

TOWN OF NORWOOD  
School Committee Meeting  
Oldham Elementary School  
Wednesday, January 10, 2018

A meeting of the Norwood School Committee was held on Wednesday, January 10, 2018. The meeting was called to order at 7:00 p.m.

**Committee Members Present:** Ms. Myev Bodenhofer. Chair, Mr. Patrick McDonough, Mrs. Michele Eysie Mullen, Ms. Teresa Stewart and Ms. Maura Smith.

**Administrators Present:** Dr. Dave Thomson, Superintendent of Schools; Dr. Alec Wyeth, Assistant Superintendent for Instruction, Curriculum and Assessment; and Ms. Ann Marie Ellis, Director of Finance and Operations.

**Minutes:** Mrs. Smith made a motion to approve the minutes of December 13, 2017 as amended, which was seconded by Ms. Stewart. . The Committee voted in favor 5-0.

**Correspondence:** Chairwoman Bodenhofer acknowledged receipt of the following correspondence:

- Circle of Hope Thank You Letter complimenting the hockey team for their assistance with Luminaria Night;
- Letter from Dr. Crowley informing that the Innovation Students have applied to the Follett Challenge; and
- Letter from the Global Citizens Group, informing that they also have applied to the Follett Challenge.

**Warrants:** Chairwoman Bodenhofer informed that there were warrants to be signed and then she proceeded to read the totals:

Payroll Warrants:	\$ 90,232.17
	\$1,384,037.11
	\$ 97,873.30
	\$1,368,836.48
Accounts Payable Warrants:	\$ 50,386.45
	\$ 19,836.10
	\$ 2,763.21
	\$ 27,198.02
	\$ 23,735.62
	\$ 387,367.96
	\$ 109,337.94
	\$ 217,740.93
Total Expenditure of:	\$3,779,345.29

**Public Forum:** None.

At this point in the meeting, Dr. Wes Manaday, Principal of the Oldham Elementary School, welcomed everyone to this evening's Travelling School Committee Meeting at the Oldham. Dr. Manaday wanted to share with the public a short video of the students coding with Ozobots.

The Oldham 3<sup>rd</sup> Graders have been doing research on the planets. A few of the students presented short power points presentations on the planets for the School Committee this evening.

The Members had an opportunity for questions and compliments.

**Announcements:** None.

**Appearances:** L.E.A.D. Program: Ms. Paula Alexander, Director of Student Services, welcomed Rob LaDue, teacher of the L.E.A.D. Program and students Sean Ferrick and Noah Kearns, who updated the Committee on all that goes on at L.E.A.D.

Ms. Alexander then introduced Katie Ryan and Shirley Brissette, L.E.A.D. Program Alumni. They shared with the Committee their experience in the L.E.A.D. Program and what life is like for them now as adults.

The Committee took the time to compliment the students that presented and let them know how proud they were of their presentation and all of their accomplishments.

Ms. Alexander then gave an overview of Norwood's Special Education Program. She updated that approximately one out of four students receive some sort of support. She shared information on what Individual Educational Plans are and the laws that govern them.

The Committee Members had an opportunity for questions and comments.

Dr. Thomson shared that Federal Government funding has decreased and therefore professional development will be cut as a result.

There was some discussion pertaining to the areas of need with Occupational Therapists, Physical Therapists and Speech Therapist.

**Policy:** None.

**Superintendent's Report and/or Late Agenda:** Dr. Thomson updated that due to the recent unusually cold weather, one of the pipes burst at the High School in a break room, which leaked, into the main office. Dr. Thomson said that due to the quick response, the damage is not as bad as it could have been. He added that Mr.

Riccardi and his staff have done a great job keeping the buildings in good shape during this cold stretch.

Dr. Thomson then said he would be sharing with the Committee (through his weekly update) the administrator’s personnel requests.

Dr. Thomson was happy to inform that we have been able to add Christina Serratas as a third Fuse Fellow through TEC.

**Budget:** FY18 Budget Update: Ms. Ellis updated on the FY18 Budget. She informed that she is closely watching the *Snow and Ice Budget* as well as the *Utilities Budget*.

FY18 Budget Transfers:

<b>Transfer From:</b>		<b>Transfer To:</b>	
6030 0842 Sch Is/TB – HS Foreign Lng	\$2,060	6030 0906 Sch IS/TB – HS For Lan	\$2,060
<b>Total to be Transferred From:</b>	<b>\$2,060</b>	<b>Total to be Transferred To:</b>	<b>\$2,060</b>

<b>Transfer From:</b>		<b>Transfer To:</b>	
6030 0858 Sch Is/TB – CMS Foreign Lng	\$1,799	6030 0906 Sch IS/TB –CMS For Lan	\$1,799
<b>Total to be Transferred From:</b>	<b>\$1,799</b>	<b>Total to be Transferred To:</b>	<b>\$1,799</b>

Ms. Smith made a motion to approve these transfers, which was seconded by Ms. Stewart. The Committee voted unanimously in favor 5-0.

Budget Balance Committee: Chairwoman Bodenhofer said it is the time of year that the Budget Balancing Committee comes together to prepare for the next budget. She added that the first meeting would be on January 22<sup>nd</sup>. She said that two School Committee representatives can serve, but anyone is welcome to attend the meetings. Chairwoman Bodenhofer suggested that since she and Ms. Smith are on the budget sub committee, that it makes sense for them to serve. Ms. Smith is not able to attend the first meeting so Mr. McDonough said he will be going to the meetings and will be happy to serve as an alternate.

Additional Para Professional Elementary: Dr. Thomson said that based on a medical issue, he would like to request an additional para profession for the rest of the year.

Ms. Smith made a motion to approve this request, which was seconded by Ms. Stewart. The Committee voted unanimously in favor 5-0.

**Old Business:** Core Values: Dr. Thomson and Mrs. Mullen explained that they have put together a list of Core Values, which will help the Committee during the upcoming budget season.

Chairwomen Bodenhofer read the draft Core Values

Mr. McDonough asked if the Committee could sign the bottom of these Core Values when approved.

Ms. Stewart made a motion to approve the Core Values, which was seconded by Mr. McDonough. The Committee voted unanimously in favor 5-0.

**New Business:** Superintendent Evaluation: Chairwoman Bodenhofer reminded that it is time for the Superintendent's Evaluation. She said that everyone should fill out an individual evaluation and then all the responses will be compiled for one document.

Chairwoman Bodenhofer said in the past Teach Point was used but there is a learning curve to that program. She and Dr. Thomson suggested using Google Form. Each Member will receive seven Google Forms, one for each goal. This will be so that the Members don't have to do the whole evaluation in one sitting. She asked if the Committee Members could do the evaluations over the next week (by January 18<sup>th</sup>) so that the Chair can compile all the responses and have a draft for the next meeting.

### **Consent Agenda:**

#### Acceptance of Three Donations:

- Ohiopyle Prints \$40.94 – High School;
- Lueders Environmental - \$75.00 – System Wide Donation; and
- Bay State Textiles - \$510.00 – System Wide Rebates

Ms. Smith made a motion to accept these donations, which was seconded by Ms. Stewart. The Committee voted unanimously in favor 5-0.

**Personnel:** Dr. Thomson informed that the positions of Secretary, Nurse and Lead Teacher at the Little Mustangs Academy have been posted.

### **School Committee Addenda**

Mr. McDonough wished everyone a happy new year. This Monday he is looking forward to the T.O.N.Y. Awards Night.

Mrs. Mullen asked if the Vice-Principals would be added to an agenda like she asked at the last meeting.

Chairwoman Bodenhofer said they were trying to work on the long-term agenda schedule and then the snowstorm came last week.

Mrs. Mullen said she would like them here before the Budget Process begins.

Ms. Stewart updated on MSBA events coming up. She also informed that MSBA has officially opened the time period for applications for building projects.

The Social Emotional Learning Alliance for Massachusetts (website: <http://www.sel4ma.org/>) has the following events:

1. January 29, 4-6pm at Wellesley College Club- Policy and Advocacy Committee

Details:

- Learn about the SEL policy landscape in Massachusetts
- Explore effective advocacy strategies
- Have many opportunities to brainstorm your ideas of how we can make a difference together

(We'll also update you on the exciting ways that SEL4MA is collaborating with a range of organizations and legislators to promote SEL across the Commonwealth.)

2. March 6, 8am-3:30 pm at Tufts University, Medford. Promoting Effective SEL in Your Community

Details:

-Social-emotional learning is a core component of effective education, increasing students' academic achievement and behavioral health while teaching skills essential to success in all areas of life.

- Join social-emotional learning proponents from across your region and discover approaches for developing an effective SEL plan for your school, district, or community. Whether your community has been implementing SEL for some time or is just getting started, there are concrete steps that you can take to improve your effectiveness and results.

- Co-sponsored by the Tufts University Tisch College Social-Emotional Learning & Civic Engagement Initiative and Tufts University Department of Education, School Psychology Program.

-This activity provides 6 contact hours of continuing education. The School Psychology Program of Tufts University is approved by the National Association of School Psychologists to offer continuing education for school psychologists. The Tufts School Psychology program maintains responsibility for the program.

Ms. Smith wanted to thank the custodians and staff, as well as Mr. Riccardi and his staff on all they did to clean up the schools during the recent snowstorm and stretch of freezing weather.

Chairwoman Bodenhofer reminded that the MASC Training Session is scheduled for this Friday at noon.

**Executive Session:** None.

**Adjournment:** Ms. Smith made a motion for adjournment at 9:00 p.m., which was seconded by Mr. McDonough. The Committee voted unanimously in favor 5-0.

Respectfully Submitted:

Donna G. Doliner, Clerk  
Norwood School Committee