



Office of Military & Veteran Education

Phone: 609-777-5696
Fax: 609-984-7143

Parent Letter Request

to Take Courses at Another College or University

THIS IS NOT A REGISTRATION FORM.

To register for a courses, please access your [Online Student Services](#).

This form is only necessary if you are taking courses at ANOTHER college or university. Multiple courses and semesters can be entered; however, all transfer courses must be approved by your academic advisor at Thomas Edison State University prior to submitting this form.

Date

FAC CODE: 1-1 9041-30 (IHL) 1-1 9045-30 (NCD)

If the above options are not working, please complete the requested information and submit this form to coe@tesu.edu, or fax to the number above.

Student Information

First Name

Last Name

University ID Number

Last Four of SSN

VA Chapter

Student E-mail Address

Degree Program (Major)

Visiting College Information

School

VA Certifying Official Name

VA Certifying Official E-mail Address or Fax Number

FAC CODE: 1-1 9041-30 (IHL) 1-1 9045-30 (NCD)

[REQUIRED] The below courses have been reviewed, approved and planned into my degree program by a Thomas Edison State University academic program advisor.

Course Number	Course Title	Semester	Credits

OFFICIAL UNIVERSITY USE ONLY: PLEASE DO NOT WRITE BELOW THIS LINE.

Thomas Edison State University certifies:

- The above courses have been reviewed and approved by an academic advisor.
- The above courses are planned into the student's academic evaluation.
- The above courses will transfer into the student's degree program.
- The above courses will round out the student's final enrollment or are required for a prerequisite.

Staff Signature:

Date: