

TOWN OF NORWOOD
School Committee Meeting
James R. Savage Educational Center
Wednesday, January 14, 2015

A meeting of the Norwood School Committee was held on Wednesday, January 14, 2015. The meeting was called to order at 7:00 p.m.

Committee Members Present: Mr. John Badger, Chairman, Mr. James Gormley, Mrs. Courtney Rau-Rogers, Mr. Joseph Montesano and Mr. Michal F. Bergeron.

Administrators Present: Mr. James Hayden, Superintendent of Schools; Dr. Alec Wyeth, Assistant Superintendent for Instruction, Curriculum and Assessment; and Ms. Ann Marie Ellis, Director of Finance and Operations.

Chairman Badger welcomed everyone and after the Pledge of Allegiance, he asked for a moment of silence in honor of the passing of Mr. William Egan, former School Committee Member from 1964-1981, who passed away recently.

Minutes: Mrs. Rau-Rogers made a motion to approve the minutes of December 17, 2014, which was seconded by Mr. Gormley. The Committee voted in favor 5-0.

Correspondence: Mr. Badger acknowledged receipt of the following correspondence:

- TEC Report and an invitation to the upcoming TEC Breakfast; and
- Correspondence from the Selectmen informing that William Duffy donated tickets to the Providence Bruins for some of our Norwood Athletes.

Warrants: Chairman Badger informed that there were warrants to be signed.

Public Forum: None.

Announcements: None.

Appearances: Mass Association of School Superintendents "Certificate of Academic Excellence": Mr. Hayden introduced High School Students Charlotte Rivard and Shannon Geary and congratulated both for receiving the Certificate of Academic Excellence Awards. Mr. Hayden gave some background on the accomplishments of both students. The Members had an opportunity to congratulate both students.

Reports: None.

Superintendent's Report and/or Late Agenda: Mr. Hayden reviewed with the Committee a letter dated January 14, 2015 from he and Mr. Gormley to the Capital

Outlay Committee outlining the priorities from Buildings and Grounds, Food Service and Technology.

Buildings and Grounds:

Willett Portable Trailer	\$30,000
Replace 2002 F450 Dump Truck	\$55,000
Oldham Floor Tile Replacement of halls & classrooms	\$296,235
Sub Total	\$381,235

Food Service:

Replace Balch Walk-In Refrigerator & Freezer	\$100,000
Balch 2 Roll-in Ovens, 1 Tilt Skillet, 1 Steamer	\$49,723
Balch 1 Double Conv. Oven 1 40 Qt. Mixer, 1 Serving Counter Unit w/cashier stand	\$38,362
1 Milk Chest, 2 Roll-in Refrigerator	\$21,983
Refurbish Coakley Walk-in Refrigerator & Freezer	\$60,000
Sub Total	\$270,068

Technology Expenditures

Willett 7 Kinder & 3 Pre-school Smartboard setups	\$37,000
1 Additional Elementary Chromebook cart per Bld. & 8 iPads per Bld.	\$56,500
3 Middle School Chromebook carts (1 per grade level)	\$31,500
High School Security Camera Server Upgrade	\$70,000
Off site backup server for High School Data Center Used for telephones, wireless & internet access	\$ 8,000
Sub Total	\$203,000

Mr. Gormley made a motion to approve this list of Capital Outlay Projects, which was seconded by Mr. Bergeron. The Committee voted unanimously in favor 5-0.

Policy: The Members received a copy of the Technology Acceptable Use Policy which hasn't been updated since 2003. The Members will review This policy and will discuss any updates at the next meeting.

Budget: FY15 Budget Transfer: Mr. Hayden and Ms. Ellis requested the following FY15 Budget Transfer:

<u>TRANSFER FROM:</u>	<u>TRANSFER TO:</u>
0915 15 SCH IS/TB-SHS SCIENCE INST. SUP. \$700.00	0851 15 SCH IS/TB Science Txbk \$1,350.00
0909 15 SCH IS/TB-SHS Inst./Sup Tech Eng. \$650.00	
TOTAL TO BE TRANSFERRED FROM: \$1,350.00	TOTAL TO BE TRANSFERRED TO:\$1,350.00

Mr. Gormley made a motion to approve this transfer, which was seconded by Mrs. Rau-Rogers. The Committee voted unanimously in favor 5-0.

FY16 Budget Process: Mr. Hayden explained that our first draft budget will be reviewed with the Budget Balancing Committee at their meeting on February 4th. Mr. Hayden reviewed the priorities, including personnel and the Academic and Operational initiatives. Mr. Hayden said that this information will be put on the school website.

Chairman Badger asked that the Budget Balancing Committee Meeting Schedule be added to our website as well.

Old Business: Superintendent Evaluation: Chairman Badger said we now have the completed Superintendent's evaluation. He said it was a lengthy document, but overall, the rating for this Superintendent was proficient. Mr. Badger said we are thrilled with the performance of our Superintendent and added he looks forward to a long relationship with him.

Mr. Bergeron said he is very impressed with our Superintendent.

Mr. Gormley said he seconded Mr. Bergeron.

Mr. Hayden thanked the Committee and said that it is a pleasure working with this School Committee, the administrators and feels this is a good team. Mr. Hayden said he appreciates the School Committee's dedication and commitment.

Committee of 21 Update (Data Gathering): Mr. Hayden said that he has put together a survey that he has sent to other superintendents from surrounding schools to gather information for the Abrahams Group. Mr. Hayden said the process is going strong.

New Business: Spring Musical Stipends: Mr. Hayden said that we hope to put on the Musical "Mary Poppins" this spring, which would mean realigning some of the stipends because it's a larger than usual production.

Mrs. Rau-Rogers made a motion to approve this request, which was seconded by Mr. Gormley. The Committee voted unanimously in favor 5-0.

Acceptance of Four (4) Donations: Mr. Hayden recommended accepting a donation of \$2,600.00 from the Frank R. and Elizabeth Simoni Foundation to be used toward vision machine replacements.

Mrs. Rau-Rogers made a motion to approve this very generous donation, which was seconded by Mr. Gormley. The Committee voted unanimously in favor 5-0.

Mr. Hayden recommended accepting a donation of \$300.00 in gift cards to Walmart and Staples (\$150.00 each) for the Willett Early Childhood Center.

Mrs. Rau-Rogers made a motion to approve this very generous donation, which was seconded by Mr. Gormley. The Committee voted unanimously in favor 5-0.

Mr. Hayden recommended accepting a donation of \$300.00 in gift cards to Walmart and Staples (\$150.00 each) for the Prescott Elementary School.

Mrs. Rau-Rogers made a motion to approve this very generous donation, which was seconded by Mr. Gormley. The Committee voted unanimously in favor 5-0.

Mr. Hayden recommended accepting a donation of \$300.00 in gift cards to Walmart and Staples (\$150.00 each) for the LEAD Program.

Mrs. Rau-Rogers made a motion to approve this very generous donation, which was seconded by Mr. Gormley. The Committee voted unanimously in favor 5-0.

Mr. Hayden recommended accepting an annual and extremely generous donation of \$15,000.00 from Medical Information Technology, Inc.

Mrs. Rau-Rogers made a motion to approve this very generous donation, which was second by Mr. Gormley. The Committee voted unanimously in favor 5-0.

Personnel: High School Principal Search Update: Dr. Wyeth said we have put together a well-balanced, strong Search Committee that met for an organizational meeting last night. Dr. Wyeth said there were 47 strong applicants who applied with a few in-house candidates. Dr. Wyeth said they were able to narrow the applicants down to 20. Dr. Wyeth said the Search Committee will reconvene on January 28th to review the 20 application packets and then will have 3 or 4 finalists to forward on to the Superintendent.

School Committee Addenda: Mr. Gormley had none.

Mr. Bergeron was very surprised and impressed that the High School students that were here this evening were so ambitious that they were able to take on-line courses from Brigham Young University.

Mrs. Rau-Rogers thanked Chairman Badger for the moment of silence for Mr. Egan, former School Committee Member who recently passed away.

Mr. Montesano had none.

Executive Session: None.

Adjournment: Mrs. Rau-Rogers made a motion for adjournment at 8:25 p.m., which was seconded by Mr. Montesano. The Committee voted unanimously in favor 5-0.

Respectfully Submitted:

Donna G. Doliner, Clerk
Norwood School Committee