

TOWN OF NORWOOD
School Committee Meeting
Savage Educational Center
Monday, November 5, 2018

A meeting of the Norwood School Committee was held on Monday, November 5, 2018. The meeting was called to order at 7:00 p.m.

Committee Members Present: Ms. Myev Bodenhofer, Chair, Mrs. Michele Eysie Mullen, Ms. Teresa Stewart, Ms. Maura Smith and Mr. Dave Catania.

Administrators Present: Dr. Dave Thomson, Superintendent of Schools; Dr. Alec Wyeth, Assistant Superintendent for Instruction, Curriculum and Assessment; and Ms. Ann Marie Ellis, Director of Finance and Operations.

Minutes: Ms. Smith made a motion to approve the minutes of October 24, 2018, which was seconded by Mr. Catania. The Committee voted in favor 5-0.

Correspondence: Chairwoman Bodenhofer acknowledged receipt of the following correspondence:

-A letter from Mrs. Howard dated October 23, 2018.

Warrants: Chairwoman Bodenhofer informed that there were warrants to be signed. She then read the amounts:

Payroll Warrants:	\$ 95,800.23
	\$ 1,390,970.54
	\$ 92,839.98
Accounts Payable Warrants:	\$ 19,540.39
	\$ 34,666.39
	\$ 23,997.19
	\$ 138,571.73
	\$ 128,842.42
	\$ 16,240.32
Interdepartmental Invoices:	\$ 228.60
Total Expenditure of:	\$ 1,941,697.79

Public Forum: None.

Announcements: Dr. Thomson informed the Community that the Marching Band won the Division III All New England Band Championship for the second year in a

row. He congratulated the band members and said that the community may have heard the sirens from the police escort back into town Sunday night.

Appearances: None.

Reports: None.

Superintendent's Report and/or Late Agenda: Dr. Thomson updated that they did the first instructional rounds this morning, adding that the entire administration team got together at the Middle School. The Middle School chose the topic of *Integrating Technology*. The Administrators broke down into teams to do evaluations in the classrooms and the teams will meet and review their evaluations. He thanked the Middle School for going first.

Norwood did get accepted into Part A of the Career Pathways Grant. Dr. Thomson complimented Dr. Galligan and his team for putting the grant together. We are hoping to be accepted into Part B, which comes with some money. Dr. Thomson said the first pathway will be in the healthcare field.

Dr. Thomson congratulated Dr. Wyeth on receiving a competitive grant he recently wrote for the SEL Committee. Dr. Wyeth said we have been approved to receive \$7,500 and which will support the SEL work. He updated that the next step for the Committee will be looking into a needs-assessment.

Dr. Thomson said last week he met with the Norwood Police Department to review drills from this fall and planned a new set of drills. Dr. Thomson said he cannot thank the Norwood Police enough for all their support, planning and training.

Dr. Thomson then reminded that tomorrow is Election Day. Students will not be in session but the teachers will be participating in Professional Development programs.

Policy: Ms. Stewart reminded that these policies were not voted on at the last meeting so that the public could have time to share their questions and concerns.

Since no one from the public had any concerns, Ms. Smith made a motion to adopt Policies **BDE** (Sub-Committees of the School Committee); **JFABE** (Educational Opportunities for Military Children); and **JFABF** (Educational Opportunities for Children in Foster Care), which was seconded by Mrs. Mullen. The Committee voted unanimously in favor 5-0.

Ms. Stewart and the Chair updated that, with regards to Policy **EEAA** (Fee Based Transportation Program), this policy was updated and approved to include the distance for St. Catherine's students. This policy was voted on but never updated in the manual.

Ms. Smith made a motion to adopt this policy, which was seconded by Mr. Catania. The Committee voted unanimously in favor 5-0.

Budget: FY19 Budget Transfer, MUNIS Update: Ms. Ellis said that there is a budget transfer request for NEASC Collaborative Conference.

<u>Transfer From:</u>	<u>Transfer To:</u>
0901-19 SCH IS/TB SHS ADM Inst. Sup. \$1,500.00	0638-19 SCH INST. Sal-Conf. – SHS \$1,500.00

Ms. Smith made a motion to approve this transfer, which was seconded by Ms. Stewart. The Committee voted unanimously in favor 5-0.

Ms. Ellis updated that personnel from the School and Town attended a MUNIS Presentation regarding Financial Software. She gave an overview of the presentation and shared the next steps, which include more analysis and training. Ms. Ellis said the General Ledger program will be up and running by July 1, 2019 and the total implementation date will be January 1, 2020.

Ms. Ellis said once this new program is up and running, there will be a lot more efficiencies and much better reporting.

Budget Balance Committee Update: The Chair updated that the Budget Balancing Committee met on October 24th. She said Tony Mazzucco gave a presentation summarizing some of the work the Committee has already done and reviewed some updated figures.

The Chair said that the figure that the Committee is looking at for an override amount is \$8.7 million. She explained how they came up with that amount and added that if this amount passes, the average homeowner is looking at a tax increase of approximately \$575 per year.

FY 20-24 Projections – Update: Dr. Thomson said at the last meeting, he was asked to go back and get some feedback from his administration team on the initial \$1.4 million he had put down back in August. He said there was nothing in that amount that anyone was suggesting could be taken out. He said there was a great conversation between all the administrators. He shared the concerns discussed for the high needs students as well as the advanced students who need to be challenged. Dr. Thomson said that the next Strategic Planning Meeting will be on November 26th at 1:30 p.m.

Old Business: TEC Update: The Board of Directors Met on October 12th and Mrs. Mullen updated on the on-line training opportunities and professional development.

Mrs. Mullen read TEC's Financial Statement and said that they expect a nice financial situation at year's end.

Mrs. Mullen said that TEC's Strategic Plan was reviewed and then approved.

TEC has partnered with the League School in Walpole. This partnership allows TEC Students to use an apartment of League's to learn life skills.

New Business: Unit A: Memorandum of Agreements: Dr. Thomson said the members received draft versions last week. He reviewed two changes:

- for girls' cross country stipend adjustment; and
- for part-time teachers who earn sub pay for covering classes.

Regarding the coaching stipend, Mr. Catania made a motion to approve the changes, which was seconded by Mrs. Mullen. The Committee voted in favor 4-0-1 (Ms. Smith abstained).

Dr. Thomson shared that sometimes part-time staff covers classes ...

Regarding the sub pay, Mr. Catania made a motion to approve, which was seconded by Ms. Stewart. The Committee voted in favor 4-0-1 (Ms. Smith abstained).

Consent Agenda:

Acceptance of Two Donations:

Dr. Thomson recommended accepting the following donations:

- Norwood Elks – Dictionaries – All Balch 3rd Grade Students; and
- Walmart (Walpole) – School Supplies – Balch School

Ms. Smith made a motion to accept both donations, which was seconded by Ms. Stewart. The Committee voted in favor 5-0.

Personnel: None.

School Committee Addenda:

Ms. Stewart updated that Interface went live on November 1st and there is more information on the School Website. She then said that Wednesday through Saturday next week she will be at the MASC/MASS Conference.

Mrs. Mullen congratulated the Marching Band on their constant hard work and for winning gold at last week's competition. She can hear them practicing from her home and loves it.

Mr. Catania reminded that tomorrow is Election Day. He said participating in voting is not enough. He read a statement regarding one's responsibilities regarding being an active participant in protecting our democracy.

Ms. Smith seconded Mr. Catania's sentiments about voting. She informed that it is vital that people's voices are heard and added that it is important that people come out to the Override Information Night as well.

The Chair said that everyone is invited to the Override Information Night and, although she said they will try to run it like a town meeting format, it will not be as formal as Town Meeting.

Executive Session: None.

Adjournment: Ms. Smith made a motion for adjournment at 8:20 p.m., which was seconded by Mr. Catania. The Committee voted unanimously in favor 5-0.

Respectfully Submitted:

Donna G. Doliner, Clerk
Norwood School Committee