Mr. Rau-Rogers. The Committee voted unanimously in favor 5-0.

Respectfully Submitted:

Donna G. Doliner, Clerk
Norwood School Committee

