



**NOXUBEE COUNTY
SCHOOL DISTRICT**

District Inventory No.: _____

**NOXUBEE COUNTY SCHOOL DISTRICT
ENGAGED LEARNING THROUGH DIGITAL RESOURCES**

By submitting this form I, the parent/guardian, acknowledge that I have read the following documents and have discussed this with my son/daughter. I understand the basic use and care of the device issued by the Noxubee County School District.

The purpose of the Noxubee County School District is to support the teaching and learning process through digital resources and devices. As a student, I understand the importance of gaining new skills and integrating technology into my school experience. I further understand that this technology is a privilege. I agree to take care of the device and use it for instructional purposes. I have read and agree to the following policy, guidelines and agreement:

- Internet Appropriate Use Policy
- User Guidelines for Student Laptop
- User Agreement for Student Laptop

Parent's Printed Name

Parent's Signature

Student's Printed Name

Student's Signature

School

Grade

Date



**NOXUBEE COUNTY
SCHOOL DISTRICT**

**NOXUBEE COUNTY SCHOOL DISTRICT
USER GUIDELINES FOR STUDENT LAPTOP**

1. I will take good care of the laptop and accessories so there is no damage to the device.
2. I will protect the laptop by keeping it in its protective case.
3. I will never leave the laptop unattended except at the direction of my teacher.
4. I will never loan out the laptop.
5. I will keep food and beverages away from the laptop since they may cause damage to the device.
6. I will not disassemble any part of the laptop or attempt any repairs.
7. I will use the laptop in ways that are educationally appropriate by following the Internet Acceptable Use Policy procedures and my teacher's instructions.
8. I will not place decorations, such as stickers or markers on the laptop.
9. I will not deface the serial number on the laptop.
10. I will not change laptop settings or download apps.
11. I understand that the laptop is subject to inspection at any time without notice and remains the property of the Noxubee County School District.
12. I will inform my teacher immediately if there is a problem with the laptop.

By signing this form, I am agreeing that I have read this document and agree to its stated conditions.

Parent's Printed Name

Parent's Signature

Student's Printed Name

Student's Signature

School

Grade

Date



**NOXUBEE COUNTY
SCHOOL DISTRICT**

NOXUBEE COUNTY SCHOOL DISTRICT USER AGREEMENT FOR STUDENT LAPTOP

Please read this entire section carefully.

This agreement is made effective upon receipt of a laptop, between Noxubee County School District ("NCS D"), the individual receiving a laptop ("Student"). The Student, in consideration of being provided with a laptop device, software, and related materials (the "Device") for use while the Student is enrolled at NCS D, hereby agree as follows:

EQUIPMENT

- 1.1 Ownership:** NCS D retains sole right of ownership of the Device and grants permission to the Student to use the Device according to the guidelines set forth in this document and the Internet Acceptable Use Policy. Moreover, NCS D administrative staff retains the right to collect and/or inspect the Device at any time, including via electronic remote access; and to alter, add, or delete installed software or hardware.
- 1.2 Substitution of Equipment:** In the event the Device is inoperable, NCS D has a limited number of spare devices (loaners) for use while the Device is repaired or replaced. This agreement remains in effect for such a substitute. The Student may not opt to keep a broken Device or avoid using the Device due to loss or damage.

CUSTOMIZATIONS

The Student is prohibited:

- From adding, removing, or altering files/apps outside the user's directory on the assigned Device unless authorized by the Technology Department.
- From altering the physical appearance of the device (i.e., stickers, cases, etc.).
- From covering, removing, or altering the asset tags that are placed on the Device.
- From installing software apps.
- Students do not have administrator privileges on these devices.

The Student is permitted:

To take pictures, record sound files, create files such as word processing documents, presentations, and interactive digital files for instructional purposes, at the discretion of the classroom teacher.

DAMAGE OR LOSS OF EQUIPMENT

1.3 Warranty for Equipment Defects: NCSD has purchased a three-year manufacturer's warranty covering parts and labor. Liquid and accidental damages (drink spilled, cracked screen, dropped machine, etc.) are covered.

1.4 Responsibility for Damage: The Student is responsible for maintaining a fully working Device at all times. The Student shall use reasonable care to ensure that the Device is not damaged. The Student will be asked to follow guidelines for proper Laptop use and directives given by school staff on proper care of the Device. Each Device will be housed in its protective case at all times.

1.5 Gross Negligence: NCSD reserves the right to charge the Student the full cost for repair or replacement when damage occurs due to gross negligence. Examples of gross negligence include but are not limited to:

- Using the Device in an unsafe manner
- Deliberately neglecting the Device
- Losing the Device or not returning the Device to the teacher

By signing this form you indicate that you have read this document and agree to its stated conditions.

Parent's Printed Name

Parent's Signature

Student's Printed Name

Student's Signature

School

Grade

Date