



Thomas Edison State University

University Enrollment Withdrawal Form

Submit form to: Office of the Registrar
Thomas Edison State University
111 West State Street
Trenton, NJ 06808
registrar@tesu.edu

This form is to be used to notify the University that you wish to completely withdraw your enrollment and no longer pursue your academic degree program(s) with Thomas Edison State University. Students who withdraw from the University will lose access to all TESU services including MyEdison, Online Student Services, your TESU student email account, academic advising and your Academic Evaluation.

Name _____

University ID _____

Address _____

Phone number _____

Email address _____

Enrollment Withdraw reason

Please tell us why you are requesting to withdraw your enrollment at Thomas Edison State University.

- | | |
|--|---|
| <input type="checkbox"/> Employment | <input type="checkbox"/> Attending another school |
| <input type="checkbox"/> No longer wish to earn degree | <input type="checkbox"/> Family Obligations |
| <input type="checkbox"/> Financial Reasons | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Other: _____ | |

Financial requirements

Students who withdraw their enrollment are responsible for and will be billed any outstanding charges due to the University in accordance with University policy. Transcripts will not be released to students with any balance due to the University.



Financial Aid Students:

The Financial Aid office will be notified that you have withdrawn your enrollment at Thomas Edison State University. Your last day of attendance may require a prorated portion of your Federal financial aid to be returned due to by Federal guidelines. You are responsible to Thomas Edison State University for tuition and fees not covered financial aid awards. You will receive notification from the Office of Student Financial Accounts and Operations regarding any balance due once your enrollment withdraw is processed. Withdrawing from courses may result in the denial of future financial aid because of unsatisfactory academic progress. Transcripts will not be released to students with any balance due to the University.

Course enrollment

If you are currently registered for courses, please indicate below the term and courses you wish to withdraw from in addition to your enrollment withdrawal. If you plan to complete your courses, do not complete this section of the form.

By submitting this form, you agree that you have read the TESU Enrollment Withdrawal policy and understand that if you want to return to TESU in the future, you will need to follow University policies in effect at that time.

Student signature _____

Date _____

We hope circumstances bring you back to TESU!