

## Excused Absence Form

Student Name:

Date Submitted:

\_\_\_\_\_

Date(s) of Absence:

\_\_\_\_\_

Reason for Absence: (To be completed by student and parent)

Project or Presentation Description: (To be completed by student and teacher)

Teacher Approval:

Administration  
Approval:

Date Completed

\_\_\_\_\_

Teacher's Initials

\_\_\_\_\_

Entered in  
Attendance: