Meeting Minutes

Date: 08/29/18, 6:00pm – 7:00pm  
Meeting Board Meeting  
Location Keystone Montessori  
Chair Stacy Burnett (Vice-President)

Members Present: Travis Childs (President), Stacy Burnett (Vice-President), Amie Allor (Staff) via phone, Robert Raimondo (Member) via phone, Ed Stock (Member) via phone, and Martha Silva (Secretary).

Other Attendees: Cindy Maschoff (Head of School) and Laura Hertzler (Staff)

Agenda Items
1. The meeting was called to order at 6:05 pm by Stacy Burnett.

2. Mission Moment: Amie Allor showed photos of elementary students when presented a lesson of history or art and colors. The story ties to different lessons and subjects.

3. Minutes from 6/27/18 were reviewed. Amie makes a motion to adopt the minutes. Martha Silva seconds the motion and it passes 4:0. Motion passed by Stacy Burnett, Travis Childs, Amie Allor and Martha Silva. Ed Stock and Robert Raimondo abstain.

   Minutes from 7/9/18 were reviewed. Stacy Burnett makes a motion to adopt the minutes. Amie Allor seconds the motion and it passes 5:0. Motion passed by Stacy Burnett, Travis Child, Amie Allor, Robert Raimondo and Martha Silva. Ed Stock abstains.

4. Call to Public: No Public.

5. Review Action Items from previous Meeting – Updates were made to the Action items, see action items chart.


7. Fundraising Committee Report– No meeting this month. All the focus of the committee is for the fall event. There is a new fundraising consultant working with this year fundraising.


   The meeting is adjourned 6:48 pm by Stacy Burnett.

Next Meeting Date will be September 26, 2018. Location Keystone Montessori School.
# Meeting Minutes

## Open Action Items

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Actions</th>
<th>Assigned To</th>
<th>Completion Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1</td>
<td>Discuss Parent Survey Results</td>
<td>Add to Sept. Agenda- Discuss Parent Survey Results</td>
<td>Martha Silva</td>
<td>9/26/18</td>
</tr>
<tr>
<td>#2</td>
<td>BOD Evaluation Results</td>
<td>BOD assessment action plan – A 2017-2018 survey will be sent to Board.</td>
<td>Stacy Burnett</td>
<td>Next BOD Meeting</td>
</tr>
<tr>
<td>#3</td>
<td>Strategy</td>
<td>Action #3 - Finish visualizing and clarification – Need to prioritize</td>
<td>Cindy Maschoff and Staff</td>
<td>Next BOD Meeting</td>
</tr>
<tr>
<td>#4</td>
<td>Action Plan for identified items from BOD Assessment</td>
<td>Share some of the links and information for training and sessions</td>
<td>Gov. Committee will review and share with the board.</td>
<td>On hold until #3 item.</td>
</tr>
<tr>
<td>#5</td>
<td>Strategic Plan – Remaining goals</td>
<td>Some members still need to pick an item.</td>
<td>2 members need to get back to Stacy. Stacy will forward the dashboard for review.</td>
<td>On hold until #3 item.</td>
</tr>
<tr>
<td>#6</td>
<td></td>
<td>Need to create database from old families directories.</td>
<td>Martha will clean the convert data and pass to Cindy &amp; Laura.</td>
<td>8/29/18 – Martha emailed to Cindy for review</td>
</tr>
</tbody>
</table>