

REQUEST FOR THE ADMINISTRATION OF MEDICINE OR TREATMENT

GUIDELINES FOR THE ADMINISTRATION OF MEDICATION IN SCHOOLS

Medication in the Schools

The administration of medication is not normally a function of education. However, some students may require prescription medication during the school day. Only in cases where failure to take prescribed medication would jeopardize the student's health and/or education will medication be administered in school. Medication shall only be administered to students by authorized school officials.

Guidelines for the Administration of Medication in Schools

1. Medication shall be delivered to the Nurse's Office or Principal's Office.
2. Medication shall be in a container appropriately labeled by pharmacist/physician.
3. Written orders shall be received from the physician.
4. **Written permission shall be received from the parent/guardian.**
5. Medication guidelines shall be renewed annually.
6. **WITHOUT THE ABOVE INFORMATION, MEDICATION WILL NOT BE GIVEN.**
7. **NO EXCEPTIONS**

Name of Student	DOB	School	Date
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Medication	Dosage-Frequency-Times
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Dosage at School	Time to be Given at School
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Illness/Disease

OTHER MEDICATION CHILD IS RECEIVING

Physician's Signature	Date
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Emergency Phone Number Where Physician Can Be Reached

I hereby give my permission for authorized school officials to administer the above medication to my child during school hours.

Parent/Guardian Signature	Date	Phone #
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RETURN FORM TO SCHOOL