



# THOMAS EDISON STATE UNIVERSITY

## Office of Military & Veteran Education

Phone: 609-777-5696

Fax: 609-984-7143

# Request for Course Extension

for Forward-Deployed Military Personnel

REVISION: OCTOBER 2020

This form should only be used when requesting an *exception* to the 50 percent course work completion requirement or the payment of the required course extension fee, due to qualifying military exceptions.

### REQUIRED INFORMATION

First Name:  University ID:

Last Name:  Email Address:

### DOCUMENTATION *Indicate what documentation will be provided confirming your deployed status.*

Command Letter       Deployment Orders       (OCONUS) PCS Orders

Personnel Records       TAD/TDY Orders       Activation Orders

Other (please specify):

### COURSES

Course Number	Course Title	Term Enrolled	Admin Use Only E2
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

If the following options are not working, please complete the requested information and submit this form to [militaryeducation@tesu.edu](mailto:militaryeducation@tesu.edu) or fax to the number above.

### OFFICIAL UNIVERSITY USE ONLY: PLEASE DO NOT WRITE BELOW THIS LINE.

Basis for exception recommendation (if applicable):

Case Number:

Staff Signature:

**Recommendation**

Extension

Fee Waiver

Date: