

TOWN OF NORWOOD
School Committee Meeting
James R. Savage Educational Center
Wednesday, June 8, 2016

A meeting of the Norwood School Committee was held on Wednesday, June 8, 2016. The meeting was called to order at 7:30 p.m.

Committee Members Present: Mr. James Gormley, Chairman, Ms. Lisa Igoe; Mr. Patrick McDonough, Mrs. Michelle Eysie Mullen and Ms. Myev Bodenhofer.

Administrators Present: Mr. James Hayden, Superintendent of Schools; Dr. Alec Wyeth, Assistant Superintendent for Instruction, Curriculum and Assessment; and Ms. Ann Marie Ellis, Director of Finance and Operations.

New Business: Election of Chairperson: Mr. James Hayden, Superintendent, convened the School Committee this evening and explained that according to Policy BDA, this would be the reorganization meeting (as it is the first meeting after the High School Graduation). Mr. Hayden asked for nominations for the new Chair.

Mrs. Bodenhofer nominated Mr. Gormley for Chair, which was seconded by Ms. Igoe. The Committee voted in favor 4-0-1 (Mr. McDonough abstained).

Election of Vice-Chair: Chairman Gormley asked for nominations for a new Vice-Chair.

Mrs. Bodenhofer nominated Ms. Igoe for Vice-Chair, which was seconded by Mrs. Mullen. The Committee voted unanimously in favor 5-0.

Election of Secretary: Chairman asked for nominations for Secretary.

Mrs. Bodenhofer nominated Mr. James Hayden for Secretary, which was seconded by Ms. Igoe. The Committee voted unanimously in favor 5-0.

Minutes: Mrs. Bodenhofer made a motion to approve the minutes of May 25, 2016 and June 1, 2016, which was seconded by Mrs. Mullen. The Committee voted in favor 5-0.

Correspondence: Chairman Gormley acknowledged receipt of the following correspondence:

-Fourth of July Children's Parade announcement.

Warrants: Chairman Gormley informed that there were warrants to be signed.

Public Forum: Chairman Gormley informed that this was the time in the meeting for members of the public to address the School Committee with items that they would like to see on a future agenda.

Mrs. Julie Barbour-Issa was here this evening as a mother of two children at the Willett Early Childhood Center (one on an IEP) and as a Member of the Willett School Council. She added that one of her children currently receives services in the DLC Center. She said she believes the upcoming Building Study is moving things in the right direction, but added that the space issues at the Willett (particularly with the DLC room) need to be addressed now as these students only get one chance at Kindergarten.

The Members had an opportunity for questions and comments.

Mrs. Jody Smith, President of the Norwood Teacher's Association, was here to announce that at last night's Norfolk County Teacher's Association Meeting, two of our teachers were nominated for awards:

2016 School & Community Award – Mrs. Carole Poirier; and
2016 NCTA Honor Award – Mrs. Cynthia Derrane (Foreign Language Chair).

Mrs. Smith shared with the Committee some of the amazing accomplishments of both Mrs. Poirier and Mrs. Derrane.

At this point in the meeting, Mrs. Bodenhofer made a motion to move *Elementary School Summer Math* up in the agenda, which was seconded by Ms. Igoe.

New Business: Elementary School Summer Math: Mrs. Jill Milton was here this evening to update the Committee with regard to the Summer Math Program. She said that the town library is aware of the summer math program so that they can have their computers ready for families that may come in. She also changed her e-mail for the summer to : summermath@norwood.k12.ma.us so families can reach her with questions and any issues that they may need help with.

Announcements: None.

Appearances: None.

Reports: Mr. Hayden thanked Mrs. Barbour-Issa for her concerns about the Willett this evening. He added that he is in the process of trying to solve this issue.

Mr. Hayden said he has received a letter from the custodians informing of a Level III Grievance.

Mrs. Mullen and Ms. Igoe both informed that they need to abstain from this Grievance.

Mr. McDonough and Mrs. Bodenhofer volunteered to serve on this Grievance Committee.

Superintendent's Report and/or Late Agenda: None.

Policy: None.

Budget: Mr. Hayden said final bills are still coming in and he will have a report at the next meeting.

He added that the House and Senate are currently talking about State Aide (funding for Circuit Breaker) as well as the Kindergarten Grants. Mr. Hayden said if anyone is talking to his or her State Representatives; let them know we need these funds.

Old Business: Report on Open Meeting Law Training & Strategic Plan Retreat: Mr. Hayden said last week we had an Open Meeting Law Training and Strategic Plan Retreat. The Members had an opportunity to share their thoughts.

Ms. Igoe said it was very helpful and refreshing to review all the laws with Mr. Kutcher and listen to all the different scenarios he shared with the Committee. She found Mr. Kutcher to be very knowledgeable and very accessible, as she reached out to Mr. Kutcher with a couple of questions last week after the training.

Mrs. Bodenhofer informed that she and Mrs. Mullen are scheduled to take the School Committee New Member Course with Mr. Kutcher at the end of the month.

New Business: High School Summer Reading: Dr. Wyeth presented to the Committee the 2016 Middle School and High School Summer Reading Program. Dr. Wyeth thanked Ms. Theresa Drummey and her staff for putting together a very good and reasonable program, adding that there are books on the list for everybody. It is well laid-out on the school website.

The Members had an opportunity for questions and concerns.

2016 Summer School Committee Meeting Dates (July 13, 2016 & August 24, 2016): Chairman Gormley informed that the tentative Summer Meeting dates are July 13th and August 24th.

Mrs. Bodenhofer said those dates are good, but she would like to firm up the start times.

The Committee agreed by consensus that the July 13, 2016 meeting and the August 24, 2016 meeting will both start at 7:00 p.m., but the June 22, 2016 meeting will stay at 7:30 as currently posted.

Food Service Management Company Contract Update: Mr. Hayden updated that based on proposals sent in, the Food Service Committee chose Chartwells for the management of Food Service. Mr. Hayden emphasized that the lunch ladies at each school will not change. The only employee change will be the Food Service Director.

The Members had an opportunity for questions and comments.

Mr. Hayden said we would continue to oversee the hiring and firing of Food Service Staff, including the Director. He also said we are committed for one year, although we have a three-year contract.

School Bus Transportation Contact Update: Mr. Hayden updated that there was one bidder, Connolly Bus Transportation. Mr. Hayden said that we will be continuing working with Connolly. Mr. Hayden said that there was a \$60,000 increase for a three-year contract. Mr. Hayden informed that we put \$780,000.00 in our budget for large bus transportation, but the contract came out at \$840,000.00. Mr. Hayden said he and Ms. Ellis will be working to find that \$60,000. Mr. Hayden also informed that there is a gas clause in the contract in case the price of gas increases. He said there is also a de-escalation clause.

Mr. Hayden said we are doing a thorough check of every purchase order to gather a good understanding of where we stand as FY16 closes out.

Superintendent Contract (2015-2016 School Year): Chairman Gormley reviewed the Superintendent's contract based on the most recent evaluation.

Mr. Hayden reminded that he has been working this year on last year's salary as his increases are based upon his evaluation.

Mrs. Bodenhofer made a motion to amend the Superintendent's contract as presented this evening, which was seconded by Ms. Igoe. The Committee voted unanimously in favor 5-0.

Out-of-State Field Trips: Mr. Hayden recommended approving two out-of-state field trips:

- (1) The Director of the Extended Day Program is requesting the School Committee approve an out-of-state field trip for the Summer Camp children to visit the Roger Williams Park Zoon in Providence, RI on Tuesday, July 19, 2016; and
- (2) The Director of the Extended Day Program is requesting the School Committee approve an out-of-state field trip for the Sumer Camp children to visit Canobie Lake Park in New Hampshire on August 4, 2016.

Ms. Igoe made a motion to approve the two out-of-state field trips, which was seconded by Mrs. Bodenhofer. The Committee voted unanimously in favor 5-0.

Consent Agenda:

Acceptance of Four (4) Donations: Mr. Hayden recommended accepting the following donations:

-Bay State Textiles, Inc. for April	\$ 369.51
-Hannaford Helps Schools Program	\$1,000.00
-University of Phoenix Mentoring Stipend	\$ 500.00
-Target Take Charge of Education	\$ 41.34

Ms. Igoe made a motion to accept the donations, which was seconded by Mrs. Bodenhofer. The Committee voted unanimously in favor 5-0.

Personnel: None.

School Committee Addenda: Mrs. Mullen congratulated the seniors on their graduation, adding that graduation was a wonderful day. She also congratulated all the teachers and students in this school system on their hard work this year. She also congratulated Carole Poirier for all her extraordinary hard-work and Cindy Derrane for all her dedication and hard work at they received their well-deserved awards.

Ms. Igoe also congratulated the seniors on their graduation, adding that it was so impressive to hear all the scholarship winners announced as well as the seniors' continuing plans. She wished everyone a great summer.

Mrs. Bodenhofer echoed Mrs. Mullen and Ms. Igoe's sentiments. She also wished everyone a wonderful summer vacation.

Mr. McDonough was so happy to see so many friends graduating from Norwood High School last weekend. He also congratulated Mrs. Poirier and Mrs. Derrane on their well-deserved awards. Mr. McDonough said he has learned so much from serving on the Committee this past year and looks forward to next year.

Chairman Gormley echoed the other Committee Members' compliments on a wonderful graduation ceremony and recommended the students relax a bit but also push themselves a little bit as well

Mr. Hayden reminded that there is still a lot to do in the remaining 9 days left of school.

Executive Session: Chairman Gormley informed that there would be an Executive Session for Union #50 Negotiations.

Ms. Igoe made a motion for Executive Session for Union #50 Negotiations at 9:25 p.m., which was seconded by Mrs. Mullen. The Committee Members were polled and voted in favor 5-0.

Adjournment: Mr. McDonough made a motion for adjournment at 10:20 p.m., which was seconded by Ms. Igoe. The Committee voted unanimously in favor 5-0.

Respectfully Submitted:

Donna G. Doliner, Clerk
Norwood School Committee