

Staff –

I am reaching out to a small group of employees in our Classified and Administrative groups who are Premera subscribers.

It has come to our attention that some of you may have received your Premera benefit information AND additional packets of information addressed to OTHER Ferndale School District employees.

The error appeared to be related to incorrect mailing address.

One of our values in Human Resources is to maintain accurate information for all employees and the data that was transmitted to Premera was accurate when it left our District.

What we know so far:

- Some of you may have received Premera packets sent to your address but addressed to other employees.
- 160 Ferndale School District employees may be affected.
- Those packets did not contain social security or birthdates – both of which would be needed to activate the benefit cards contained in the packet.
- The Human Resource and Payroll Teams are in constant contact with the dedicated group at Premera. Those Teams have spent the day today correcting errors in addresses and auditing this case. We expect to continue constant communication with Premera until the issue is resolved.

I personally commit to staying in contact as we get more information and have directed a FAQ guide to be created and maintained here: <https://www.ferndalesd.org/human-resources/employee-faq-re-premera-info>.

Please reach out to me or Benefits Coordinator Shelly Carpenter if you have questions.

All the best,

John Fairbairn

Executive Director for Human Resources

Ferndale School District