

Vandora Johnson  
Technology Coordinator

Rodney Tate  
Network Manager

Joseph Sanders  
Computer Technician



**NOXUBEE COUNTY**  
SCHOOL DISTRICT

*Technology Department*  
1338 Magnolia Drive  
Macon, Mississippi 39341  
Phone: (662) 726-1315  
Fax: (662) 726-2691  
[vjohnson@ourncsd.org](mailto:vjohnson@ourncsd.org)

*“EDUCATING CHILDREN  
AT A HIGHER LEVEL”*

**Noxubee County School District  
Laptop Check Out for Employees  
2020-2021**

<b>District Inventory No.</b>	
<b>Device:</b>	<b>HP Probook 450 Laptop</b>
<b>Last Name</b>	
<b>First Name</b>	
<b>Employee’s Signature</b>	
<b>Issue By (District Employee)</b>	
<b>Date Issued</b>	

**NOTE: Employees must present a photo ID to be copied and placed on file.**

The purpose of the Noxubee County School District is to support the teaching and learning process through digital resources and devices. As an employee, I understand the importance of gaining new skills and integrating technology into my school experiences. I further understand that this technology is a privilege. By signing above, I agree to take care of the device and use it for educational purposes. I have read and agree to the Internet Appropriate Use Policy.

**Gross Negligence:** NCSD reserves the right to charge the Employee the full cost for repair or replacement when damage occurs due to gross negligence. Examples of gross negligence include but are not limited to:

- Using the Device in an unsafe manner
- Deliberately neglecting the Device
- Losing the Device or not returning it when the Employee leaves the District

**Noxubee County School District Core Values:**  
Accountability Service Integrity Commitment Relationships