

## IMPORTANT DATES

August 13 – Backpack Dropoff- 4:00-5:00  
August 18 – First Day – Dismissal at 1:40  
August 19– Regular School Hours Begin  
September 4 – Early Dismissal – 12:40

## IRVING ELEMENTARY SCHOOL

School Hours  
8:00-2:40



**Building office hours will be from 7:30 a.m. to 3:30 p.m. Monday – Friday.**

**Students should arrive NO EARLIER THAN 7:30 AM!**

**Pick up time is 2:40 pm!**

**Additional information may be found on our website:**

**<http://www.kcud229.org/Irving.html>**

We are looking forward to another great year! We have highlighted a few things on this newsletter that we would like to review with all parents before the school year begins.

# WELCOME BACK

Please join us for

**BACK TO SCHOOL MEET & GREET**

**Thursday, August 13<sup>th</sup>**

**4:00 – 5:00 pm**

**\*GIVEN THE SOCIAL DISTANCING GUIDELINES ALLOW\***

While attending *Meet & Greet* night, your student will have the opportunity to meet their new teacher and become acquainted with their new classroom.

Please feel free to bring your school year supplies with you to *Meet & Greet* to leave in your child's classroom!

If your child will be tardy to school, it is necessary that you notify the school in advance if he/she would like to have a hot lunch. Students who do not call ahead will be required to take a cold lunch option (salad or PB&J).



While picking up students from Irving, we ask that you **wait in the lobby** for your students so that we can keep classroom distractions to a minimum.

- Thank You

### Classroom Treats

Due to food allergies and medical conditions, we regret that home-made treats are not allowed at school. We ask that you please bring something pre-packed and clearly labeled with all ingredients.

-Thank You



### Reminder to all parents!

Recess milk and extra lunch milk is not covered under the free/reduced lunch program. This program only provides students with one milk at breakfast and one milk at lunch time. *All students are required to pay \$0.30 for any recess or extra lunch milk.*





Any questions, concerns,  
or changes to busing  
should be directed to  
Calli Tuttle at  
Kewanee High School  
(309) 853-3328.

## After School Pick-Up

For safety of our students, please do not use the East side of our building for pick up, this street is reserved for bus pick up.

**PLEASE PULL INTO A PARKING SPACE WHEN PICKING UP OR DROPPING OFF YOUR CHILD.**

**Students are dismissed at 2:40 pm**

# 3R's

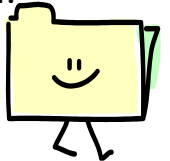
Respect Yourself \* Respect Others \* Respect Property

Students at Irving are asked to follow the 3R's while at school. You can find a copy of our Matrix, a break down of building expectations, inside your students handbook. Students who follow the 3R's are rewarded with 'Star Bucks' which in return can be used to purchase items from our 'Star Bucks' store or to purchase other optional activities.

We ask that you please take the time to review your students handbook, located in their planner, with them during the first week of school. You will find school wide and district wide policies along with specific Irving information. The planner also provides room for daily notes to your students teacher. After reviewing the handbook we ask that you and your student please sign the enclosed form and return to the school.

### STUDENT PLANNER: Please return the Acceptable Use Policy Form located in the back of the planner.

Parents, your students will be bringing home their planner daily. We ask that their planner be signed every evening. By signing their planner, your student has the opportunity to earn extra star bucks.



**HOMEWORK:** Parents, you can expect homework every day. Homework assignments should be listed in your students planner. If homework has been forgotten, you may return to the school before 5 p.m. to pick it up.

### End of Day Changes

**YOU MUST NOTIFY THE SCHOOL BY 2:00 PM IF YOU ARE MAKING CHANGES TO YOUR CHILD'S AFTER SCHOOL ARRANGEMENTS. AFTER THAT TIME, WE CANNOT GUARANTEE THE CHANGES WILL BE MADE.**

We understand that it is hard for kids to get back into the routine of school and leaving back packs, coats, and lunch pails behind happens frequently with our students. To help ensure that we get the right item returned to you, we ask that you clearly label your students items with their name.

### VISITORS

For safety precaution, during regular school hours, our exterior doors remain locked. If you are planning to visit the school, please ring the door bell located at the right of the front doors, (at this time you may be asked to identify yourself) office personnel will then unlock the middle door.

We ask that you always report to the office while entering or leaving the building. If you are planning to visit a room other than the office, we ask that you make arrangements 24 hours prior with the classroom teacher and principal. Upon arrival you will be required to fill out and wear a visitors badge. Thank You for your cooperation in our efforts to keep our school a safe place for your child to learn!

We will do one drawing for a special prize including the names of all students who return this portion of this newsletter, verifying that they have read it at home with a guardian. Please return during our Meet & Greet, August 13.

**Student Name** \_\_\_\_\_

**Parent Name** \_\_\_\_\_