USE ILLiad TO REQUEST BOOKS AND ARTICLES FROM THE NEW JERSEY STATE LIBRARY

What is ILLiad?

ILLiad is a convenient online request system available to all New Jersey State employees and Thomas Edison State College staff, students, and mentors.

Through ILLiad you can request articles, books, theses, and other materials.

After placing your request(s), library staff checks to see if it is part of our print or electronic collections. If something is available at the State Library, it can be emailed (if available in a database) or sent right away. If we do not own the item, the request can immediately go out to other libraries that own the item and can send it to us. You are notified when the item arrives.

ILLiad is available 24 hours a day, 7 days a week to place requests for books and articles, as well as to track your requests from start to finish.

Getting a State Library card:

In order to use ILLiad you first need to have a valid New Jersey State Library card. You will need the barcode number from the library card in order to register and use the ILLiad system.

If you do not have a card, you can get one online by going to the appropriate borrower registration form on our web site. If you can’t register online you can come to the library in person, or call reference at 609-278-2640 ext. 103. If you have lost your library card call the Circulation Desk at 609-278-2640 ext. 104 to request a new one.

To get a library card and learn how to use ILLiad, go to the State Library’s ILLiad instruction page, http://www.njstatelib.org/research_library/request-a-book-or-article/interlibrary_loan_for_state_employees_and_tesc/illiad_instructions/.

Here you can find links to the appropriate online borrower registration forms, and step-by-step instructions on how to initiate your ILLiad registration and how to place requests.

You don’t have to know where to find that book or article you need...just put your request into ILLiad and library staff will find it for you!
It’s fast and easy!!

Initiating your ILLiad Registration:

You must be a New Jersey state employee, or a Thomas Edison State College student, mentor or staff member, and have a valid library card from the New Jersey State library.

1. You will need to have a State Library borrower’s card before proceeding. If you need one, please complete the appropriate online registration form first. (Find it at www.njstatelib.org.) Note: You must use Internet Explorer to register with the ILLiad system.

2. With your library card at hand, click on the “First Time Users” link at http://illiad.njstatelib.org and review the information on the page.

3. Type your library card barcode in the box at the bottom of the page and click on the “First Time Users” box next to it.

4. Complete the registration form making sure that all required information is entered and correct. Please note that passwords are case sensitive.

5. Then click on Submit Information.

You can log onto ILLiad anytime, from any computer, and enter requests for any materials you need. Don’t forget your password. You’ll need it anytime you want to submit requests via ILLiad in the future.

Placing Requests:

ILLiad is available 24 hours a day, 7 days a week to place requests for books and articles, as well as to track your requests from start to finish. Go to http://illiad.njstatelib.org, and enter your library barcode and your password. Any time you login to ILLiad with your barcode and password, the ILLiad Main Menu offers you the option of placing various types of requests, or reviewing requests already placed. To place a new request, click on the button that best matches the type of request you are making: request an article, request a book, etc. A form appropriate to the type of request will open. Fill out the form with as much of the information that you have about the item you want: author, title, journal name, volume, date, pages etc. and then submit your request.

Questions?

Contact Reference at 609-278-2640 extension 103 or refdesk@njstatelib.org

Problems?

• Email: lending@njstatelib.org
• Donna Remely at 609-278-2640 ext. 155