Meeting Minutes

Date: 12/04/19, 6:00pm – 7:00pm  Meeting Board Meeting  Location Keystone Montessori  Chair Travis Childs (President)

Members Present: Travis Childs (President), Amie Allor (Staff), Ed Stock(member), Tricia Fuller (member) and Martha Silva (Secretary)

Members Not Present: Stacy Burnett (Vice-President) and Robert Raimondo (Member).

Other Attendees: Laura Hertzler (Head of School).

Agenda Items

1. The meeting was called to order at 6:04 pm by Travis Childs.


3. Minutes from 11-13-19 were reviewed. Ed Stock makes a motion to adopt minutes. Travis Childs seconds the motion and it passes 4:0. Motion passes by: Travis Childs, Amie Allor, Ed Stock and Martha Silva

4. Call to Public: No Public.


Travis Childs makes the motion to approve 3% tuition increase for Toddlers and Children’s House Programs. Ed Stock seconds the motion and it passes 5:0. Motion passes by: Travis Childs, Ed Stock, Amie Allor, Tricia Fuller and Martha Silva.

Travis Childs makes the motion to approve 2% increase for Elementary and Adolescents Activity. Ed Stock seconds the motion and it passes 5:0. Motion passes by: Travis Childs, Ed Stock, Amie Allor, Tricia Fuller and Martha Silva.

Travis Childs makes the motion to approve increase to $254.00 for Elementary and Adolescents Supply Fees. Ed Stock seconds the motion and it passes 5:0. Motion passes by: Travis Childs, Ed Stock, Amie Allor, Tricia Fuller and Martha Silva.

The meeting is adjourned 6:27 pm by Travis Childs.
Meeting Minutes

Next Meeting Date will be January 22, 2020. Location Keystone Montessori School.
## Meeting Minutes

### Open Action Items

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Actions</th>
<th>Assigned To</th>
<th>Completion Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1</td>
<td>Discuss Strategic Planning</td>
<td>Set up a meeting date in March. Contact possible facilitator.</td>
<td>Martha Silva Cindy Maschoff</td>
<td>10/2019</td>
</tr>
<tr>
<td>#2</td>
<td>Discuss revision of the bylaws re: hiring process of HS and Assistant HS</td>
<td>Document an outline of the overall process</td>
<td>Martha Silva Stacy Burnett</td>
<td>12/2019</td>
</tr>
<tr>
<td>#3</td>
<td>Governance Committee Report</td>
<td>Review and send parent survey</td>
<td>Martha Silva</td>
<td>10/2019</td>
</tr>
<tr>
<td>#4</td>
<td>Strategic Plan – Remaining goals</td>
<td>Some members still need to pick an item. 2 members need to get back to Stacy. Stacy will forward the dashboard for review.</td>
<td>Stacy B. will follow up with Cindy.</td>
<td>On hold</td>
</tr>
<tr>
<td>#5</td>
<td>Action Plan for identified items from BOD Assessment</td>
<td>Share some of the links and information for training and sessions</td>
<td>Gov. Committee will review and share with the board.</td>
<td>On hold until #3 item.</td>
</tr>
<tr>
<td>#6</td>
<td>Need to create database from old families directories.</td>
<td></td>
<td>Martha will clean the convert data and pass to Cindy &amp; Laura.</td>
<td>8/29/18 – Martha emailed to Cindy for review</td>
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</tbody>
</table>